

Meeting Date: July 10, 2003

Item No.: VIII-D-2

## AGENDA SUMMARY SHEET

**Title** ACLIN Services/Resource Sharing Contract

**Type of Item** (check as appropriate)

Action xx Information \_\_\_\_\_  
Request Discussion/Presentation/Commendation \_\_\_\_\_  
Request Scheduled Time (hearing or out-of CDE guest \_\_\_\_\_)  
Staff member responsible at Board meeting Brenda Bailey-Hainer

**Abstract: Summary Statement and Background of Issue**

Contract with Plains & Peaks Regional Library Service System to (1) maintain the services provided by the ACLIN network and (2) provide coordination and training in support of Resource Sharing activities in Colorado.

**Recommendation for Board Action**

Approve contract as written.

Originated by: Brenda Bailey-Hainer Date: \_\_\_\_\_

Submitted by: Nancy Bolt Date: \_\_\_\_\_  
Deputy/Assistant Commissioner

Fiscal Impact: \_\_\_\_\_  
Karen Stroup, Chief of Staff

Approved for Agenda: \_\_\_\_\_  
William J. Moloney, Commissioner

Department or Agency Name <b>EDUCATION</b>
Department or Agency Number <b>DAA</b>
Routing Number

## CONTRACT

THIS CONTRACT, Made this 3rd day of April 2003, by and between the State of Colorado for the use and benefit of the Department of Education, Colorado State Library, 201 East Colfax Avenue, Room 309, Denver, Colorado, 80203 hereinafter referred to as the State, and Plains and Peaks Regional Library Service System, 530 Communications Circle, Suite 205, Colorado Springs, Colorado 80905, hereinafter referred to as the contractor,

Whereas, authority exists in the Law and Funds have been budgeted, appropriated and otherwise made available and a sufficient uncommitted balance thereof remains available for encumbering and subsequent payment of this contact under Encumbrance Number \_\_\_\_\_ in Fund Number 100, Appropriation Account 084 and Organization 5206.

Whereas, the State is specifically authorized by Sections 24-90-301 and 302, C.R.S. to carry out the functions and responsibilities of the Colorado computer information network (hereinafter referred to as the Access Colorado Library and Information Network [ACLIN]) in order to provide access by the citizens of the State to information by computer; and,

Whereas, the legislature has provided funding for the continuation of ACLIN with the approval of H.B. 00-1451; and,

Whereas, the Contractor is a political subdivision; and,

Whereas, the Contractor is capable of maintaining the services provided by the ACLIN network and providing coordination and training in support of Resource Sharing activities in Colorado; and,

Whereas, the State wishes to contract with the Contractor to provide these services.

NOW THEREFORE, it is hereby agreed that

1. *Agreement.* The State will pay an amount not to exceed \$337,431.00 (Three Hundred Thirty-Seven Thousand Four Hundred Thirty-One Dollars) to the Contractor over the Term of the Contract for the performance of the activities in the manner set forth below.

The State will have performed on its behalf and delivered to it by the Contractor services and products as delineated in paragraph 3 below.

