

**INSTRUCTIONS FOR COMPLETING  
CERTIFICATE OF ELIGIBILITY FOR FIREFIGHTER TAG**

**NOTE CREATION OF SEPARATE FORMS FOR PAID &  
VOLUNTEER FIREFIGHTERS DUE TO PASSAGE OF ACT 2009-618**

1. The form designated “for members of paid fire departments” is to be used by chiefs of paid fire departments to certify that an individual is a member of a fire department to allow the member to purchase firefighter tags pursuant to Act 2006-422.
2. The form designated “for members of volunteer fire departments” is to be used by chiefs of volunteer fire departments to certify that an individual is a member of a volunteer fire department to allow the member to purchase firefighter tags pursuant to Act 2006-422 and also to claim the exemption from certain taxes and fees for one passenger vehicle pursuant to Act 2009-618.
3. Fire departments may print this form on their letterhead if desired. No changes in wording should be made to the form as this is the official form recognized by county license officials for certifying eligibility for the purchase of firefighter tags.
4. It is suggested that these forms be issued monthly to the firefighters who are due to purchase tags during that month.
5. Please note the requirement for the chief to sign the form in blue ink. County tag officials need to ensure that they are receiving the original of the certification form.

If questions arise, please contact:

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**CERTIFICATE OF ELIGIBILITY  
FOR DISTINCTIVE FIREFIGHTER LICENSE PLATE  
FOR MEMBERS OF VOLUNTEER FIRE DEPARTMENTS**

Pursuant to Act 2006-422, I hereby certify that \_\_\_\_\_ is a member of the \_\_\_\_\_ Fire Department and is eligible to purchase distinctive firefighter license plate(s) for his/her private, personally-owned passenger vehicle(s). I further certify that this individual is a volunteer firefighter and is entitled to the benefits conferred by Act 2009-618.

Chief's signature: \_\_\_\_\_  
(Original signature required in blue ink; no copies accepted)

Chief's printed name: \_\_\_\_\_

Date: \_\_\_\_\_

**IMPORTANT NOTE:** Individuals purchasing or renewing tags by mail must include the original of this certificate when mailing payment to the license office.

***Anyone who is proven to have falsely obtained or certified an individual to obtain a distinctive firefighter plate is guilty of a Class C misdemeanor.***