



BYRON BAY ENGLISH LANGUAGE SCHOOL

REGISTRATION FORM - 2012



PERSONAL DETAILS

First name: _____ Family name: _____
 Address: _____
 Country: _____ Post Code: _____ Nationality: _____
 Tel: _____ Fax: _____ Email: _____
 Date of Birth: ___ / ___ / ___ (day/month/year) Sex: Male Female
 First Language: _____ Other Languages: _____
 Parent/ Guardian/ Emergency Contact in home country: _____
 Tel (home): _____ Tel: (work): _____
 Visa Details: Tourist Working-Holiday Student Passport number: _____
 Present level of English?(Please circle)
 Elementary* Pre-Intermediate Intermediate Upper – Intermediate Advanced
*Please note that we do not accept absolute beginner.
 Occupation: _____ Previous English lang. study: _____
 University/ High School experience: _____
 Please advise us of any special considerations: _____

COURSE INFORMATION

Registration Fee			\$ 200
General English - Full Time (22.5 hours/week)	_____ weeks	\$360 per week	\$ _____
General English - Part Time (15 hours / week)	_____ weeks	\$280 per week	\$ _____
Cambridge FCE / CAE / CPE (22.5 hours/week)	12 weeks	\$4,440	\$ _____
Cambridge FCE / CAE / CPE (January)	_____ weeks	\$3,700	\$ _____
IELTS Exam Preparation (22.5 hours/week)	_____ weeks	\$360 per week	\$ _____
English + Learn to Surf/Body Board	2 weeks	\$900	\$ _____
English + Surfing/Body Boarding 2	_____ weeks	\$430 per week	\$ _____
English Plus Diving (Price is seasonal)	2 weeks	from \$1,215	\$ _____
English Plus Yoga	_____ weeks	\$405 per week	\$ _____
English Plus Music	_____ weeks	\$430 per week	\$ _____
English Plus Yoga Teach Training	_____	on request	\$ _____
English For Teachers	2 weeks	\$800	\$ _____
Private Tuition	_____ hours	\$90 per hour	\$ _____
Farmstay	_____ weeks	\$165 (placement fee)	\$ _____
Teen program	_____ weeks	\$430 per week	\$ _____
Start Date: ___ / ___ / 2012	total weeks _____ weeks	Total price	\$ _____

AIRPORT PICK UP SERVICE - Do you wish us to meet you at the airport and take you to your accommodation? YES / NO

Arrival Date: _____ Arrival Time: _____ Flight Number: _____

Airport: Brisbane \$220 Ballina \$88 Coolangatta \$110 Late night surcharge (10pm – 6am arrivals) + \$50



ACCOMMODATION

Do you want us to arrange your accommodation? (Circle option) YES / NO

If yes, please complete the following:

Homestay :	half – board/ breakfast only	_____ weeks	\$240/\$180 pw	\$ _____
	double / twin room*	_____ weeks	\$190 per person pw	\$ _____
Student House:	single room/ twin room	_____ weeks	\$ 200/ \$150 pw	\$ _____
	double room/ en suite	_____ weeks	\$ 300/ \$320 pw	\$ _____
	bond + clean fee		\$ 230	\$ 230
Share house with local Australians		_____ weeks	\$160 - \$350 pw^	\$ _____
Hostel – Student dorm		_____ weeks	\$180 pw/ \$27 pn	\$ _____
Placement Fee – Homestay/ Student House			\$200	\$ _____
Placement Fee – Share House			\$200	\$ _____
Placement fee – Homestay + Student house			\$255	\$ _____

^prices depend on season and location. * offered for friends/ couples travelling together

Total weeks _____ Start Date: ___ / ___ / ___ End Date: ___ / ___ / ___

Homestay: Please complete the questionnaire to help us find a suitable host family: (Please circle option)

Do you prefer a family with children? YES NO Do you prefer a family with pets? YES NO
 Do you have any medical conditions? YES NO Do you smoke? YES NO

