



CHANGE OF PERSONAL DETAILS

Please return the completed form to the Student Centre

Student Number

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The Student Centre
Level 3, Jane Foss Russell Bldg, G02
The University of Sydney NSW 2006

Action Requested

Change of name (You have legally changed your name)

Correction of name or date of birth (Your details are recorded incorrectly by the University)

Correction of gender

Current Details (As held by the University)

Family Name:

Given Name(s):

Corrected Details (Please amend my details to)

Title:

Family Name:

Given Name(s):

Date of Birth: ___ ___ / ___ ___ / ___ ___ (Day / Month / Year) Gender: Male Female

Important Information

- The University only accepts official name changes. Aliases are not accepted.
- Where a name change involves a minor correction of spelling, or the addition or deletion of a given name (first name or middle name), you must provide as a minimum a Birth Certificate, current Passport or Driver's License.
- For changes to your family name you must provide as a minimum a Marriage Certificate, Change of Name Certificate, or Birth Certificate.
- You must present original documentation at the Student Centre, or return this form by mail including photocopies of your documents that have been certified by a Justice of the Peace. Faxes are not accepted.

Are you scheduled for a graduation ceremony? Yes No

I have read the important information and declare that the information provided by me is true and correct.

Signature:

Date:

Original documents sighted and copies attached. (**Office use only**)

Current Passport Birth Certificate Change of Name Certificate Marriage Certificate Valid Driver's Licence

Staff Initial: Date: