

**ST. MARY'S COUNTY**

**BOARD OF COUNTY COMMISSIONERS' MEETING  
GOVERNMENTAL CENTER**

**Tuesday, November 16, 2004**

**Present:** Commissioner President Thomas F. McKay  
Commissioner Kenneth R. Dement  
Commissioner Lawrence D. Jarboe  
Commissioner Thomas A. Mattingly, Sr.  
Commissioner Daniel H. Raley  
George G. Forrest, County Administrator  
Kate Mauck, Senior Administrative Coordinator (Recorder)

**CALL TO ORDER**

The meeting was called to order at 9:13 a.m.

**APPROVAL OF CHECK REGISTER**

**Commissioner Mattingly moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Register. Motion carried.**

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Dement, to approve the minutes of the Commissioners' meeting of Tuesday, November 9, 2004. Motion carried.**

**PRESENTATIONS TO RETIREES**

The Board of County Commissioners presented Proclamations to Mary Catherine Hickson, Food Service Technician with the Department of Aging and Francis G. Wood, Sr., Grounds Maintenance Foreman with the Department of Recreation, Parks, and Community Services in honor of their recent retirement.

**PROCLAMATIONS**

The Board of County Commissioners issued the following Proclamations:

- James Manning McKay 85<sup>th</sup> Birthday
- National Geographic Systems Information Day
- America Recycles Week

**COUNTY ADMINISTRATOR**

1. Draft Agenda for November 30, 2004
2. **St. Mary's County Health Department**

Present: Dr. William Icenhower, Health Officer

**Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign Budget Amendment in the amount of \$5,705 from the Commissioners' Reserve account to the Health Department for the purpose of paying for Gypsy Moth Survey for FY04. Staff is authorized to make the payment upon their satisfaction that the work was actually performed, and parameters should be established for expectations on reporting from the State for services performed for the County under this program. Motion carried.**

*In addition, Commissioners directed staff to ask State personnel that coordinate the Gypsy Moth Program and the Mosquito Spraying Program to come before the Commissioners during their next session sitting as the Board of Health in order to provide an overview of their programs. The Health Officer should provide the Commissioners with a copy of a letter that he will be sending to the State regarding the Gypsy Moth Program and also provide a copy of documentation of the 300 permanent sites that have been established for the monitoring of gypsy moths in St. Mary's County.*

3. **Office of the Sheriff**

Present: David Zylak, Sheriff  
Erin Gass, Fiscal Manager  
DFC Julie Yingling

**Commissioner Dement moved, seconded by Commissioner Raley, to approve the Office of the Sheriff's application for the Maryland Victims of Crime Funds and authorize the Commissioner President to sign the Maryland Victims of Crime Grant Subrecipient Agreement. Motion carried.**

4. **Department of Public Works and Transportation**

Present: George Erichsen, Director  
Richard Tarr, Manager

- (a) **Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign Grant Agreement with the Maryland Environmental Service and related Budget Amendment for the construction of rain shelters for the used oil collection tanks at the six Convenience Centers. Motion carried.**

- (b) **Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and sign Resolutions accepting Glenwood Place located in the Coombs Oaks Subdivision, Section 3, 6<sup>th</sup> Election District, into the County's Highway Maintenance System; establishing a 25-mph speed limit and stop sign for said road. Motion carried.**
- (c) **Commissioner Raley moved, seconded by Commissioner Dement, to approve and sign Resolutions accepting Goldenrod Drive, Heather Street, Sunflower Street, Snapdragon Court, Foxtail Place and Columbine Place, located in the Meadow Lakes Subdivision, Phases 1 and 2, 8<sup>th</sup> Election District, into the County's Highway Maintenance System; establishing 25-mph speed limits and stop signs for said roads. Motion carried.**

Also Present: George Jarboe, Transportation Manager

- (d) **Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign the FY2005 Job Access/Reverse Commute Grant (Total: \$185,000; \$92,500/Federal, \$30,000/State, \$62,500/County Match). Motion carried.**
- (e) **Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner President to sign the FY2004 Job Access/Reverse Commute Grant (Total: \$185,000; \$92,500/Federal, \$30,000/State, \$62,500/County Match). Motion carried.**
- (f) **Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign FY2005 Statewide Special Transportation Assistance Program (SSTAP) Grant Agreement (Total: \$174,610; \$131,054/State; \$43,556/County Match). Motion carried.**
- (g) **Commissioner Dement moved, seconded by Commissioner Mattingly, to approve and authorize Commissioner President to sign the FY2005 Americans With Disabilities Act (ADA) Grant and Addendum (Total: \$150,000; \$135,000/State, \$15,000/County Match). Motion carried.**
- (h) **Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign FY2005 5311 Rural Transportation Operating Grant (Total: \$487,094; \$86,385/Federal; \$278,145/State; \$122,564/ County Match) and related Budget Amendment requesting increase in County match of \$15,457. Motion carried.**
- (i) **Commissioner Raley moved, seconded by Commissioner Dement, to authorize the scheduling of a supplemental appropriation hearing for the Southern Connection Funds to be conducted on November 30<sup>th</sup> with discussion and a final decision to be made at the December 14<sup>th</sup> Commissioners' meeting. Motion carried.**

*Commissioners asked Mr. Jarboe to check with the State and determine what their response would be to funding for half a year. Mr. Jarboe should provide information showing routes and number of riders for the Southern Connection. Additionally, Ms. Kramer should provide an update on the exact amount of funds remaining in the Commissioners' Reserve Account.*

**5. Department of Land Use and Growth Management**

Present: Teresa Wilson, Historic Preservation Planner

**Commissioner Jarboe moved, seconded by Commissioners Dement, to approve and authorize Commissioner President to sign Preserve America Communities 2004 Application and to sign the related Resolution indicating commitment to the presentation of heritage assets. Motion carried.**

**6. Department of Aging**

Present: Gene Carter, Director

**Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign Notification of Grant Award for Older Americans Act Title III's (State Hold Harmless) Grant and related Budget Amendment. Motion carried.**

**7. Commissioner Mattingly moved, seconded by Commissioner Dement, to appoint Deputy**

**Raddatz to the Sheriff's Office Retirement Plan Board of Trustees. Motion carried.**

**8. Real Property Manager & County Attorney's Office**

Present: Joyce Malone, Real Property Manager  
John Norris, III, County Attorney

**Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize Commissioner President to sign the Lease Agreement with the Newtowne Players, Inc. Motion carried.**

*Mr. Forrest was asked to work with Newtowne Players in order to set up a celebration event on-site with the Commissioners.*

**ST. MARY'S COUNTY PUBLIC SCHOOLS: INFORMATION OVERVIEW OF THE ONGOING SCHOOL SITE SELECTION PROCESS**

Present: Dr. Patricia Richardson, Superintendent of Schools  
Brad Clements, Chief Administrative Officer  
Lorraine Fulton, Deputy Superintendent  
Cathy Allen, Chair, Board of Education

Dr. Richardson recognized Dr. Fulton after her recent appointment as Acting Superintendent of Schools beginning January 1, 2005.

St. Mary's County Public Schools (SMCPS) provided an overview of future schools sites, which included the following:

- State rated capacity versus November 2004 enrollment projections;
- Local rated capacity versus November 2004 enrollment projections;
- Local rated capacity with relocatables versus November 2004 enrollment projections;
- State procedures for approval of a school site;
- Land acquisition challenges;
- Land acquisition solicitations with 67 parcels investigated;
- Site specific information; two most viable sites;
- Preliminary site layout – Indian Bridge Property and Wildewood Property; and
- Critical timing.

*Due to the immediate nature of needing to move forward quickly in order to meet the January 26<sup>th</sup> deadline for submission of a State School Construction Schedule, Commissioner Mattingly asked St. Mary's County Public Schools to look closely at the 50-acre property located behind Leonardtown High School, which is already owned by the County, for potential site placement of an elementary school. In addition, he asked them to look closely at the site on Cedar Lane Road in Leonardtown, which was outlined by Mr. Clements. SMCPS should also look at how student population(s) would be distributed should either or both of these sites be selected.*

## **DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT: BRAC UPDATE**

Present: John Savich, Director

Mr. Savich provided an update on the Base Realignment and Closure process. The following information was presented:

- BRAC Timeline outlined in detail;
- Progress by the County, especially as it relates to the "Embracing Progress" video;
- Five Point Plan;
- General Mike Hayes to brief the Board of County Commissioners in January 2005; and
- Continued liaison with decision-makers, including State and congressional offices through Southern Maryland Navy Alliance and Maryland Military Installations Strategic Planning Council.

*Mr. Savich was asked to provide BRAC Updates to the Commissioner two times a month beginning January 2005.*

## **FY 06 BUDGET WORK SESSION**

After the conclusion of the regular meeting, the Board of County Commissioners conducted a Budget Work Session for Fiscal Year 2006.

## **ADJOURNMENT**

The meeting adjourned at 1:07 p.m.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

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Kate Mauck, Senior Administrative Coordinator  
to the Board of County Commissioners