2. *Term.* This Contract will be effective upon approval by the State Controller, or designee, or on August 1, 2003, whichever is later. The Contract shall end on June 30, 2004.
3. *Contractor Scope of Service.* The Contractor agrees to perform the following services for the performance period stated in paragraph 2:
  - A. Task 1. Technical and programming support for the Access Colorado Library and Information Network (ACLIN) and Colorado Virtual Library (CVL) including:
    - Provide space to house 4-6 servers, network monitors, software and documentation, printer, and scanning bed as well as meeting space for monthly network assessment meetings (see attached equipment list)
    - Provide capacity in telecommunications phone closet to a T-1 circuit
    - Interact face to face with ACLIN/CVL project staff on a regular basis for update meetings
    - Track telecommunications
    - Have detailed and specific knowledge of Java, OCLC SiteSearch, Fretwell-Downing VDX, ESRI, html, Olive, and WebTools
    - Have ability to share capacity and provide network redundancy for two T-1 lines through a CISCO 3660 router or equivalent. This provides back-up capability to ensure that the network remains available 24 X 7 when the primary circuit fails.
    - Have detailed and specific knowledge of library automation applications, MARC and Dublin Core record structures, NISO Z39.50 protocol, ISO ILL 10160/61 standards, and the emerging NCIP standard. These are specific library standards for bibliographic records and exchange of information between library system servers.
    - Provide support for running 24 X 7 network for public access
    - Provide support for both Unix and NT server platforms
    - Perform upgrades to hardware, telecommunications equipment and software as needed
  - B. Task 2. Provide training support for ACLIN services, including
    - Host and provide training in Colorado Springs for librarians and library staff on the Colorado Virtual Library and the Colorado Virtual Library for Kids interface
    - Host and provide training in Colorado Springs for librarians and library staff on the SWIFT statewide resource sharing system, both public and staff interfaces
    - Coordinate training sessions on ACLIN services with other Regional Library Service Systems throughout the state

- Preparation, printing and distribution of materials and correspondence in support of the Training Sessions
- C. Task 3. Organize and convene working groups in support of the Statewide Resource Sharing System including
- Authentication and Validation Working Group that will determine methodology for identifying both users and librarians for electronic Inter-Library Loan (ILL) throughout the state
  - ILL Policy Working Group that will determine general default policies used by libraries for electronic ILL throughout the state
  - Virtual Reference Collaboration Working Group that will determine the organizational structure and software package used for supporting collaborative virtual reference throughout the state
  - Preparation, printing, and distribution of materials and correspondence in support of the Working Groups

Reports and data shall be delivered to the State as specified in paragraph 19 below.

4. *Payment Schedule.* The State shall pay the Contractor an amount not to exceed \$337,431.00 based on services rendered according to the terms of paragraphs 2 and 3 as follows:
  - \$56,238.50 on August 29, 2003
  - \$56,238.50 on October 31, 2003
  - \$56,238.50 on December 31, 2003
  - \$56,238.50 on February 27, 2004
  - \$56,238.50 on April 30, 2004
  - \$56,238.50 to be paid upon satisfactory completion of the Contract, by June 30, 2004.
5. *Implementation.* The Contractor agrees to render services as detailed in paragraph 3 above.
6. *Personnel.* Contractor represents that it has, or will secure at its own expense, unless otherwise stated, all personnel necessary to perform the work and services required to be performed by Contractor under this Contract. All of the services required hereunder will be performed by Contractor, or under the Contractor's supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized under State and local law to perform such services, if and as required by applicable law.
7. *Sole Agreement.* This agreement is the sole agreement between the parties respecting the subject matter hereof. This Contract is intended as the complete

integration of all understandings between the parties at this time, and no prior or contemporaneous addition, deletion, or other amendment hereto shall have any force and effect whatsoever, unless embodied in a written contract amendment incorporating such changes executed and approved pursuant to the State's Fiscal Rules.

8. *Severability.* To the extent this Contract may be executed and performed within the intent of the parties as expressed herein, the terms of this Contract are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof. The waiver of any breach of a term hereof shall not be construed as a waiver of any other term or provision or the same term or provision at a subsequent time.
9. *Assignment.* Neither party may assign its rights or duties under this Contract without the prior written consent of the other party.
10. *Subcontracts.* The duties and obligations of the Contractor as described in this Contract are the responsibility of the Contractor. The use of subcontracts requires the notification and consent of the State. The Contractor is responsible for the performance of any subcontracts which are subject to the requirements of this Contract.
11. *Exclusions.* Neither party shall have the right to use the other's name, trademark, or trade name without the prior written consent of the other party.
12. *Rights in Data, Documents, and Computer Software (State Ownership).* Any software, research, reports, studies, data, photographs, negatives or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Contract shall be the exclusive property of the State and all such materials shall be delivered to the State by the Contractor upon completion, termination, or cancellation of this Contract. Contractor may, at its own expense, keep copies of all its writings for its personal files. Contractor shall not use, willingly allow, or cause to have such materials used for any purpose other than the performance of Contractor's obligations under this Contract without the prior written consent of the State; provided, however, that Contractor shall be allowed to use non-confidential materials for writing samples in pursuit of the work. The ownership rights described herein shall include, but not be limited to, the right to copy, publish, display, transfer, prepare derivative works, or otherwise use the works.
13. *State-furnished property.*
  - A. The State shall deliver to the Contractor, for use in connection with and under the terms of this Contract, the State-furnished property described in this Contract (see Appendices A & B) together with any related data and

