

Oregon University System Military Leave Donation Program (MLDP)

Request for Supplemental Military Pay

I agree to provide documents required by the Oregon University System (OUS) to confirm my eligibility to participate and to determine the correct amount of military supplemental pay I may receive. I understand that I am required to provide a copy of my military Leave and Earnings Statement (LES) any time there is a change in my military pay.

Recipient's Name (please print):	
Recipient's Employee ID Number: _	Institution/Campus:
Beginning Date of Military Leave With	out Pay:
Participation Request (check	one)
I have attached a copy of my	ilitary Leave and Earnings Statement (LES).
	and will provide my military Leave and Earnings Statement (LES) later. I an be processed until the LES is received.
Payment Option (check one)	
Mail my check to my military serv	re address at:
I authorize my employing increpresentative:	tution to mail my supplemental military pay checks to my authorized
Name:	
Address:	
City, Street, Zip	
Checks payable to:	
(Pr	at the full name of your authorized representative.)
Recipient's Signature:	Request Date:
Human Resources - Pa	roll Use Only
Institution Approval: yes	
Reason if Denied:	Base Pay Rate (OUS): \$ per month
Date Entered:	Military Base Pay: \$ per month
Processed By:	Maximum Supp Pay: \$ per month
OIT Human Resources, 3201 OSU Human Resources, 122 OUS Chancellor's Office, PO PSU Human Resources, PO SOU Human Resources, 1250 UO Human Resources, 5210	e institution: niversity Blvd, La Grande OR 97850-2899 EOU Fax: (541) 962-3023 ampus Dr, Klamath Falls OR 97601-8801 OIT Fax: (503) 885-1115 rr Admin Bldg, Corvallis OR 97331-2132 OSU Fax: (541) 737-7771 OSU Fax: (541) 346-5783 x 751, Portland OR 97207 PSU Fax: (503) 725-5896 sikiyou Blvd, Ashland OR 97520 niversity of Oregon, Eugene OR 97403-5210 UO Fax: (541) 346-2548 Monmouth Ave, Monmouth OR 97361 WOU Fax: (503) 838-8144