

JOBS 01-28-2013 THROUGH 02-04-2013

Please follow directions in ad to apply.

A service of: **Northeast Tennessee Career Centers / AB&T**

RESOURCE LINKS

CAREER CENTER INFORMATION

www.ab-t.org

www.netcc.org

CAREER & LABOR MARKET INFORMATION

<http://www.state.tn.us/labor-wfd/lmi.htm>

GED PRACTICE TEST

www.gedonline.org

TRI-CITY, TN/VA JOBS:

<http://www.tricityjobs.com/classdisplayBASKET.dna>

<http://www.johnsoncitypress.com/Classifieds.php>

STATE WEB SITES

<http://ecmats.state.tn.us>

www.tennesseeanytime.org

www.netcc.org

www.state.tn.us

www.state.va.us

NATIONAL SITES

www.juju.com

www.indeed.com

www.simplyhired.com

www.tricityjobs.com

www.monster.com

www.careerbuilder.com

CITY OF JOHNSON CITY, TN JOBS. For information on how to apply, go to:

<http://www.johnsoncitytn.org/Human%20Resources/Employment/Current%20Openings.html>

CITY OF KINGSPORT, TN JOBS. For information on how to apply, go to:

<http://ci.kingsport.tn.us/?BISKIT=3154090081&CONTEXT=cat&cat=6>

HIGHER EDUCATION JOBS:

East Tennessee State University Office of Human Resources uses “*eJobs at ETSU*”.

Visit <https://jobs.etsu.edu> to review posted job advertisements.

East Tennessee State University “*BucLink*” web site: www.etsu.edu/students/careers

ETSU Students and Alumni can register, upload resumes, and check postings:

<http://www.etsu.edu/students/careers/ebulletin.aspx>

U.S. ARMY RESERVE CAREERS:

Contact SSgt. Donald Kimbro at 877-275-6097 or email Donald.Kimbro@usarec.army.mil or Sgt. John Sutton at 877-249-3384 or email John.Sutton@usarec.army.mil

GENERAL

Property manager for large local affordable community recently aquired. Must be experienced. Send resume to; thegroup311@yahoo.com

Dental Receptionist Experienced only. Send resumes to C-5021, c/o Johnson City Press, PO Box 1717,JC, TN, 37605c/o

Permanent part time **Vending Attendants** 5-6 hrs daily M-F, and some Saturdays, \$8hr for Erwin/Unicoi resident. Apply in person @ Palace Vending, Inc. 1820 N. Eastman Rd., Kpt. No Phone Calls

Immediate Openings for Housekeepers Front Desk Clerk. Apply in person Holiday Inn 101 Springbrook Dr. JC

Positions available for **catering associates and catering supervisor** for ARAMARK at ETSU . Must be able to work flexible hours. Call 439-5822 or 439-5893 for more information. Apply in person on the 3rd floor of the Culp Center and ask for Amber Zamora

Experienced **PATIENT ACCOUNT REP** needed to resolve patient credits in the Health care field. Position is full-time. Must be detail oriented and have understanding of patient co-pays, deductibles and out of pocket expenses. Some insurance billing and follow up as needed. Please send resume to Position, P O Box 5187, Kingsport, TN 37663.

FULL-TIME **Room Attendant** position available. Must be flexible in scheduling. Apply in person at LaQuinta Inn, Exit 63. Please no phone calls.

Machine Operators - Packaging - Chemical Mixing Compounders Crown Laboratories, Inc. in Johnson City is a rapidly growing Manufacturing pharmaceutical company. We are seeking individuals for departments which include: 1. Machine Operators - Must be mechanically inclined, set-up tear down of filling machines, ability to trouble shoot mechanical problems 2. Packaging- Fast paced filling/packaging operation 3. Chemical Mixing Compounders- Knowledge of mixing operations, weighing chemicals, mathematical skills Please send resume to: smcneill@crownlaboratories.com mail to: Human Resources, Crown Laboratories PO Box 1425 Johnson City, TN 37605; fax 423-926-0165.

