

# HOW TO APPLY FOR A WATER SUPPLY SYSTEM EVALUATION

ENVIRONMENTAL HEALTH DEPARTMENT  
2051 KAEN ROAD, SUITE 367, OREGON CITY, OR 97045 - PHONE: 503.655.8384 - FAX: 503.742.5352

## PLEASE READ BEFORE FILLING OUT APPLICATION

I. An application must be filled out and submitted, along with the fee, to this office before a water sample can be taken or an inspection of a water supply or sewage disposal system can be made. Application must be obtained from this office. Inspections are done on Mondays; applications must be submitted by the Thursday prior the inspection at 5:00 PM

## II. Fees (Make check payable to: Clackamas County Community Health Division)

Well Inspections .....	\$ _____	
Revisits .....	\$ _____	Bacteria, Nitrates or Arsenic
Duplicate copies .....	\$ _____	
Records search .....	\$ _____	

## III. Requirements to be met before application is submitted:

### WATER SYSTEM REQUEST

1. Water system must be in operation.
2. Source of water (well head or spring box) must be completely sealed and the air vent screened to prevent possible contamination. Wells without sanitary seals or undeveloped springs or surface supplies will not be tested.
3. Source of water system (well head or spring box) must be accessible for construction review.
4. All residual chlorine from disinfecting water source must be flushed out.
5. Adequate driving instructions must be indicated on application.
6. The legal description (map number) of the property must be included.
7. An adequate diagram must be drawn on the application showing the location of the water and sewage disposal systems serving the property.
8. Report will be mailed to applicant. There is a charge for additional copies.

**THE WATER TEST WILL NOT BE PERFORMED AND THE FEE WILL NOT BE REFUNDED IF, UPON ARRIVING AT THE TEST SITE THE SANITARIAN FINDS THAT THE CONDITIONS HAVE NOT BEEN MET.**