

Electronic Administration of Policy Agreement

between

The Manufacturers Life Insurance Company ("Manulife")

and

_____ ("Policyholder"), Re: Policy # _____ (the "Policy")

Whereas Manulife has created an Internet site to assist Group Benefits Policyholders in the routine administration of their plans (the "Site");

Whereas the Policyholder has requested that Manulife provide it with access to the Site, then in consideration of Manulife providing access to the Site to the Policyholder, subject to the terms set out below, the mutual promises set out in this Agreement, and other good and valuable consideration, the parties agree as follows:

- (a) Manulife will provide the Policyholder with access to the Site on condition that the Policyholder complies with the Policyholder obligations described in the Terms and Conditions for Use of the Site (the "Terms"), which Terms are found or may be accessed through the Site, as well as the **Personal Information Protection and Electronic Documents Act**, S.C. 2000, c.5 or any supplanting legislation.
- (b) The Policyholder shall advise Manulife in writing of the name of the person(s) it designates to administer the Policy (the "Plan Administrator"), and shall notify Manulife immediately should the Plan Administrator be changed.
- (c) The Policyholder hereby appoints its Plan Administrator to review the Terms on the Policyholder's behalf and agrees that electronic acceptance of the Site's Terms (including acceptance of any subsequently updated Terms) by the Plan Administrator shall be binding upon the Policyholder. Once accepted, the Terms shall form part of this Agreement.
- (d) This Agreement shall terminate automatically on the date the Policy terminates, unless terminated earlier in accordance with the Terms, although in either case, certain of the Policyholder's obligations, identified in the Terms shall survive the termination of this Agreement.
- (e) The use of the Site shall be deemed to occur in the Province of Ontario, so that the laws of the Province of Ontario and the federal laws of Canada applicable therein shall govern the use of the Site and the interpretation of this Agreement.

Signed at _____, this _____ day of _____, 20____.

Policyholder or Authorized Representative

Signature

Name (Please Print)

Send completed forms to:
PA Internet Registration, Manulife Financial Group Benefits
380 Weber Street, North, P.O. Box 1650
Waterloo, ON N2J 4V7

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