Food Service Director position available, part time. 16-20 hrs per week. Responsibilities to include food prep, cooking, ordering, staff supervision and menu planning. Apply in person First Baptist Church, 100 Church Circle, Kingsport.

THE CHIP HALE CENTER is currently recruiting **Direct Support Professionals** for the Church Hill, Kingsport and Rogersville areas. Apply in person at: Chip Hale Center 310 N. Hasson St. Rogersville, TN or on-line at: <http://www.chiphalecenter.org/> or email resumes to rlyonschc@yahoo.com

Warehouse, Shipping & Receiving. Drug free workplace, full-time. No phone calls please. Apply in person only White Performance 1910 Brookside Lane, Kpt.

PROFESSIONAL

WE WANT FINANCIAL ADVISORS WITH AN ENTREPRENEURIAL SPIRIT We are seeking high achievers with proven success records who would thrive in a client focused, sales driven environment. If you are a goal driven individual who is comfortable developing and maintaining strong relationships with clients, we will provide you with the knowledge necessary to become a successful Financial Advisor. Join one of our branch offices in Johnson City, Tennessee. There you will be provided with access to integrated technology, a full range of products from numerous providers, competitive compensation, marketing support, teaming and coaching opportunities, and much more. You'll also enjoy comprehensive benefits including a 401(k) plan with company matching contributions. Candidates must have their Series 7 & 66 securities licenses. If you are an experienced rep who would like to go to the next level or rep new to the industry and would like to apply, please email resume to Dianne Coleman at dcoleman@jpturner.com or call Rick at (800) 238-3553. If you do not have a Series 7 & 66 securities license, please do not apply.

Wanted Part Time Bookkeeper familiar with taxes. 2-3 days per week. \$12/hr Apply immediately. Send resume to: HR - 121 Beaver Creek Rd., Bluff City, TN 37608

Career Opportunity in **Advertising Sales Advertising Account Executive** The Times-News has an opening for a creative, dynamic, enthusiastic person. Candidate must enjoy working with and meeting new people, plus have the ability to persuade them to their point of view. College degree or business to business sales experience required. Strong Internet knowledge is also required. The Kingsport Times-News offers pleasant working conditions, healthcare programs, and 401(k) retirement program. If you meet these requirements and wish to be considered for an interview, please send your resume and cover letter explaining your qualifications and salary history to: Fred Mattingly Retail Sales Manager fmattingly@timesnews.net Kingsport Times-News is a drug-free workplace. EOE

CASE MANAGER Seeking full-time case manager to assist and empower homeless families with children to obtain independent living; includes all aspects of case mgmt.; coordinate with area service agencies & volunteers. Manage daily operations, supervise interns. Competitive benefit pkg.; MSW required. 2 yrs. exp. as case manager preferred. Send resume to Friends and Neighbors, Inc., P.O. Box 7013, Kingsport, TN 37664, by Jan.31, 2013.

OPENINGS Now for **Lic. Asst. Mgr. & Stylist** for Cost Cutters Family Hair Sal on in Kpt.. Looking for motivated, honest, individuals. Contact Jim 423-794-9548

Exp. Veterinary Technician (full time position). Apply in person at 708 Cherokee Rd JC NO PHONE CALLS

Master Hair Designers chair rent available, your own room. Great atmosphere for your clients and to build business. 423-747-6774

Massey Electric is currently accepting applications for full time **Electrician Apprentice**. Qualified applicants must be good with their hands and able to follow directions. Capable problem solver, organized, analytical with good math skills. Must be able to act on instructions from a supervisor and work well alone or as member of a team. Must have a proven work history and able to successfully pass pre-employment drug screen/background check. Apply in person to complete an application Wednesday, January 23 or Monday January 28 only at 546 Eastern Star Road Kingsport, TN Between 8-5 each day. No phone calls please. Massey Electric is a drug free workplace employer EOE