information that the Contractor may request and is reasonably required for the intended use of the property (hereinafter referred to as "State-furnished property").

- B. If State-furnished property is received by the Contractor in a condition not suitable for the intended use, the Contractor shall, upon receipt of it, notify the State, detailing the facts, and, as directed by the State and at State expense, either repair, modify, return, or otherwise dispose of the property. After completing the directed action and upon written request of the Contractor, the State shall make an equitable adjustment as provided in paragraph (f) of this clause.
- C. If damage occurs to State property, the risk of which has been assumed by the State under this Contract, the State shall replace the items or the Contractor shall make such repairs as the State directs. However, if the Contractor cannot effect such repairs within the time required, the Contractor shall dispose of the property as directed by the State. When any property for which the State is responsible is replaced or repaired, the State shall make an equitable adjustment in accordance with paragraph (f) of this clause.
- D. The State and all its designees shall have access at all reasonable times to the premises in which any State property is located for the purpose of inspecting the State property. The Contractor shall maintain an inventory and accountability system acceptable to the State, and mark or tag the property in accordance with State procedures.
- E. Risk of loss. Unless otherwise provided in this Contract, the Contractor assumes the risk of, and shall be responsible for, any loss or destruction of, or damage to, State property upon its delivery to the Contractor. However, the Contractor is not responsible for reasonable wear and tear to State property or for State property consumed in performing this Contract.
- F. Equitable adjustment. When this clause specifies an equitable adjustment, it shall be made to any affected Contract provision in accordance with the procedures of the Changes clause. When appropriate, the State may initiate an equitable adjustment in favor of the State. The right to an equitable adjustment shall be the Contractor's exclusive remedy. The State shall not be liable to suit for breach of contract for:
  - 1) Any delay in delivery of State-furnished property;
  - 2) Delivery of State-furnished property in a condition not suitable for its intended use;
  - 3) A decrease in or substitution of State-furnished property; or

4) Failure to repair or replace State property for which the State is responsible.

G. Upon completing this contract, or at such earlier dates as may be fixed by the State, the Contractor shall submit, in a form acceptable to the State, inventory schedules covering all items of State property (including any resulting scrap) not consumed in performing this Contract or delivered to the State. The Contractor shall prepare for shipment, deliver f.o.b. origin, or dispose of the State property as may be directed or authorized by the State. The net proceeds of any such disposal shall be credited to the Contract price or shall be paid to the State as the State directs.

