

UNC-CH EMPLOYEE APPLICATION FEE WAIVER

This form is to be used only by **full time, permanent employees of the University of North Carolina at Chapel Hill** to request a waiver of the School of Education Admission Application fee. This waiver must be submitted to the School of Education with the signature of a UNC-CH Human Resources Benefits Representative (fax# 962-6010)

EMPLOYEE NAME _____

DEPARTMENT _____

PID _____

As of today's date, UNC-CH employment records indicate the above individual

Is a permanent fulltime university employee eligible for this benefit

Is NOT a permanent fulltime university employee and therefore not eligible for this benefit

VERIFIED BY: _____

Human Resources Benefits Representative

Date

(may not be approved or signed by campus departmental staff)

Note: This is a fee waiver process and not a fee reimbursement process. Once an application fee is paid by either check or credit card, waiver or reimbursement is no longer an option.