HEALTH

Apply Online At: www.msha.com Experience The MSHA Difference What makes MSHA different? Mountain States Health Alliance team members as caregivers create relationships, environments and service delivery based on the patient through a holistic approach to healing that ministers to the mind, body and spirit Mountain States caregivers believe that healing can exist without curing, but healing cannot exist without caring. From pet therapy to “healing gardens,” Patient-Centered Care at all Mountain States facilities has never been more lovingly provided. Our projects and events continually reflect commitment to the patient. At Mountain States, Patient-Centered Care is rooted in our daily actions as we bring loving care to health care for our patients and their families. **Accreditation Compliance Coordinator, Anesthesia Tech, Assistant Admin/CNO, Asst. Director- Inpatient Surgery, Physical Therapist, HR-Director, Behavioral Health Technician, Cath Lab Tech, Cert. Respiratory Therapy Tech., Pharmacist, Pharmacist- Clinical Specialist, Pharmacy IS Administrator, Quality RN Coordinator, Rad Tech, Rehab Aide, Reimbursement Manager, RN- Asst Nurse Manger, RN – Behavioral Health, RN- HH Agency Manager, CNA- ER, Clinical Coder II, and Clinical Dietician, Coding Educator, Concurrent Coder & Improvement Specialist, Home Health Aide, Food Associate, Shift Captain, Site Supervisor, Speech Therapist, Transplant Social Worker, Trauma Surgical Tech, Ultrasound Tech, Invasive Cardiology, Corp. Director- Applications, Engineering Tech II, IS Business Systems Analyst II, ISHN Credentialing & Enrollment Specialist, Psych. TECH, Lab Sec. Manager, Laboratory Position, Lead Production Associate, LPN, MLT, Medical Technologist, Medical Transcriptionist, Laboratory Technician, Monitor Technician, MSW-Oncology-Outpatient, Nurse Mgr. Cardio/Pulmonary, Occupational Therapist** An MSHA Guiding Principle: "Patient safety is a visible priority." Mountain States Health Alliance Bringing Loving Care to Health Care Questions? Contact our recruiters at 423-431-1004 or 1-866-894-7761 EOE/AA

Life Care Center of Elizabethton Nursing Opportunity **CNA Full-time positions** available for all shifts for Tennessee-certified nursing assistants. Long-term care experience preferred. We offer great pay and benefits, including medical coverage, 401(k) and paid vacation, sick days and holidays. Kimberly Lilley 423-542-4133 423-542-3874 Fax 1641 Hwy. 19 E. Elizabethton, TN 37643 Kimberly_Lilley@LCCA.com Visit us online at LCCA.COM. EOE/M/F/V/D

Life Care Center of Elizabethton Nursing Opportunity **RN/LPN Full-time night shift positions** available. Must be a Tennessee-licensed nurse. We offer great pay and benefits, including medical coverage, 401(k) and paid vacation, sick days and holidays. Kimberly Lilley 423-542-4133 423-542-3874 Fax 1641 Hwy. 19 E. Elizabethton, TN 37643 Kimberly_Lilley@LCCA.com Visit us online at LCCA.COM. EOE/M/F/V/D

Listen to what our employees have to say about working at Wellmont in their own words. And

then write the next chapter in your story by applying today. www.wellmont.org/mystory
Outpatient Rehab **Physical Therapist Site Coordinator**

HSSS is hiring **Caregivers & CNAs** for all areas, paid bonus & paid time off from day one. Call for more info M-F 8:30a-3:30p 423-207-0753

CAREGIVERS NEEDED Night shifts/Day shifts Kingsport, Bristol, JC Training provided 423-765-0514 or www.carecentraltn.com

Certified Nursing Assistant Class will begin at Erwin Health Care Center on February 12, 2013. In four weeks you can be a Certified Nursing Assistant (CNA) upon completion of the State Certification Exam. You are not obligated to work at Erwin Health Care upon completion of the course. The class hours is Monday-Friday and the cost is \$175.00. Please call (423) 743-4131.