14. *Insurance.* If the Contractor is a “public entity” within the meaning of the Colorado Governmental Immunity Act, CRS 24-10-101, et seq., as amended (“Act”), the Contractor shall at all times during the term of this Contract maintain such liability insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the Act. Upon request by the State, the Contractor shall show proof of such insurance.
15. *Limitation on Authority.* Contractor shall not have authority to enter into agreements on behalf of, or otherwise bind, the State vis-à-vis third parties without the prior written consent of the State in each instance.
16. *Limitation to Particular Funds.* The parties hereto expressly recognize that the Contractor is to be paid, reimbursed, or otherwise compensated with funds provided to the State for the purpose of contracting for the services provided for herein, therefore, the Contractor expressly understands and agrees that all its rights and demands and claims to compensation arising under this Contract are contingent upon receipt of such funds by the State. In the event the Contractor is required to make expenditures on behalf of the State hereunder prior to payment therefore by the State, the State shall provide the Contractor, at its request, with assurances in mutually agreeable form and substance to the effect that the State has the necessary funds to make appropriate payment therefore under this Contract. In the event that such funds or any part thereof are not received by the State, the State or the Contractor may immediately terminate this Contract upon written notice to this effect and payment to the Contractor of all properly documented expenses incurred prior to receipt by the Contractor of the Notice of Termination.
17. *Termination for Cause.* Either party shall be free to terminate this Contract for cause if the other party fails to fulfill in a timely and proper manner its obligations under this Contract, or if the other party shall violate any of the material terms or provisions of this Contract. Termination for cause shall be effective only after the party claiming a breach has served the other party with written notice of termination setting forth with specificity the cause on which their termination is based and providing the other party with a reasonable period of time, which shall in no event be less than thirty days, to cure the alleged defect. Notwithstanding the above, the breaching party

shall not be relieved of liability to the nonbreaching party for damages sustained as a result of any breach of this Contract.

This Contract may also be terminated by the mutual agreement of the State and the Contractor at any time without cause.

18. *Remedial Actions.* In addition to any other specified remedial actions, the State may exercise the following remedial actions should Contractor substantially fail to satisfy or perform the duties and obligations in this Contract. Substantial failure to satisfy the duties and obligations shall be defined to mean insufficient, incorrect, improper activities or inaction by Contractor. These remedial actions are as follows:
  - a. Withhold payment to Contractor until the necessary services or corrections in performance are satisfactorily completed.
  - b. Request the removal from work on the Contract of any employee of Contractor whom the State justifies as being incompetent, careless, insubordinate, unsuitable or otherwise unacceptable or whose continued employment on the Contract the State deems to be contrary to the public interest or not in the best interest of the State.
  - c. Deny payment for those services or obligations which in the State's determination, have not been performed or, if performed, were performed incorrectly. Denial of the amount of payment must be reasonably related to the amount of work or performance lost to the State.
  - d. Terminate the Contract immediately without the required notice and without compensation for termination cost.
19. *Notice.* All notices required or authorized to be given hereunder shall be deemed to have been duly given five (5) business days from the date of dispatch if sent by certified mail/return receipt requested or on the next business day following transmission if sent by facsimile, telex or electronic mail with a copy to follow by ordinary mail, or the date of delivery if hand delivered. Notices shall be sent to the State or the Contractor at the address of the receiving party as set forth below. Either party may change its address at any time by delivering a notice to the other party pursuant to this paragraph.

For the Contractor, notices will be sent to the following:

Lorena Mitchell, Director  
Plains & Peaks Regional Library Service System  
530 Communications Circle, Suite 205  
Colorado Springs, Colorado 80905



For the State, notices will be sent to the following:

Brenda Bailey-Hainer, Director of Networking and Resource Sharing  
Colorado State Library  
201 East Colfax, Room 309  
Denver, Colorado 80203

