

CHANGE OF SHARED TENANCY ARRANGEMENT

RENTAL BOND NUMBER										
						—				

TENANCY	DETAILS			OFFICE USE ONLY
Address				Approved by
of rented			Postcode	
premises				
DDEV/IOUG	TENIANIT/O			
PREVIOUS	TENANT/S All tenants cu must comple	irrently registered with our office for the this section.	or this bond	
	First Name	Family Name	Phone No.	
1.			()	
0			()	
2.			()	
3.			()	
4.			()	
4.			,	
Signature/s				
NEW TENA	NT/S All tenants now to	be registered with our office for thi	s bond	
	must complete this	be registered with our office for thi section.		
	First Name	Family Name	Phone No.	
1.			()	
2.			()	
				HAVE
3.			()	YOU READ
4.			()	THE BACK OF THIS FORM?
				THIS FORM ?
Signature/s				
LANDLORE) / MANAGING AGENT A	PPROVAL		
Name				
Address				
			Postcode	
	Work	Home		
Phone No.	Work ()	()		
Signature of landlord/				

RENTING SERVICES

Locked Bag 19, Darlinghurst NSW 1300

Phone: 133 220

TTY: 1300 723 404 Fax: (02) 9280 4613 or 1800 803 655 (outside Sydney) Website: www.fairtrading.nsw.gov.au



RENTING SERVICES

HOURS: 8.30 am - 5.00 pm Monday to Friday

TELEPHONE: Rental Bond Information:

133 220

Aboriginal Tenancy Information:

1800 500 330 **TTY** 1300 723 404

FACSIMILE: (02) 9280 4613 / 1800 803 655 (outside Sydney)

WEBSITE: www.fairtrading.nsw.gov.au

1. Rental Bond Number

The Rental Bond Number must be shown on this form. Failure to show this number may result in unnecessary delay in the processing of change of shared tenancy arrangement details.

2. Previous Tenants

This section MUST be signed by all of the tenants currently registered with Renting Services.

3. New Tenant/s

This section MUST be signed by all of the remaining and new tenants now to be registered for this bond.

4. Landlord/Managing Agent

The current landlord or managing agent MUST approve the change of shared tenancy arrangement by signing in this section.

5. Disclosure of Information

Information provided on this form may be disclosed to lawfully authorised government agencies upon demand.

Important Information

- Outgoing tenants DO NOT sign this form until you have received your money from the other tenant/s.
- At least one of the original tenants must continue in occupation.
- This form cannot be used if the Department of Housing contributed to the original bond.
- This form is not a substitute for a new Residential Tenancy Agreement.
- Delays in notifying Renting Services of changes in tenancy details can cause inconvenience when claiming refunds of rental bonds.