Hobbies / Interests: _____

Do you have any allergies / special requirements? _____

SUMMARY OF FEES

Registration fee	\$ 200	Accommodation Placement fee	\$ _____
Tuition fees	\$ _____	Accommodation	\$ _____
Materials fee	\$ _____	Bond + clean fee – student house	\$ _____
OHSC	\$ _____	Exam fees	\$ _____
Airport Pick Up	\$ _____	Surf/Dive fees	\$ _____
Farmstay Placement fee	\$ _____	Other fees	\$ _____
Bank transfer fee	\$ _____	TOTAL	\$ _____

TERMS AND CONDITIONS OF ENROLMENT

I, the student whose name appears below, hereby agree to enrol as a student at the Byron Bay English Language School on the following terms and conditions:

- I agree to waive and release all claims against Byron Bay English Language School Pty Ltd (BBELS) , its directors and its appointed agents for any loss, injury, accident, delay or expense resulting from participation in any of its courses, airport transfers and all accommodation arrangements. I also release BBELS, its directors and its appointed agents and agree to indemnify BBELS, its directors and its appointed agents with regard to any financial obligations or liabilities that I may personally incur or any damage or injury to the person or property of others that I may cause while enrolled in BBELS courses.
- I understand that BBELS, its directors and appointed agents are not responsible for injury or loss suffered by me during periods of independent travel or absence from the enrolled courses.
- If I become ill, injured, or incapacitated, BBELS, its directors, teachers, appointed agents and Homestay or farmstay family members may take such action as any of them considers necessary, including securing medical treatment for me and transporting me back to my country at my own expense. I release them from all liability related to such actions.
- I understand that my participation in BBELS programs may be terminated at the discretion of BBELS, its owners and its appointed agents without refund of fees and that I may be sent home at my own expense if I do not adhere to BBELS rules, standards and instructions.
- I agree that the laws of Australia shall apply to this agreement and I agree to submit to the jurisdiction of the Australian law.
- BBELS reserves the right to expel students for serious breaches of discipline. Fees will not be refunded in such cases.
- I agree to allow BBELS to provide my personal information to Commonwealth and State agencies and the ESOS Assurance Fund Manager should it be required to do so.

CANCELLATION, POSTPONEMENT & REFUND POLICY

- If your visa application is rejected, tuition and accommodation fees will be refunded in full less the registration and accommodation placement fee. Evidence of the Australian Embassy visa rejection letter must be made available to BBELS.
- Registration and accommodation placement fees are non-refundable in all instances.
- If a student cancels 28 days or more before the course begins, all tuition and accommodation fees will be refunded, excluding the registration and accommodation placement fees. Refund will be paid within 4 weeks of cancellation notice date less any bank transfer fees incurred by BBELS.
- If notice of cancellation is received less than 28 days before the commencement date of your course, tuition will be refunded less 4 weeks course fees, accommodation fees less 2 weekly accommodation payments, registration and accommodation placement fees. Payment will be made within 4 weeks of cancellation notice date less any bank transfer fees incurred by BBELS.
- Notice to BBELS of any postponement (delayed start date) of accommodation services (homestay, student or share house) must be received 14 days before the accommodation start date. If notice of postponement is received less than 14 days before the commencement date of your course, 2 weeks accommodation fees will be charged.
- No refund is payable after you have commenced studying at BBELS. Accommodation refunds can be made with minimum 2 weeks notice, subject to BBELS management discretion.
- Course fees are not transferable to another person or institution.
- In the unlikely circumstance that BBELS must cancel a course, all tuition fees and compulsory course fees plus any unused accommodation fees at the cancellation date will be refunded in full. Reimbursement is 2 weeks from the date of notice of cancellation/default. As an alternative to making a payment, BBELS may arrange for another course, or part of a course, to be provided to the student at BBELS expense. If the student accepts this arrangement, BBELS will be relieved of its liability to make this payment.
- Applications for refunds must be directed in writing to BBELS in Australia or its appointed agents in a student's home country within 28 days of a refund becoming applicable.
- This agreement/ policy does not remove the right to take further action under Australia's consumer protection laws. The student's right to pursue other legal remedies are not circumscribed by the BBELS dispute resolution process. Students have the right to appoint a nominee to represent them in any dispute resolution process.

Declaration - All students must sign.

I have read, understood and I agree to abide with the terms and conditions of enrolment as well as the cancellation and refund policy.

Date: ___ / ___ / ___ (day/month/year) Signature: _____

*Guardian Details: _____ * If under 18 years Signature: _____

