

## Application to Proceed as Poor Person(Form 14)

### Affidavit in Support of Application

- [1. Index No. & Year]** Insert Index Number & the year it was purchased
- [2. Fill in name(s)]** Fill in the Plaintiff name
- [3. Fill in name(s)]** Fill in the Defendant name
- [4. Your name(s)]** Your name
- [5. Your Address]** Insert your full address
- [6. Insert number of years you have resided in New York.]**
- [7. Explain your case.]** Describe all facts and your type of case
- [8. Check one and attach document]** Attach the document that you are starting your case with.
- [9. State all of your current income including child support, public assistance and any other income]** All sources of income must be stated with the amounts
- [10. Attach all proof of income-paystubs, child support checks, social services statements]** Attach your income documents as an exhibit
- [11. Provide bank account information.]** Your Bank account balances must be listed
- [12. List all property including real estate, vehicles and items of personal property worth more than \$300.00]** All of your assets must be listed.
- [13. Identify all dependents. If a dependent is under the age of 21, you must also put their age. If a dependent is not living with you but you have a duty to contribute to their support, you must provide the details of the support.]** You must state all persons living under your household and the money that you provide to support them.
- [14. Check that a prior application has been made only if you are seeking the same relief again]** This item requires that you check a box, either that you are asking for new relief or that you have previously asked for the same relief.
- [15. What Court, when, who made the application, the result of the application, attach a copies of the application and explain why you are making another application.]** If you are asking for the same relief, state why.
- [16. Sign your name before a notary public]** Signature
- [17. Print Your Name]** Print your Name
- [18. Affidavit must be notarized.]** Sign affidavit before a notary public

### Poor Person Order

- [19. Index No. & Year]** Insert Index Number & the year it was purchased
- [20. Fill in name(s)]** Fill in the Plaintiff name
- [21. Fill in name(s)]** Fill in the Defendant name
- [22. Your name(s)]** Your name
- [23. Date the Affidavit notarized]** Insert the date that you signed the affidavit before a notary public
- [24. Check one]** Indicate which document you provided to start your case
- [25. Your Name]** Insert your name

- [26. Explain your type of case]**
- [27. Your Name]** Insert your name
- [28. Insert defendant name]** State the name of the defendant

Litigation Back (Last page of entire packet)

- [29. Index No. & Year]** Insert Index Number & the year it was purchased
- [30. Fill in name(s)]** Fill in the Plaintiff name
- [31. Fill in name(s)]** Fill in the Defendant name
- [32. Insert name(s) of papers submitted]** Put the Names of all of the papers
- [33. YOUR SIGNATURE]** Signature
- [34. PRINT YOUR NAME]** Your name
- [35. YOUR ADDRESS]** Your address
- [36. CITY, STATE ZIP CODE]** City State and Zip Code
- [37. YOUR PHONE NUMBER]** Your telephone Number