

MINUTES OF THE CLARE COUNTY BOARD OF COMMISSIONERS

May 6, 2003
Harrison, Michigan 48625

Unapproved Minutes
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The regular meeting of the Board of Commissioners was called to order at 9:30 a.m. on May 6, 2003, by Chairperson, Karen Lipovsky. Rev. Gregg from the Liberty Baptist Church in Lake George gave the invocation, followed by the pledge of allegiance to the flag.

Roll call revealed six members present being: C/Lauren Jones, C/Jim Gelios, C/Forrest Meek, C/Jordon Lockmiller, C/Julie Murphy and C/Karen Lipovsky with C/Al Bransdorfer in attendance at 9:40 a.m.

A motion was made by C/Jim Gelios and seconded by C/Forrest Meek to approve the agenda as presented with an addition under new business. Motion carried.

A motion was made by C/Jordon Lockmiller and seconded by C/Julie Murphy to approve the regular minutes of April 15, 2003. Motion carried.

Public comment time was opened at 9:40 a.m. with no public comment.

Correspondence was read and committee reports were then presented:

Justice Committee:

1. A motion was made by C/Jim Gelios and seconded by C/Forrest Meek to approve the Sheriff's Department Drug Forfeiture Fund request to trade a surveillance vehicle for a like value vehicle. Motion carried.
2. A motion was made by C/Jim Gelios and seconded by C/Jordon Lockmiller to approve the purchase of two computers and one printer in the amount of \$3,922 with monies to come from the Drug Forfeiture Fund. Motion carried.
3. A motion was made by C/Jim Gelios and seconded by C/Jordon Lockmiller to amend the Board of Commissioners' motion of March 18, 2003 by adding: to authorize the Budget Amendment #03-48 and transfer the first year share amounting of \$9,654.32 from the Harrison Contract (101-322-981.000) to the new line item (101-901-978.322) Sheriff Department Harrison Contract Vehicle. Motion carried.
4. A motion was made by C/Jim Gelios and seconded by C/Forrest Meek to adopt resolutions of commendations for Mrs. Lloyd's 4th Grade Class, Clare Primary School and Jason Koch. Roll call revealed a vote of seven yeas being: C/Jim Gelios, C/Forrest Meek, C/Lauren Jones, C/Jordon Lockmiller, C/Julie Murphy, C/Al Bransdorfer and C/Karen Lipovsky. Resolutions adopted.

Health and Human Services Committee:

5. A motion was made by C/Jordon Lockmiller and seconded by C/Forrest Meek to award the gypsy moth spray bid to Earl's Spray Service in the amount of \$17.87 per acre with funds to come from the gypsy moth fund budget covering 57 acres in Greenwood Township. Motion carried with one nay being C/Al Bransdorfer.
6. A motion was made by C/Jordon Lockmiller and seconded by C/Julie Murphy to approve the five-year property lease renewal with the Clare Conservation District in the annual amount of one dollar (\$1) per acre. Motion carried.

Finance and Administration Committee:

7. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to amend the County Administrator Employment Agreement Section 13 extending the deadline for the County Administrator's Performance Evaluation from June to July 1; include a survey of department heads/elected officials based upon the Kalamazoo County material; use of the Kalamazoo County instrument as the model for the Commissioners' form; and complete the process by the June 17th Board of Commissioners' meeting. Motion carried.
8. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the FY'04 budget message, calendar and manual. Motion carried.
9. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the request to continue with the state auditor for the fiscal year 2003 audit and bid out the services for the FY'04 audit. Motion carried.
10. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to authorize the County Treasurer and County Administrator to proceed with appropriate steps in order to pay off the USDA Loan with monies to come from the fund balance of the general fund in the total amount of \$247,252.33, if paid on May 30th; or in the total amount of \$248,381.65 if paid on June 30th that will save the County approximately \$156,000 in interest costs and have a minimal impact on the fund balance of the general fund. Motion carried.
11. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the \$10-40 Drug Prescription Plan Document as recommended by the County's 3rd Party Administrator, Bill Lewis. Motion carried.
12. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the budget adjustment #03-49 in the total amount of \$53,099.14 with funds to come from the ending fund balance of the general fund, that corrects an error made in processing previous budget adjustments using the contingency budget as the source of funds. Motion carried.
13. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the VFW's request to solicit poppies in selected county offices. Motion carried.
14. A motion was made by C/Al Bransdorfer and seconded by C/Jordon Lockmiller to allow C/Julie Murphy to attend the Farmland Protection Tour workshop in the amount of \$700.00 with monies to come from the Board of Commissioners' budget. Motion carried.
15. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to adopt Resolution #03-14 supporting the current method of DNR property tax payment to local units of government for state-owned property. Roll call revealed seven yeas being: C/Julie Murphy, C/Jordon Lockmiller, C/Al Bransdorfer, C/Forrest Meek, C/Jim Gelios, C/Lauren Jones and C/Karen Lipovsky. Resolution carried.
16. A motion was made by C/Julie Murphy and seconded by C/Jordon Lockmiller to approve the expenditure for the month of April, 2003 in the amount of \$679,620.42 with the general fund expenditures totaling \$679,333.16. Motion carried.

Report was then given by the Chairperson, wherein a motion was made by C/Jordon Lockmiller and seconded by C/Forrest Meek to move the July 15th Board of Commissioners' scheduled meeting date to July 17th convening at 1:30 p.m. Motion carried.

The agenda was then waived to allow John Amrhein, MSUE Resource Development to present a consolidation of the Clare County Mission and Vision Statement and the 2003-2004 Strategic Plan, that was developed between the Board of Commissioners and Department Heads.

After much discussion, a motion was made by C/Lauren Jones and seconded by C/Jim Gelios to approve the Clare County Mission and Vision Statements and Strategic Plan for 2003- 2004 as presented by John Amrhein of Michigan State University Extension. Motion carried.

A brief report was given by the Vice Chair along with the Administrator giving an update on the budget's revenues and expenditures.

Public comment time was then opened at 11:50 a.m. with no public comment.

With no further business, Chairperson Karen Lipovsky adjourned the meeting at noon until the next regular meeting of the Board of Commissioners to be held on May 20, 2003.

Carol A. McAulay, Clerk
Clare Co. Board of Commissioners

Karen E. Lipovsky, Chairperson
Clare Co. Board of Commissioners

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