20. *Independent Contractor Relationship.* **THE CONTRACTOR SHALL PERFORM ITS DUTIES HEREUNDER AS AN INDEPENDENT CONTRACTOR AND NOT AS AN EMPLOYEE. NEITHER THE CONTRACTOR NOR ANY AGENT OR EMPLOYEE OF THE CONTRACTOR SHALL BE OR SHALL BE DEEMED TO BE AN AGENT OR EMPLOYEE OF THE STATE. CONTRACTOR SHALL PAY WHEN DUE ALL REQUIRED EMPLOYMENT TAXES AND INCOME TAX AND LOCAL HEAD TAX ON ANY MONIES PAID PURSUANT TO THIS CONTRACT. CONTRACTOR ACKNOWLEDGES THAT THE CONTRACTOR AND ITS EMPLOYEES ARE NOT ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS THE CONTRACTOR OR A THIRD PARTY PROVIDES SUCH COVERAGE AND THAT THE STATE DOES NOT PAY FOR OR OTHERWISE PROVIDE SUCH COVERAGE. CONTRACTOR SHALL HAVE NOT AUTHORIZATION, EXPRESS OR IMPLIED, TO BIND THE STATE TO ANY AGREEMENTS, LIABILITY, OR UNDERSTANDING EXCEPT AS EXPRESSLY SET FORTH HEREIN. CONTRACTOR SHALL PROVIDE AND KEEP IN FORCE WORKER'S COMPENSATION (AND SHOW PROOF OF SUCH INSURANCE) AND UNEMPLOYMENT COMPENSATION INSURANCE IN THE AMOUNTS REQUIRED BY LAW, AND SHALL BE SOLELY RESPONSIBLE FOR THE ACTS OF THE CONTRACTOR, ITS EMPLOYEES AND AGENTS.**
21. *Monitoring.* Contractor shall permit the State and/or any duly authorized agent of the State to monitor all activities conducted by the Contractor pursuant to the terms of the Contract. As the State may in its sole discretion deem necessary or appropriate, such monitoring may consist of internal evaluation procedures, examination of program data, special analyses, on-site checking, formal audit examinations, or any other reasonable procedures. All such monitoring shall be performed in a manner that shall not unduly interfere with Contractor's work under this Contract.
22. *Notice of Litigation.* Contractor shall promptly notify the State in the event that Contractor learns of any actual litigation in which it is a party defendant. Contractor, within five days after being served with a summons, complaint or other pleading in a case which involves services provided under this Contract and which

has been filed in any Federal or State court or administrative agency, shall deliver copies of such document to the State.

23. *Amendments.* Any subsequent amendments, modifications, or other changes to this Contract shall be effective only if in writing, duly executed by the parties hereto and approved pursuant to the State's Fiscal Rules.
24. *Confidentiality.* All data and information submitted or made available to the Contractor by the State or any other person, unless publicly available, and all data and information, and other work developed by the Contractor under this Contract, shall be used by the Contractor in connection with this Contract, and shall not be made available by the Contractor to any other person. Contractor agrees to maintain confidential all information that may be disclosed by the State to aid Contractor in the performance of its duties under this Contract. Immediately upon completion of this Contract, Contractor will provide for the security and appropriate destruction of all data, information, and other work.
25. *Legal Authority.* The Contractor assures and guarantees that it possesses the legal authority to enter into this Contract. The person or persons signing and executing this Contract on behalf of The Contractor do hereby warrant and guarantee that they have full authorization to execute this contract.

# SPECIAL PROVISIONS

## (For Use Only with Inter-Governmental Contracts)

### 1. CONTROLLER'S APPROVAL. CRS 24-30-202 (1)

This contract shall not be deemed valid until it has been approved by the Controller of the State of Colorado or such assistant as he may designate.

### 2. FUND AVAILABILITY. CRS 24-30-202 (5.5)

Financial obligations of the State of Colorado payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

### 3. INDEMNIFICATION.

Indemnity: The contractor shall indemnify, save, and hold harmless the State against any and all claims, damages, liability and court awards including costs, expenses, and attorney fees incurred as a result of any act or omission by the Contractor, or its employees, agents, subcontractors, or assignees pursuant to the terms of this contract.

No term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions for the parties, of the Colorado Governmental Immunity Act, CRS 24-10-101 *et seq.* or the Federal Tort Claims Act, 28 U.S.C. 2671 *et seq.* as applicable, as now or hereafter amended.