RESTORATIVE CNA OPPORTUNITY Come join a team that is "Committed to Caring". Christian Care Center of Johnson City is currently recruiting for a Full-Time Restorative CNA. This position is responsible for dining room duties, obtaining weekly and monthly weights, daily charting and will work with the Therapy Department to maintain the resident's current discharge status from therapy. Apply in person: 140 Technology Lane, Johnson City, TN 37604; phone #: 423-434-2016; fax #: 423-979-0798. EOE

CLERICAL

Tri Cities Restaurant Group dba **Wendy's** is growing! Do you want to work for a winning company in the company of "Winners"? It's time to do the best work of your life People just like you work here! So, Ask yourself Do You see your Dreams coming true at work in the next 5 years? We Do, We just don't call it a Dream We call it a Plan! We are seeking an Office Manager with a winning personality, excellent administrative skills and superior communication skills. Please email or send your Resume to: Cisco J. Burnette Chief Operations Officer Tri Cities Restaurant Group Wendy's 5400 Fort Henry Drive Suite One Kingsport, TN 37663 cburnette@tcwendys.com

Receptions/Bookkeeper needed. Experience with Quick books required. Send Resume to: PO Box 5728 Johnson City, TN 37602.

FRONT office person needed for dental office. Knowledge of Eaglesoft required. Part time. Dental Assisting experience helpful. Send resume to: PO Box 573, Kpt, TN 37662

OPENING FOR **FULL-TIME CHURCH SECRETARY**, Call 423-245-3169 or Send Resume to P. O. Box 3100 Kingsport, TN 37664

Front Office Team player, Must have medical experience good benefits,
jahenegar@yahoo.com or mail to SGJC, 2333 Knob Creek Rd # 16, JC,TN 37604

SALES

Sales Are you tired of same old job? Are you looking for a future with high pay & career growth? If so, fast growing company is seeking team players that are good w/people and have desire to succeed. Sales exp a plus but not nec. Avg pay \$1200/wk. Top performers \$2500+/wk Pls call 423-328-1544

Sales Account Manager WCYB NBC/WEMT FOX/CW, Bonten Media. Join the #1 Sales Team in the Tri-Cities in beautiful East Tennessee! We are looking to add a star performer into our multi-media world of television, digital and mobile. Candidate must be able to develop creative solutions that maintain and grow our client base, possess a winning attitude and be a new business developer. Be able to understand relationships and communicate internally and externally across the organization. Candidate must be able to adapt to new technology, handle campaign reporting, exhibit strong writing and verbal communication skills, be an organized planner and goal oriented. Knowledge of agency structure and Nielsen ratings a plus. College degree with a minimum two years related experience, preferably in media sales. Please send resume to: HR Dept., WCYB-TV, 101 Lee Street, Bristol, VA 24201; or email to hr@wcyb.com No phone calls. WCYB-TV is an Equal Opportunity Employer.

TRANSPORTATION

Drivers REGIONAL RUNS TENNESSEE DRIVERS HOME WEEKLY Start at .38?/Mile Class A CDL + 1 Yr. Exp. 1-866-879-6593 www.landair.com

Drivers: \$2,500 Sign-On-Bonus for Top Paying Dedicated Runs! Weekly Home-Time & More for Solo's & Teams. Werner Enterprises: 1-888-567-3102

DRIVERS Needed. with min. 3 yrs. recent verifiable flatbed exp. Call 423-788-3846

OTR Drivers,Home most weekends. Local company. No Haz-mat req. 423-989-9485, 8-5pm

Drivers Needed Professional Transportation, Inc. is seeking local drivers for passenger vans in the Erwin, TN area. Drug screen, driving record and criminal background check required. EOE 1-800-471-2440, ext 1 www.professionaltransportation inc.com

The following jobs are with your TN Career Center and you will need to be

registered with your local career center to receive a referral:

<https://ecmats.state.tn.us/eCMATS/SSFrontController>

To register for a referral on these jobs contact your local career center:

Carter County:Johnson County:Sullivan County:Unicoi:Washington County: