



2013 COLLEGE SUMMER INTERNSHIP PROGRAM APPLICATION

Please **print or type** clearly and complete Sections A-V.

A	Position you are applying for: College Summer Intern		Dates Available for Work: From: _____ To: _____	
B	Last Name: _____	First Name: _____		Mid. Init. _____ Preferred First Name: _____
C	Street Address: _____		Additional Street Address Info. (Apt. No., etc.): _____	
D	City: _____		State: _____	Zip Code: _____
E	Social Security Number: _____	Residency: <input type="checkbox"/> New York City Resident <input type="checkbox"/> Yonkers Resident <input type="checkbox"/> Non-New York City/Non-Yonkers Resident		
F	Mailing Street Address (if different from above): _____		Additional Mailing Street Address Info. (if different from above): _____	
G	Mailing City: _____		Mailing State: _____	Mailing Zip Code: _____
H	Home Telephone (include area code): _____	Cell Phone (include area code): _____	Emergency Telephone (include area code): _____	Other Telephone (please indicate): _____
I	E-mail Address _____			
J	Are you legally eligible for employment in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
K	Have you ever <i>applied</i> for employment or an internship at MTA Bridges and Tunnels (TBTA) before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the position and date: _____			
L	Have you ever been <i>employed</i> by MTA Bridges and Tunnels (TBTA) before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which department did you work in? _____ Employment Dates From: _____ To: _____ Title: _____			
M	Names of relative(s) working at MTA Bridges and Tunnels (TBTA), if any: _____			

N	Convictions: Have you ever been convicted of an offense other than <u>minor</u> traffic violations? <input type="checkbox"/> Yes <input type="checkbox"/> No															
If yes, give the arrest date(s), offense(s), name(s) of court(s) and final disposition(s) for <u>all</u> convictions below. Offenses include felonies, misdemeanors and violations (except <u>minor</u> traffic violations). A plea of guilty is a conviction even if you were never imprisoned, only paid a fine, were conditionally discharged or received a Certificate of Relief from Disabilities. If you have a Certificate of Relief from Disabilities, you are still required to list the conviction affected, but may add that you have the certificate. You do not have to disclose any material sealed, expunged or set aside under Federal or State law, or juvenile delinquent or youthful offender adjudications. However, if the original charges for an offense were sealed, but you were subsequently <i>convicted on different</i> charges for the same offense and those charges were <u>not</u> sealed, you must provide the details for the unsealed conviction offense below. Please note that you are not considered a youthful offender just because of your age at the time of the offense. Only a court can determine youthful offender status. If you are unsure about whether or not you were considered a youthful offender, list the offense(s) below and provide details in Section "U" of this application. You can also use Section "U" to list additional convictions and provide the arrest date(s), offense(s), name(s) of court(s) and final disposition(s) for those convictions as well. A conviction record will not necessarily exclude you from employment. Factors such as age at the time of the offense, rehabilitation efforts, recency and seriousness of the crime will be taken into account. The relationship between the offense and particular jobs will also be weighed. If you list convictions, you may state facts in favor of your employment in Section "U" of this application. A false statement or intentional omission of any material fact on this application may cause you to be disqualified, dismissed even following your employment, and may lead to prosecution.																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">ARREST DATE (mm/dd/yy)</th> <th style="width: 30%;">OFFENSE</th> <th style="width: 35%;">NAME AND LOCATION OF COURT</th> <th style="width: 20%;">SENTENCE AND DATE OF SENTENCE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>					ARREST DATE (mm/dd/yy)	OFFENSE	NAME AND LOCATION OF COURT	SENTENCE AND DATE OF SENTENCE								
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O	Education
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Full Name of Graduate School:		Complete Address of Graduate School:	
Type of Degree:	Course of Study or Degree Major:	Grade Point Average (GPA):	Did you graduate? (Yes/No)

Full Name of College or University :		Complete Address of College or University :	
Type of Degree:	Course of Study or Degree Major:	Grade Point Average (GPA):	Did you graduate? (Yes/No)

Full Name of High School :		Complete Address of High School :	
Type of Degree:	Course of Study or Degree Major:	Grade Point Average (GPA):	Did you graduate? (Yes/No)

Full Name of School/Agency conducting High School Equivalency Training :		Complete Address of School/Agency conducting High School Equivalency Training :	
Full Name of High School Equivalency Diploma Issuing Agency :	Complete Address of High School Equivalency Diploma Issuing Agency :	Did you receive your diploma? (Yes/No)	

P	Special Skills and Abilities List special skills and abilities such as computer skills, foreign language proficiency, etc.		

