

**Direct Deposit Transfer Letter**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of company making direct deposit to your account

\_\_\_\_\_  
Address City State ZIP

TO WHOM IT MAY CONCERN:

Please discontinue sending my automatic direct deposit to:

Old Bank: \_\_\_\_\_ Routing Transit Number: \_\_\_\_\_

Account Number: \_\_\_\_\_ Amount Deposited: \_\_\_\_\_

Second Account Number: \_\_\_\_\_ Amount Deposited: \_\_\_\_\_

Please begin sending the same deposit to:

MB Financial Bank

Chicago, Illinois

Routing Transit Number: 071001737

Account Number: \_\_\_\_\_ Amount to Deposit: \_\_\_\_\_

Second Account Number: \_\_\_\_\_ Amount to Deposit: \_\_\_\_\_

This letter is written authorization to make the requested changes. If you have any questions regarding this request, please call me at the number listed below. Thank you for your assistance with this matter.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State ZIP Phone Day/Evening (circle one)