

Winter Park Staff Council

Winter Park Campus Career Staff Employee Book Scholarship

This award is designed to assist employees continue their education by alleviating the cost of books. Recipients will be chosen by a selection committee consisting of employees housed on the Winter Park Campus, including representatives from faculty, career service, administration, and professional staff. The WPC Staff Council will award one scholarship per term in the fall and spring terms.*

Criteria:

1. Must be a degree seeking student or a professional development student.
2. Essay of 250 words minimum and 500 words maximum double-spaced providing a detailed explanation of financial need for scholarship and effect of the award on the recipient's education. Essay will be judged on grammar, spelling, punctuation, and clarity of composition.
3. Open to current full-time and part-time Career Service Staff employees who work at the Winter Park Campus or Enterprise Programs department at the Sand Lake Center during the time funds are distributed.
4. Award recipient will be reimbursed for the cost of book(s) up to \$150 per scholarship award.
5. Award recipient must submit receipt(s) for cost of book(s), including taxes, within the specified due date for reimbursement. **
6. Individuals applying cannot participate on the selection committee.
7. Award recipients are limited to one scholarship per academic year.

**Award is contingent upon availability of funds.*

***The receipt turn-in deadline will be two weeks after the first day of the class.*

Winter Park Campus Career Staff Employee Book Scholarship Application Form

Employee Name: _____

Department and Work Location: _____

Phone Extension: _____

Mail Code: _____

Name of Institution Attending: _____

Applying for Term/Year: _____

Name of Course: _____

First Date of Class: _____

- Essay and enrollment documentation, such as a schedule, must be attached to be eligible.
- The deadline to apply for the scholarship is four weeks prior to the start date of Valencia classes (this date applies to all applicants, including non-Valencia students).
- Mail application and documentation in a sealed envelope to Peggy Johnson, mail code 5-1.
- Award is distributed within the first two weeks of class.