



W I S C O N S I N

Inspiration in Action™

**Adult Education and Graduate student
Cash Release Form (Revised 2011)**

According to Federal Regulation FR 72-152, any remaining Federal funds after current semester charges must be released to the student within 14 days of the funds being paid to the student account. These releases will be automatically processed during the school year. **Any adjustments made to a student account after the funds have been released will be the student's responsibility, and must be paid in full before the next semester registration.**

These Federal funds will be released by check to the address that we have on file, unless the Student completes a new cash release form. We will keep this cash release form on file. **It is the student's responsibility to update their address and direct deposit information, as well as update their cash release form if circumstances change.**

Note: If a student wishes to return Federal loan money back to the government they must contact our financial aid department at 262-243-4569 prior to their disbursement date.

Name: _____ ID# F 0 0 _____

Phone #: _____

Address: _____

Please initial how you would like the funds released. (Do not initial both)

1. Direct Deposit Information: On File _____ (initials) New or change in Enrollment _____

If new or change in enrollment the student must fill out the direct deposit form.

An email will be sent to your CUW email once your direct deposit has been processed.

Or

2. Check Mailed to address on file _____ (initials)

It is the student's responsibility to update their address during the school year.

Signature Date

Submit to: Concordia University Wisconsin
Business Office
12800 N. Lake Shore Drive
Mequon, WI 53097
Fax (262) 243-2967 – this is a direct fax to the processor

OFFICE USE ONLY:

Amount: _____ Date ___/___/___ Date Received _____