

# Application for Access to Power Outlet



**PRIVACY NOTICE:** Rockhampton Regional Council is collecting the personal information you supply on this form for the purpose of updating our records. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

**Enquiries:** 1300 22 55 77

**Address:** PO Box 1860  
Rockhampton Qld 4600

**Email:** [enquiries@rrc.qld.gov.au](mailto:enquiries@rrc.qld.gov.au)

## INDEMNITY BY HIRER – (MUST BE COMPLETED AND SIGNED)

To: **Rockhampton Regional Council**

In consideration of Council granting me, the hirer of the power outlet, permission to access Council's Power Outlet at: .....

on.....,20....., I indemnify and hold indemnified the Council and its agents, employees and contractors from all claims and demands, whether or not brought or claimed by or on my behalf or any other person claiming by, through or under me, resulting from any accident, damage, loss, personal injury or death occurring in or around the Facility arising directly or indirectly from any cause whatsoever, except for any negligent or wilful act or omission by Council or its agents, employees or contractors.

<b>Facility:</b>	<b>Hire Date &amp; Times:</b>
<b>Name of Organisation:</b>	
<b>Name of Hirer:</b>	
<b>Address of Hirer:</b>	
<b>Email:</b>	<b>Telephone:</b>
<b>Signature of Hirer:</b>	<b>Date:</b>

Office Use Only:	
<b>Booking Number:</b> BOOK/PARK/	<b>Power Outlet Access Fee \$</b>
<b>Date Lodged:</b>	<b>Date Received:</b>
<b>CSO:</b>	<b>Receipt Number:</b>

## Electricians Details



### Including Policy for the Provision of Access to Electrical Power Outlets for External Users

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The implications of the Electrical Safety Act 2002 means that Council must be proactive in ensuring the safe use of electricity when allowing external users to access electrical power outlets in parks and other Council facilities. Council is not only responsible for providing safe outlets. It is also obliged to ensure that users comply with the Australian Standard 3002:2002 Electrical Installations-Shows and Carnivals and the Electrical Safety Regulations 2002 in the area between the power outlet and the user's worksite.

### General Safety Issues

The safety standards relating to power boxes are outlines in Australian Standard 3002:2002 Electrical Installations-Shows and Carnivals. The standard describes a range of requirements including:

- Power box construction and accessories
- Avoiding mechanical and other damage to electrical leads
- Keeping electrical leads out of the reasonable reach of people and/or vehicles
- Tagging and testing of electrical leads

### Policy

1. Council will ensure that construction of all power outlets and power boxes complies with Australian Standard 3002:2002 Electrical Installations-Shows and Carnivals
2. Council will carry out yearly inspections by a licensed electrical worker to ensure that outlets remain complaint with Australian Standard 3002:2002 Electrical Installations-Shows and Carnivals.

### Electrician's Details

Organisation	
Electrician Contact Name	
Address/PO Box	
Telephone:	Mobile:
Email:	

# Electrical Indemnity for Access to Council Controlled Electrical Outlets



**MUST BE COMPLETED AND SIGNED BY THE EVENT ORGANISER OR THEIR AUTHORISED ELECTRICIAN**

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I, the undersigned, do hereby acknowledge Rockhampton Regional Council has demanded, that before being granted access to power outlets at..... on (Date)..... The Australian Standard 3002:2002 Electrical Installations-Shows and Carnivals will be complied with in accordance with the following conditions:

- ❖ All Electrical appliances and leads will be tested and tagged in accordance with the Electrical Safety Regulation 2002 and tags will be current. That is, not past expiry dates.
- ❖ All electrical leads will be connected to the tie bars (cleats) at the power box so that no undue stress can be placed on socket wiring.
- ❖ All electrical leads between the power outlets and the work site or appliance will be protected from damage in one of the following ways:
  - a) Electrical leads may be protected by the use of a recognised safety barricade that surround the lead between the worksite or appliance throughout the whole distance between the power and the worksite or appliance
  - b) Electrical leads may be raised to a height of not less than 2.4 metres above the ground level in areas where the pedestrian traffic is possible. Where electrical leads are raised above the ground level. They will be supported to ensure that no stress is placed on the wiring or socket
  - c) Where vehicular traffic is possible, electrical leads will be raised not less than 6 metres above ground level
- ❖ Electrical leads will not be placed across pathways or other public accesses whether barricaded or not
- ❖ Electrical leads will not exceed 25 metres in length unless specified in writing by a licensed electrical worker
- ❖ No electrical leads between the power outlet and the worksite or appliance will be coupled unless specified by a licensed electrical worker.
- ❖

I, the undersigned do also agree that having been granted access to the above mentioned facility, all of the listed conditions will be complied with. Furthermore, that if upon inspection by an authorised officer or licensed electrical worker, any of the above mentioned conditions are not being complied with, that this approval can be terminated immediately.

<b>EVENT ORGANISER (PERSON RESPONSIBLE) OR AUTHORISED ELECTRICIAN</b>	
I declare that all information supplied in this indemnity is true and correct and I am an authorised to sign on behalf of the Organisation / Company or are the authorised Electrician for this event.	
Name:	Position:
Signature:	Date: