

11-132, Course Proposal Format Form (Revised Form)

Agenda Item 11-132 is currently undergoing further revision by the CAA Executive Committee at the request of CAA at its meeting on January 12, 2012.

According to the January 12, 2012 CAA meeting minutes:

Dr. Mitchell, on behalf of the CAA Executive Committee, presented the proposal (agenda item 11-132) and answered questions of the council. The council suggested additional changes to the course proposal format form, as well as revising the effective date on the proposal to Fall 2012. In addition, it was suggested that a glossary of terms be made that would assist individuals while completing the course proposal format form. The glossary could include such things as explanations/definitions of special course attributes, the undergraduate learning goals, technology-delivered designations, etc. Also, it was suggested that pointers to help people complete the form could be included in the glossary or on the course proposal format form.

Dr. White moved and Ms. Gonzalez seconded the motion to table the proposal referring it back to the CAA Executive Committee for further revision and creation of a glossary. The CAA Executive Committee will make additional revisions based on the councils' suggestions and return the proposal to the council at a later date.