

# Claim for New York City School Tax Credit



# NYC-210

Your first name and middle initial		Your last name <i>(for a combined claim, enter spouse's name below)</i>		Your date of birth (MMDDYYYY)		▼ Your social security number	
Spouse's first name and middle initial		Spouse's last name		Spouse's date of birth (MMDDYYYY)		▼ Spouse's social security number	
Mailing address <i>(number and street or rural route)</i>				Apartment number		<b>You must enter your date(s) of birth and social security number(s) above.</b>	
City, village, or post office		State	ZIP code	Country <i>(if not United States)</i>		NYS county of residence while living in NY City	
Address of New York City residence that <b>qualifies</b> you for this credit, if different from above							
City		State	ZIP code	Decedent information	Taxpayer's date of death	Spouse's date of death	
		<b>NY</b>					

**Note:** Use this form only if you are not required to file a 2011 Form IT-201 or IT-203, and you lived in New York City for any part of 2011. You lived in **New York City** if you lived in any of the following counties during 2011: **Kings County (Brooklyn), Bronx, New York County (Manhattan), Richmond County (Staten Island), or Queens.** If you did not live in any of these counties for all or part of the year, **stop;** you do not qualify for this credit.

**Type of claim – mark an X in one box** *(see instructions)*

<b>a</b> <input type="checkbox"/> Single <i>(complete lines 1, 2, and 5)</i>	<b>c</b> <input type="checkbox"/> Married but filing a <b>separate</b> claim <i>(complete lines 1, 2, and 5)</i>
<b>b</b> <input type="checkbox"/> Married filing a <b>combined</b> claim <i>(complete lines 1 through 5)</i>	<b>d</b> <input type="checkbox"/> Qualifying widow(er) with dependent child <i>(complete lines 1, 2, and 5)</i>

**1** Can you be claimed as a dependent on another taxpayer's 2011 federal return? ..... **1.** Yes  No   
 If you marked an **X** in box a, c, or d above, and marked the Yes box at line 1, **stop;** you do not qualify for the credit. All other filers continue with line 2.

**2** Enter, in the box(es) to the right, the number of months during 2011 that you lived in **New York City** *(see Note above; also see instructions)* ..... **2.**  months  
 If you marked an **X** in box b above, continue with line 3. All other filers continue with line 5.

**3** Can your **spouse** be claimed as a dependent on another taxpayer's 2011 federal return? ..... **3.** Yes  No   
 If you marked an **X** in the Yes box at both lines 1 and 3, **stop;** you do not qualify for this credit. All other filers continue with line 4.

**4** Enter, in the box(es) to the right, the number of months during 2011 your **spouse** lived in **New York City** *(see Note above; also see instructions)* ..... **4.**  months

**5** Mark one refund choice *(see instructions)*:  **direct deposit** *(fill in line 6)* - or -  **debit card** - or -  **paper check**

**6** **Direct deposit** *(see instructions)*: Complete the following to have your refund deposited directly to your bank account.  
**Note:** If the funds for your refund would go to an account outside the U.S., mark an **X** in this box *(see instructions)* ...  **6a** Routing number :

**6b** Account type:  Checking  Savings **6c** Account number :

<b>Third-party designee?</b> <i>(see instr.)</i> Yes <input type="checkbox"/> No <input type="checkbox"/>	Print designee's name	Designee's phone number ( )	Personal identification number (PIN)
	E-mail:		<input type="text"/>

<b>▼ Paid preparer must complete</b> <i>(see instr.)</i> ▼		Date:
Preparer's signature	▶ Preparer's NYTPRIN	<input type="text"/>
Firm's name <i>(or yours, if self-employed)</i>	▼ Preparer's PTIN or SSN	<input type="text"/>
Address	• Employer identification number	<input type="text"/>
	Mark an <b>X</b> if self-employed	<input type="checkbox"/>
E-mail:		

<b>▼ Taxpayer(s) must sign here</b> ▼	
Your signature	
▶ <input type="text"/>	
Your occupation	
• <input type="text"/>	
Spouse's signature and occupation <i>(if joint return)</i>	
Date	▼ Daytime phone number
<input type="text"/>	<input type="text"/>
E-mail:	

File your claim as soon as you can after January 1, 2012. Mail your claim to:  
**STATE PROCESSING CENTER, PO BOX 61000, ALBANY NY 12261-0001.**

**Please file this original scannable credit form with the Tax Department.**



### Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your form and tax payment. However, if, at a later date, you need to establish the date you filed or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* below for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your form, contact that private delivery service for instructions on how to obtain written proof of the date your form was given to the delivery service for delivery. If you use **any** private delivery service, whether it is a designated service or not, send the forms covered by these instructions to: State Processing Center, 101 Enterprise Drive, Kingston NY 12401.

### Privacy notification

The Commissioner of Taxation and Finance may collect and maintain personal information pursuant to the New York State Tax Law, including but not limited to, sections 5-a, 171, 171-a, 287, 308, 429, 475, 505, 697, 1096, 1142, and 1415 of that Law; and may require disclosure of social security numbers pursuant to 42 USC 405(c)(2)(C)(i).

This information will be used to determine and administer tax liabilities and, when authorized by law, for certain tax offset and exchange of tax information programs as well as for any other lawful purpose.

Information concerning quarterly wages paid to employees is provided to certain state agencies for purposes of fraud prevention, support enforcement, evaluation of the effectiveness of certain employment and training programs and other purposes authorized by law.

Failure to provide the required information may subject you to civil or criminal penalties, or both, under the Tax Law.

This information is maintained by the Manager of Document Management, NYS Tax Department, W A Harriman Campus, Albany NY 12227; telephone (518) 457-5181.

### Need help?



Visit our Web site at [www.tax.ny.gov](http://www.tax.ny.gov)

- get information and manage your taxes online
- check for new online services and features



**Text Telephone (TTY) Hotline** (for persons with hearing and speech disabilities using a TTY): If you have access to a TTY, contact us at (518) 485-5082. If you do not own a TTY, check with independent living centers or community action programs to find out where machines are available for public use.



#### Telephone assistance

Automated income tax refund status: (518) 457-5149

**Personal Income Tax** Information Center: (518) 457-5181

To order forms and publications: (518) 457-5431



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call the information center.