### 4. INDEPENDENT CONTRACTOR. 4 CCR 801-2

THE CONTRACTOR SHALL PERFORM ITS DUTIES HEREUNDER AS AN INDEPENDENT CONTRACTOR AND NOT AS AN EMPLOYEE. NEITHER THE CONTRACTOR NOR ANY AGENT OR EMPLOYEE OF THE CONTRACTOR SHALL BE OR SHALL BE DEEMED TO BE AN AGENT OR EMPLOYEE OF THE STATE. CONTRACTOR SHALL PAY WHEN DUE ALL REQUIRED EMPLOYMENT TAXES AND INCOME TAX AND LOCAL HEAD TAX ON ANY MONIES PAID BY THE STATE PURSUANT TO THIS CONTRACT. CONTRACTOR ACKNOWLEDGES THAT THE CONTRACTOR AND ITS EMPLOYEES ARE NOT ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS THE CONTRACTOR OR THIRD PARTY PROVIDES SUCH COVERAGE AND THAT THE STATE DOES NOT PAY FOR OR OTHERWISE PROVIDE SUCH COVERAGE. CONTRACTOR SHALL HAVE NO AUTHORIZATION, EXPRESS OR IMPLIED, TO BIND THE STATE TO ANY AGREEMENTS, LIABILITY, OR UNDERSTANDING EXCEPT AS EXPRESSLY SET FORTH HEREIN. CONTRACTOR SHALL PROVIDE AND KEEP IN FORCE WORKERS' COMPENSATION (AND PROVIDE PROOF OF SUCH INSURANCE WHEN REQUESTED BY THE STATE) AND UNEMPLOYMENT COMPENSATION INSURANCE IN THE AMOUNTS REQUIRED BY LAW, AND SHALL BE SOLELY RESPONSIBLE FOR THE ACTS OF THE CONTRACTOR, ITS EMPLOYEES AND AGENTS.

### 5. NON-DISCRIMINATION.

The contractor agrees to comply with the letter and the spirit of all applicable state and federal laws respecting discrimination and unfair employment practices.

### 6. CHOICE OF LAW.

The laws of the State of Colorado and rules and regulations issued pursuant thereto shall be applied in the interpretation, execution, and enforcement of this contract. Any provision of this contract, whether or not incorporated herein by reference, which provides for arbitration by any extra-judicial body or person or which is otherwise in conflict with said laws, rules, and regulations shall be considered null and void. Nothing contained in any provision incorporated herein by reference which purports to negate this or any other special provision in whole or in part shall be valid or enforceable or available in any action at law whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision will not invalidate the remainder of this contract to the extent that the contract is capable of execution.

At all times during the performance of this contract, the Contractor shall strictly adhere to all applicable federal and state laws, rules, and regulations that have been or may hereafter be established.

### 7. EMPLOYEE FINANCIAL INTEREST. CRS 24-18-201 & CRS 24-50-507

The signatories aver that to their knowledge, no employee of the State of Colorado has any personal or beneficial interest whatsoever in the service or property described herein.

# **SPECIAL PROVISIONS**

## **THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT**

**CONTRACTOR:**

**STATE OF COLORADO:**

Plains and Peaks Regional Library Service System  
Legal Name of Contracting Entity

By \_\_\_\_\_  
Executive Director

\_\_\_\_\_  
840599444  
Social Security Number or FEIN

Department of Education

\_\_\_\_\_  
Signature of Authorized Officer

**LEGAL REVIEW:**

\_\_\_\_\_  
ATTORNEY GENERAL

Barbara Hudson, Governing Board President  
Print Name & Title of Authorized Officer

By \_\_\_\_\_

**CORPORATIONS:**

(A corporate seal or attestation is required.)

Attest (Seal) By \_\_\_\_\_  
(Corporate Secretary or Equivalent, or Town/City/County Clerk)

## **ALL CONTRACTS MUST BE APPROVED BY THE STATE CONTROLLER**

CRS 24-30-202 requires that the State Controller approve all state contracts. This contract is not valid until the State Controller, or such assistant as he may delegate, has signed it. The contractor is not authorized to begin performance until the contract is signed and dated below. If performance begins prior to the date below, the State of Colorado may not be obligated to pay for the goods and/or services provided.

