

**BID PROPOSAL FORM**

TO: Kittitas County  
205 West 5<sup>th</sup> Avenue  
Ellensburg, WA 98926

**Kittitas County Upper District Court Remodel**

Pursuant to and in compliance with the Advertisement for Bids and the Instruction to Bidders, and to other documents relating thereto, the Undersigned hereby proposes to furnish all labor and materials and to perform all Work for Kittitas County as requested by and in strict accordance with the Contract Documents, Schedules and Drawings, and with all addenda prepared by Architects Rasmussen Triebelhorn, AIA/ps, for the following sum:

A. **BASE BID:** For the Base Bid as defined in the specifications, the sum of:

\_\_\_\_\_ \$ \_\_\_\_\_  
(Bid amount written in words)

B. **TRENCHING WORK:** If the bid amount contains any work which requires trenching exceeding a depth of four feet, all costs for trench safety shall be included in the above Base Bid amount and also entered in the blank below for adequate trench safety systems in compliance with State Law. If the Bidder does not include a lump sum dollar amount in blank below, the value will be considered zero.

\_\_\_\_\_ \$ \_\_\_\_\_  
TRENCH SAFETY PROVISION COST (Included in Base Bid)

C. **ALLOWANCES:** There are no allowances on this project.

D. **ALTERNATE BIDS:** The following Alternate Bids are considered additive to the Base Bid amount unless noted by the bidder otherwise.

Alternate Bid No. 1 – Repaint exterior walls, doors, soffits, gutters, rain leaders, & roof trim:

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 2 – Provide new weather entry vestibule Room 100:

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 3 – Provide new suspended acoustic ceiling and lighting/lighting controls in Room 102:

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 4 – Provide new carpet and wall base at Room 102

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 5 – Provide replacement glass at exterior windows

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 6 – Provide removable low wall at Courtroom 111

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 7 – Provide exterior wood sign, flagpole, raised island, sign lighting, and parking stall restriping

\_\_\_\_\_ \$ \_\_\_\_\_

Alternate Bid No. 8 – Provide solid surface finish for countertops & wall caps at Courtroom 111 and at Court Services window at Lobby 101

\_\_\_\_\_ \$ \_\_\_\_\_

- E. **STATE AND LOCAL SALES TAX:** Bids do not include State or Local Sales Tax.
- F. **OVERHEAD AND PROFIT:** The Undersigned agrees that all bids include all Contractor's overhead and profit or fees.
- G. **TIME OF COMPLETION:** The Work is required to be executed in three (3) Mandatory Work Phases per Section 01010. Work of Phase 1 shall be substantially completed within Sixty (60) calendar days from Notice to Proceed. Work of Phase 2 shall be completed within an additional Seventy Five (75) calendar days ((One Hundred Thirty Five (135)) calendar days from the Notice to Proceed)). Work of Phase 3 shall be completed within an additional Thirty (30) calendar days ((One Hundred Sixty Five (165) calendar days from Notice to Proceed)). Final completion shall be within Thirty (30) calendar days of date established for project overall substantial completion. It is the Owner's intent to issue only one Certificate of Substantial Completion for the overall project.
- H. **WARRANTY AND GUARANTEE:** Pursuant to and in compliance with your Notice to Contractors Information for Bidders, Specifications and other documents relating thereto, the Undersigned hereby proposes that workmanship and materials shall be guaranteed for a period of not less than one year (and longer where so indicated) from the date of substantial completion.
- I. **TIME IS OF THE ESSENCE:** Time is of the essence for all work to be performed under this contract. Contractors shall note that the Work must be completed within the time limits stated in the Contract Documents.
- J. **LIQUIDATED DAMAGES:** Failure to timely complete this contract will result in liquidated damages. Liquidated damages will be imposed for failure to meet the project's duration (substantial completion) at the rate of \$1,500 per calendar day until overall substantial completion is provided.
- K. **CONTRACT AND BOND(S):** If written Notice of Intent to Award Contract is issued to the Undersigned within sixty (60) days after the date of opening of the bids, or at any

time thereafter prior to the bid being withdrawn by the Undersigned, the Undersigned agrees to execute and deliver a contract in the form required by the Contract Documents and in accordance with the bid as accepted, with partial payments provided for in accordance with the laws of the State of Washington relating to such payments for Public Works (Chapter 60.28 RCW); and to provide the Performance and Payment Bond and required insurance documents as specified with good and sufficient insurers, surety or sureties acceptable to the Owner, within fourteen (14) days after issuance of the Notice of Intent to Award Contract, exclusive of the day of notice.

- L. **BID GUARANTEE:** The Undersigned further agrees that the postal money order, certified or bank cashier's check or Bid Bond (collectively Bid Guarantee) payable to the Owner, accompanying this proposal, is left in escrow with the Owner; that its amount is the measure of liquidated damages which the Owner will sustain by the failure of the Undersigned to execute and deliver the above-named Contract and Bond, and that if the Undersigned defaults in executing and delivering that Contract and in providing the Bond and insurance documents within fourteen (14) days of issuance of Notice of Intent to Award Contract, then the Bid Guarantee shall be forfeited to the Owner; but if this proposal is not accepted by the Owner within sixty (60) days of the time set for the opening of bids, or if the Undersigned executes and delivers said Contract, insurance documents and Bond, the Bid Guarantee shall be returned to the Undersigned.
  
- M. **ADDENDA:** Receipt of addenda numbered \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_ is/are hereby acknowledged.

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Legal Name of person, firm, or corporation submitting bid

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Signed by

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Title

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Contractor's License Number

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Street Address

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City, State, Zip

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Telephone/Fax

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Email