

# Lesson Plan Template

(Reference: TR 350-70)

## For Training Use Only

**IMPORTANT:** This document is for use *only* in the Army Basic Instructor Course (ABIC).

**INSTRUCTIONS:** Use this format in conjunction with the Sample Lesson Plans provided by your ABIC Instructor to gain familiarity with the format and content of typical Army Lesson Plans. Keep in mind that the school where you are assigned as an Instructor may use other formats to fulfill proponent requirements.

[LESSON TITLE]

[Course #]

/

[Version #]

[date]

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### SECTION I. ADMINISTRATIVE DATA

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All Courses

COURSE  
NUMBER(S)

COURSE TITLE(S)

Including This

Lesson

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Task(s)

TASK NUMBER

TASK TITLE

Taught or Supported

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Task(s)

TASK NUMBER

TASK TITLE

Reinforced

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**Academic Hours**

The academic hour(s) required to teach this **lesson** is (are) as follows:

	PEACETIME				MOB
	AC	TASS Training Bns		AC/RC	Hrs: Min/MOI
	Resident Hrs: Min/MOI	AT/ADT Hrs: Min/MOI	IDT Hrs: Min/MOI	Non-res DL Hrs: Min/MOI	
<b>TEST</b>	<b>[If included in this lesson plan.]</b>				
<b>TOTAL HOURS</b>					
<i>Time Example</i>					

[**Note 1:** Time reflects summation of lesson academic time by MOI.]

[**Note 2:** Time must be shown in Hours:Minutes.]

[**Note 3:** 1 academic hour = 50 minutes and does **not** include "break" time. 1:40 represents a 50-minute academic hour and an additional 40 minutes.]

**Test Lesson Number**

[If the test is not included in this lesson, list the test lesson number in which this lesson's terminal learning objective is tested and the test results are reviewed with the students. Put "N/A" if not tested in a separate lesson.]

**Hours**                      **Lesson No.**  
Testing,  
(to include test review)                      \_\_\_\_\_

**Prerequisite Lesson(s)**

[State if there are none.]

LESSON NUMBER	LESSON TITLE

**Security Clearance/ Access**

*Example:*  
Security Level: Unclassified  
Requirements: There are no clearance or access requirements for this lesson

**Foreign Disclosure Restrictions**

[Apply appropriate FD restriction statement (including number) per TR 350-70, Chapter I-1, Training Product Classification, Foreign Disclosure (FD) Restriction Statements, and Copyright/Proprietary Materials.]

**References**

<u>Number</u>	<u>Title</u>	<u>Date</u>	<u>Additional Information</u>

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**Student Study Assignments**

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**Instructor Requirements**

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**Additional Support Personnel Requirements**

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**Equipment Required**

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**Materials Required**

INSTRUCTOR MATERIALS:

STUDENT MATERIALS:

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**Classroom, Training Area, and Range Requirements**

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**Ammunition Requirements**

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**Instructional Guidance**

Before presenting this lesson, instructors must thoroughly prepare by studying this lesson and identified reference material.  
[Include additional guidance as required.]

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**Branch Safety Mgr Approval**

<b>NAME</b>	<b>Rank</b>	<b>Position</b>	<b>Date</b>
_____	_____	_____	_____

[If not required, put N/A. See TR 350-70, Chapter I-2 for requirements. If required and there is no Branch Safety Mgr, obtain signature of functional equivalent.]

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<b>Proponent</b>	<b>NAME</b>	<b>Rank</b>	<b>Position</b>	<b>Date</b>
<b>Lesson Plan Approvals</b>				

[Plan approval signifies development of the lesson plan IAW policy requirements, application of appropriate high and medium risk management codes, and Safety Manager approval as appropriate.]

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**SECTION II. INTRODUCTION**

Method of instruction: \_\_\_\_\_ [for introduction only] \_\_\_\_\_

Instructor to student ratio is \_\_:\_\_

Time of instruction (minutes): \_\_\_\_\_

Media: \_\_\_\_\_

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**Motivator**

**Terminal Learning Objective**

**Note:** Inform the students of the following terminal learning objective requirements.

At the completion of this lesson you (the student) will:

<b>ACTION:</b>	
<b>CONDITION:</b>	
<b>STANDARD:</b>	
[Each lesson must have one, and only one, TLO. It is shown in the introduction portion of the lesson plan. ELOs are optional.]	

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**Safety Requirements**

**Risk Assessment Level**

**Environmental Considerations** It is the responsibility of all soldiers and DA civilians to protect the environment from damage.

**Evaluation**

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**Instructional  
Lead-in**

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**SECTION III. PRESENTATION**

**[Presentation Option1: *Without* Enabling Learning Objectives]**

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**1. Learning Step/Activity 1 -**

**Note:** The learning step/activity is a one-sentence statement describing the training activity, preferably in student action terms. See TR 350-70, Chapter VI-6, Training Course Design.

**Method of instruction:** \_\_\_\_\_ **Instructor to student ratio is** \_\_:\_\_

**Time of instruction (minutes):** \_\_\_\_\_

**Media:** \_\_\_\_\_ [State if there is none.] \_\_\_\_\_

**References:** \_\_\_\_\_ [Title, Number, Para No., Pg. No., etc.] \_\_\_\_\_

**Security Classification:** \_\_\_\_\_

a.

(1)

(2)

b. (Continued)

**Note:** Conduct a check on learning and summarize the learning activity.

**2. Learning Step/Activity 1 -**

**Note:** Include as many learning steps/activities as necessary to train the soldier to perform the TLO to the established standard. Provide the same information as for Learning Step/Activity 1.

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**[Presentation Option 2: *With* Enabling Learning Objectives (ELOs) to support the lesson TLO]**

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**Note:** Inform the students of the Enabling Learning Objective requirements.

**ELO A.**

<b>ACTION:</b>	
<b>CONDITION:</b>	
<b>STANDARD:</b>	

**1. Learning Step/Activity 1 -**

**Note:** Include learning steps/activities as shown in Option 1 as necessary to train the soldier to perform the ELO to the established standard. For each learning step/activity, include MOI, instructor-to-student ratio, etc.

**ELO B.**

**Note:** Include as many ELOs as necessary to support training of the TLO.

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**SECTION IV. SUMMARY**

**Method of instruction:** \_\_\_\_\_ [for summary only]\_\_\_\_

**Instructor to student ratio is** \_\_:\_\_

**Time of instruction (minutes):** \_\_\_\_\_

**Media:** [State if there is none.] \_\_\_\_\_

**Check on Learning**

Determine if students have learned the material presented by ---

- a. Soliciting student questions and explanations.
- b. Asking questions and getting answers from the students.
- c. Providing immediate feedback in context to the material presented and correcting student misunderstandings.

**Review/ Summarize Lesson**

**Transition To Next Lesson**

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**SECTION V. STUDENT EVALUATION**

**Testing Requirements**

Describe how the student must demonstrate accomplishment of the TLO.

**Note:** Refer student to the Student Evaluation Plan.

**Feedback**

a. Schedule and provide feedback in context to the material presented; correct student misunderstandings.

**Requirement**

b. Provide remedial training as needed.