

HOOVER CITY BOARD OF EDUCATION

2810 Metropolitan Way

Hoover, AL 35243

APPLICATION FOR INTERNAL TRANSFER SCHOOL YEAR 2011-2012

This form is provided for you to make application to attend a school outside your attendance zone. This application cannot be processed until it is filled out completely. Transfer requests are considered on a *space available basis*.

TRANSPORTATION IS NOT PROVIDED FOR ANY TRANSFER STUDENT.

Name of student

School now attending/last attended

Parent's name

School zone assigned

Current address

School student desires to attend

Zip code

Grade

Telephone: Home _____ Work _____

Reason for requesting transfer. Please be specific. (Attach supporting documentation.)

NOTE: Enrollment at a school other than the school serving the residence of the parent/legal guardian may result in one year of athletic ineligibility. Questions regarding eligibility should be directed to the athletic director or principal at your school.

If this transfer is approved, it will remain in effect only until the end of the school year. This transfer may be revoked, if a student's academic performance, attendance and/or conduct are not satisfactory.

I understand that if this application is approved, a change to return to the school to which the student is zoned must take place at the beginning of a school year. Returning to the zoned school during the school year will not be allowed unless the transfer approval is revoked by Hoover City Schools.

Signature of Parent

Date of Application

Approved/Denied Date
Principal of School Zone Assigned

Approved/Denied Date
Principal of Transferring School

Approved/Denied Date
Assistant Superintendent