

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**NOVEMBER 18, 2003**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for November 18, 2003.
2. Minutes of the Public Meeting of November 13, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, issued a proclamation declaring that Garrett County will observe "World Aids Day" on December 1, 2003.
4. The Procurement Office presented the following recommendation of bid awards to the Board of County Commissioners:
  - ⇒ Recommendation of bid award for Request for Proposal - Preliminary Engineering and Environmental Reports - Crellin and Mountain Lake Park Water Systems (RFP #03-1016). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this recommendation of award.
  - ⇒ Recommendation to reject all bids for Request for Proposal – Preliminary Engineering and Environmental Reports – Deep Creek Sewer System (RFP #03-0918). The Board, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, approved this recommendation to reject. Commissioner Holliday voted against this recommendation.

5. The Board of County Commissioners conducted a public hearing for the purpose of reviewing and receiving public comment on an Agricultural Preservation District Application for Eric Tribbey. The Garrett County Agricultural Preservation Advisory Board had recommended approval of this application. Based on this recommendation and that of John Nelson, Director, Department of Planning and Zoning, the Board approved the application on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.
6. Brad Frantz, Director, Department of Emergency Management, briefed the Board of County Commissioners on the following departmental issues:
  - ⇒ A review of year to date 911 calls received indicated that that total calls for 2003 would exceed 24,000.
  - ⇒ Update on the Hazard Mitigation Plan
  - ⇒ AED Grant Program status
  - ⇒ Regional Homeland Security planning
  - ⇒ Chairman Gregg informed Mr. Frantz that the State of Maryland 911 Emergency Number System Board issued a Certificate of Excellence to Garrett County in recognition of the County 911 Center's successful annual public safety answering point inspection. The Board and Mr. Pagenhardt commended Mr. Frantz and the staff for their outstanding efforts and dedication to public service.
7. Frank Shap, Garrett County Department of Economic Development Business Technology Officer and Richard Freda, Allegheny Communications Connect Strategic Technology Director briefed the Board of County Commissioners on the Oakland Broadband Grant Program. Mr. Freda informed the Board that the project to bring high-speed Internet connectivity is planned for completion in the summer of 2004.
8. A number of residents of Oakland voiced their opinions on the land use designation of County owned property on Fourth, Fifth, and Green Streets that was the prior site of the Garrett County Board of Education. The Board of County Commissioners, who is the owners of this property, had taken previous action to donate the site to the Domestic Violence (DOVE) Center for a potential location of administrative and shelter functions. The Board listened to this public commentary and reiterated that the land use classification that would permit or disallow the DOVE Center to locate on this site is a decision of the Town of Oakland Zoning Appeals Board. The Board will take all opinions presented during this session under advisement.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.

2. Chairman Gregg and Mr. Pagenhardt executed the Fiscal Year 2003 Grant Agreement for the Emergency Shelter Grant Program in the amount of \$18,900 between the Board of County Commissioners and the State of Maryland Department of Housing and Community Development, administered by Garrett County Community Action Committee.
3. Chairman Gregg and Mr. Pagenhardt executed a grant application between the Board of County Commissioners and the State of Maryland Department of Business and Economic Development for \$300,000 designated for the Trade/Enterprise Center Project.
4. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, extended the terms of appointment for the following members of Mountain Top Mental Health Associates until June 30, 2004. This action was taken in furtherance of official action taken by the Board of County Commissioners to place the authority over Mountain Top Mental Health Associates under the jurisdiction of the Garrett County Health Department. Official letters of re-appointment will be sent to each member under the signature of Chairman Gregg.
  - ⇒ Howard Gerrard
  - ⇒ Mary Ann Brenneman
  - ⇒ Phil Lauver
  - ⇒ Susan Athey-Oxford
  - ⇒ Wendy Mopsik
5. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded and carried by Commissioner Beard, appointed Kim Durst to the position of administrative assistant with the Department of Economic Development. Commissioner Holliday voted in opposition to the recommendation.

## ADJOURNMENT

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

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Date