AR941M

Scannable Form Specifications for Software Companies
(Updated 12/23/05)

1. Form must be reproduced exactly.

2. Form is 8.5" by 4".

3. Use Arial or comparable, 12 pt font. No bold.

4. Field boxes should be 20% tint or comparable.

5. If the amount is populated, then field boxes can be same as other field boxes.

6. Alignment boxes measure 0.23 inches square. The measurements for the upper left hand corner of each box is as follows:
   Upper Right Box -   7.77 inches from left edge; 0.129 inches from top of form.
   Lower Left Box -   0.5 inches from left edge; 3.562 inches from top of form.

5. Bottom 5/8 inch of form must be clear except for scan line and alignment box.

6. Placement of Scanline must be exact. **The scan line should start 5.3 cm (2.087 inches) from the left edge of the document** and the **bottom of the font should start 1 cm (0.394 inches) from the bottom edge of the document.**

7. Scanline is populated using OCR-A Hanna, 10 pt font. If not usng OCR-A Hanna, the OCR-A font that is being used should be **.102** inches tall. Any empty fields must be populated with 0.

8. Scanline is populated as follows:

Class Code	1-4	1811 (constant)
FEIN	5-13	
Period Covered (mmyyyy)	14-19	
Due Date(mmddyyyy)	20-27	
Tax Year (yyyy)	28-31	2006 (constant)
Filler	**32**	**0 (constant)**

← 8.5" →

AR941M   State of Arkansas   2006 ■
                      Monthly Withholding Report

FEIN	Period Covered	Due Date	FOR OFFICE USE ONLY
FF-FFFFFFF	MM/YYYY	MM/DD/YYYY	A B

Tax Withheld

Adjustments

Tax Paid $

Name of Company

Address

City,
State,
Zip

4"

I declare under penalties of perjury that I have examined this return and to the best of my knowledge and belief, it is a true, correct and complete return.

Signature _____   Date _____   Phone _____

■

5.3 CM →   1811FFFFFFFFFMMYYYYMMDDYYYY20060

1 CM