

# NOTIFICATION TO AMEND ADDRESS OF REGISTERED PROPRIETOR (INCORPORATING A STATUTORY DECLARATION)

DESCRIPTION OF LAND (Note 1)

EXTENT

VOLUME

FOLIO

REGISTERED PROPRIETOR (Note 2)

THE REGISTERED PROPRIETOR HEREBY NOTIFIES OF A CHANGE OF ADDRESS (Note 3)

**FROM:**

  
  

**TO:**

## STATUTORY DECLARATION (Note 4)

I \_\_\_\_\_  
(name, address and occupation of person making the declaration)

**Sincerely declare as follows:**

1. I am one and the same person as the registered proprietor of the land stated above on this form ("This Form").
2. I have notified all the registered mortgagees and chargees (if any) of my intention to lodge This Form and of my intended new address for services of notices.

**This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.**

**This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005* at \_\_\_\_\_**  
(place made)

**on \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ by - \_\_\_\_\_**

**Signature of person making the declaration** (sign in the space above)

In the presence of:

**Signature of authorised witness** (sign in the space above)

(Print the full name, address and qualification of authorised witness in the space above)

THIS FORM WHICH INCORPORATES A STATUTORY DECLARATION MAY ONLY BE USED BY ONE PERSON. IF MORE THAN ONE REGISTERED PROPRIETOR WANTS TO AMEND THEIR ADDRESS, SEPARATE FORMS WILL NEED TO BE USED.

### INSTRUCTIONS

1. If insufficient space in any section, additional Sheet Form B1, should be used with appropriate headings. The boxed sections should only contain the words "see page....."
2. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.
3. No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initiated by the persons signing this document and their witnesses.

### NOTES

1. **DESCRIPTION OF LAND**  
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.  
Extent - Whole, part or balance of the land comprised in the Certificate of Title to be stated.  
The Volume and Folio or Crown Lease number to be stated.  
Where issued, it is desirable but not essential that the Duplicate Title be produced with this notification, so that it can be updated. A production fee may apply where the Duplicate Title is produced by another party.
2. **REGISTERED PROPRIETOR**  
State full name of the Registered Proprietor.
3. **CHANGE OF ADDRESS**  
**From:** State the address of the Registered Proprietor as shown on the Certificate of Title.  
**To:** State the current address of the Registered Proprietor to which notices can be sent.
4. **REGISTERED PROPRIETORS EXECUTION**  
This Notification form incorporates a Statutory Declaration.  
The proprietor's signature is required to be witnessed by a person capable of taking Declarations. The authorised witness must state their full name, address and qualification.  
**The list of authorised witnesses includes:**
  - An officer of the Commonwealth Public Service.
  - A person who is employed under the *Public Sector Management Act 1994* Part 3 (**State Public Servant**).
  - A person employed as a member of the teaching staff within the meaning of the *School Education Act 1999* or a **teacher** of a non-government school within the meaning of that Act.
  - A **Police Officer**
  - A **Medical Practitioner** within the meaning of the *Medical Act 1894*.
  - A **dentist** within the meaning of the *Dental Act 1939*.
  - A **registered physiotherapist** within the meaning of the *Physiotherapist Act 1950*.
  - A **nurse** with in meaning of the *Nurses Act 1992*.
  - **Pharmaceutical Chemist** within the meaning of the *Pharmacy Act 1964*.
  - A **legal practitioner** with in meaning of *the Legal Practice Act 2003*.
  - **Justice of the Peace.**

EXAMINED

OFFICE USE ONLY

## NOTIFICATION (FORM NA1) TO AMEND ADDRESS

Exempt from Registration Fees (see note 1)

LODGED BY

ADDRESS

PHONE No.

FAX No.

REFERENCE No.

ISSUING BOX No.

PREPARED BY

ADDRESS

PHONE No. FAX No.

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER  
THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC LODGED HEREWITH

1. _____	Received Items
2. _____	Nos.
3. _____	
4. _____	
5. _____	Receiving Clerk
6. _____	

Registered pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.

