

**BOILER/PRESSURE VESSEL OVERDUE COMMITTEE  
MEETING MINUTES – November 4, 2010**

<b>Agenda Item III.E.</b>
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**Present:** Jeff Barnes, Hartford Steam Boiler  
Clay Rhodes, CNA Insurance  
Tony Barsotti, Boiler Board Chair  
Tom League, State of Oregon Boiler Inspector  
Mike Graham, Chief Boiler Inspector  
Ed Pitzrick, Chubb Insurance  
Greg Itoh, Wellons Water Tech / Boiler Board member  
Celina Patterson, Manager, BCD Statewide Services Section  
Dodie Wagoner, BCD Project Coordinator

**Guest:** Warren Hartung, Chief Elevator Inspector

Celina Patterson began the meeting by discussing development of the new Boiler/Pressure Vessel computer system. There are three levels of the system:

1. **Accela Citizen Access (ACA)** – for contractors and general public to search for information or purchase permits. In order to purchase permits, Contractors will have to have the appropriate active CCB and program license.
2. **Back office (AA or AV)** – for program staff to use in the office. This portion has the most functionality for recording inspections, monitoring accounts and site administration.
3. **Accela Mobile Office (AMO)** – for field inspectors to use when performing inspections. This portion is less flexible than the AA/AV, but can be used on site for review, inspection scheduling and entering inspections. This portion will also allow inspectors to map out inspections at various locations for the day.

Warren Hartung demonstrated the AMO portion of the system, which is what the State inspectors will use on tablet PC's.

For the Elevator Program, permit expiration and inspection cycle due dates were put back in sync to eliminate confusion and increase efficiency. The goal of the Division is to do the same for the Boiler Program.

The wish of the Division is for the Overdue Committee to look at the advantages of the new system on the Elevator side to assist in the development of the new system for the Boiler Program. The Committee is also asked to look at possible statute and rule changes that will be to the advantage of the Board Program during the development of the new system.

Several issues with the current system and business practices were discussed:

1. Should inspections be tied to operating permits? How would this look? Would internal, external or both inspections be required before the permit is issued?

If the inspections are tied to the operating permit, responsibility would be placed on the owner to ensure that internal and external inspections (as necessary) were performed in order for the owner to obtain their operating permits. This would be a step toward bringing overdue inspection numbers down.

The Committee feels that discussion is necessary on the history of why the inspections and permits were separated.

2. What will inspection scheduling look like? According to the zip code, as is the current process, or how?

Inspection cycles were changed in that some two-year vessels are inspected every four years and five-year vessels are inspected every six years. The Committee feels these inspection cycles and permits need to be synced back together so that all vessels at a given location are due at the same time.

3. Software vs. Law – what is broken and what needs to be fixed to obtain what we want for the new system.

Timing will be an issue to make sure that statute or rules are revised to accommodate changes implemented in the new computer system.

4. Will insurance inspectors have the ability to edit (have write access) in the new system? How will insurance companies interface with the new system? Data dump? Data entry with password protected ability? Security/access rights – what can inspectors change? What restrictions? What type of “tiers” will there be for access levels?

The Committee agreed that the new computer system needs to work on the administrative side as well as on the industry side. Many of the insurance companies use Jurisdiction On Line (JOL) for inspection reporting in other states. This information is reviewed by the jurisdiction before the date is accepted. This could be an option for insurance companies to perform data entry directly into the system. The Committee also agreed that everyone should be on a level playing field.

The Division asked for examples of the different systems that the insurance companies work in to see what works for them.

5. Cash flow to program.

The Committee agreed that the development of the new computer system should not interfere with the cash flow in to the Boiler Program.

6. Will there be an avenue for enforcement to make sure all requirements are met (ie: penalties daily? weekly? until inspections are completed)? Will anyone have authority to shut down equipment if inspections are not performed or fees paid?

The Committee discussed the fact that inspection notifications to owners would have to be timely to ensure that inspections are done. For example, a 90-day, 60-day and 30-day notice.

7. Do we want to “start fresh” as far as overdue inspections? How would this look? What should be “wiped clean”?
8. Will we keep or change the three-digit codes currently used for boilers and pressure vessels?

The BCD internal system development group will kick off the new system on November 5<sup>th</sup>. The Committee discussed how to best use this group in conjunction with the internal BCD group. One function of this Committee is to keep the Board informed on what is happening with the BCD group, to work on developing rule changes and anything else that the Board needs to take action on.

This group also needs to be involved as the system is developed, not just shown a final product. It should be involved in the testing and development as the project moves along.

The Division also asked for examples of inspection forms/reports, checklists, or any other way used to capture information collected by the insurance inspectors be sent to the Division by Friday, November 12<sup>th</sup>. The Division will prepare a comparison of the checklists by the next meeting.

Celina Patterson will set up meetings over the next few months to work in conjunction with system development.

DATE OF NEXT MEETING: Monday, December 6<sup>th</sup>, 2010

Minutes prepared by: Sherry Dunn