Q Employment Please provide your complete and accurate full-time and part-time employment record starting with your present or most recent employer.

Full Name of Employer:			Describe Work Experience:
Employer's Street Address:			
Employer's City/State/Zip Code:			
Supervisor's Name and Job Title:			
Employer's Telephone Number:			
Your Job Title:			
Employed From (Mo./Yr.):		Employed To (Mo./Yr.):	
Base Salary:	Overtime Earnings:	Bonus Earnings:	Reason for Leaving:

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Employer's Street Address:			
Employer's City/State/Zip Code:			
Supervisor's Name and Job Title:			
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Your Job Title:			
Employed From (Mo./Yr.):		Employed To (Mo./Yr.):	
Base Salary:	Overtime Earnings:	Bonus Earnings:	Reason for Leaving:

Q Employment (continued)

Full Name of Employer:			Describe Work Experience:
Employer's Street Address:			
Employer's City/State/Zip Code:			
Supervisor's Name and Job Title:			
Employer's Telephone Number:			
Your Job Title:			
Employed From (Mo./Yr.):		Employed To (Mo./Yr.):	
Base Salary:	Overtime Earnings:	Bonus Earnings:	Reason for Leaving:

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Base Salary:	Overtime Earnings:	Bonus Earnings:	Reason for Leaving:

V Background Verification/Field Investigation/Release of Information

NOTIFICATION UNDER THE PERSONAL PRIVACY PROTECTION LAW

As a prospective, newly-hired or promoted employee of MTA Bridges and Tunnels (legal name, Triborough Bridge and Tunnel Authority), you are required to accurately complete, swear to, and submit this form. The information you supply is subject to written, telephone, and personal verification. You are required to sign an authorization for MTA Bridges and Tunnels to obtain certain information.

The information is requested pursuant to the general powers of MTA Bridges and Tunnels and will principally be used to evaluate your background and qualifications with respect to the position for which you have applied. The information about you which is obtained in connection with your background verification will be maintained by the Human Resources Department of MTA Bridges and Tunnels at 2 Broadway – 24th Floor, New York, New York 10004, in care of the Director of Human Resources. The information submitted may be disclosed to officers, employees, and contractors of the MTA Bridges and Tunnels, its affiliates, and subsidiaries in connection with the performance of official duties, and to others in connection with the purpose for which the information is collected. Except as disclosure is permitted under New York State Personal Privacy Protection Law (Public Officers Law Article 6-A), the information submitted by you shall be deemed to have been submitted by you in confidence unless you otherwise notify the MTA Bridges and Tunnels. Contact the Director of Personnel for further information as to such notification.

A false statement or intentional omission of any material fact on this application may cause you to be disqualified, dismissed even following your employment, and may lead to prosecution.

I authorize MTA Bridges and Tunnels (legal name, Triborough Bridge and Tunnel Authority) and all contractors performing background investigation services for MTA Bridges and Tunnels or any of their agents to procure an investigative consumer report for employment purposes, which may include information about my character, background, general reputation, personal characteristics, credit worthiness, or mode of living and may also include personal interviews with my present and former employers, present and former neighbors, friends, associates, and others acquainted with me. I understand that before adverse action, including the denial of my employment, can be taken against me in whole or in part due to a consumer report, I will be provided with a copy of the report and a written summary of my rights under the Fair Credit Reporting Act. I also understand I may have additional rights under applicable state law.

I authorize all persons, corporations, companies, credit agencies, educational institutions, present and former employers, federal, state and local government agencies, law enforcement agencies, workers' compensation agencies, criminal, civil and federal courts, and military services ("Information Sources") to release any information they may have about me to MTA Bridges and Tunnels and all contractors performing background investigation services for MTA Bridges and Tunnels or any of their agents. I release all Information Sources from any liability for releasing such information.

I declare, subject to the penalties of disqualification, dismissal even following my employment, and/or prosecution, that the statements made on this application (including the statements made in any accompanying papers submitted by me) have been examined by me and to the best of my knowledge and belief are true and correct.

Print or Type First Name: _____ Print or Type Last Name: _____

Date: _____