**STATE CONTROLLER:**

\_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_



## Appendix A: ACLIN/Colorado Virtual Library Equipment Overview

### UNIX Servers:

**SUN Enterprise 250:** The *Enterprise 250* is a tower style server with expansion slots, an internal CD-ROM drive and an external 4mm DDS-3 autoloader tape backup device.

Operating System: Solaris 7 (SunOS 5.7)  
CPU: **Two** 400MHz  
Memory: 2gb  
Storage Capacity: 144gb

**SUN Enterprise 250:** The *Enterprise 250* is a tower style server that with expansion slots, an internal 8mm-tape device and an internal CD-ROM drive.

Operating System: Solaris 7 (SunOS 5.7)  
CPU: **Two** 400MHz  
Memory: 1gb  
Storage Capacity: 54gb

**SUN SPARCserver20:** The *SPARCserver20* is a desktop style server and includes an internal CD-ROM drive, an external 4mm tape device and two (2) external disk drives.

Operating System: Solaris 7 (SunOS 5.7)  
CPU: 75MHz  
Memory: 256mb  
Storage Capacity 8gb

### **SUN X7135A 19" Color Monitor**

**Lightwave KVM Switch:** The three UNIX machines share one SUN Monitor and Keyboard setup through a SUN-certified KVM switch.

### **WINDOWS NT Servers:**

**Intergraph WEB-300:** The Intergraph is a desktop style server that includes an internal CD-ROM drive, an internal 3.5" floppy drive and an external tower that house additional hard drives.

Operating System: Windows NT 4.0 (Service Pack 6a)  
CPU: 150MHz  
Memory: 256mb  
Storage Capacity: 8gb

**DELL PowerEdge 2300:** The Dell is a tower style server that includes an internal CD-ROM drive, internal 3.5" floppy drive and expansion slots. This machine is used to house the Colorado GIS Metadata Clearinghouse and was donated by the Department of Wildlife.

Operating System: Windows NT 4.0 (SP6a)  
CPU: **Two** 400MHz  
Memory: 512mb  
Storage Capacity: 36gb

**DELL PowerEdge 2500:** The Dell is a tower style server that includes an internal CD-ROM drive, internal 3.5" floppy drive, expansion slots and an internal DLT tape device.

Operating System: Windows NT 4.0 (SP6a)  
CPU: **Two** 1.13GHz  
Memory: 1gb  
Storage Capacity: 36gb

**DELL PowerEdge 6400:** The Dell is a tower style server that includes an internal CD-ROM drive, internal 3.5" floppy drive, expansion slots, and an internal DLT tape device.

Operating System: Windows NT 4.0 Terminal Server Edition (SP6a)  
CPU: **Two** 700MHz  
Memory: 2gb  
Storage Capacity: 72gb

### **DELL E771p 17" Color Monitor**

**Master View KVM Switch:** The Windows NT machines share on single monitor and keyboard setup through a WINDOWS-compatible KVM switch.

### **APC Matrix UPS Power Supplies**

**APC Matrix MX5000PE UPS (Master UPS)**  
**APC SmartCell XR Extended Run Battery Pack (Master UPS)**

(These 3 are connected to various pieces of equipment including telecommunications equipment)

**APC Back-UPS 1400**  
**APC Back-UPS 1400**  
**APC SmartUPS 700**

**APC ShareUPS 9207 UPS Interface Expander**

**Miscellaneous Network Equipment:**

**SUN 72GB DDS-3 Autoloader External Tape Drive (UNIX)**

**ExaByte 8mm External Tape Drive (NT)**

**Garrett 16 Port Magnum 1016 Workgroup Hub**

**HP 2100TN LaserJet Printer**

**MayLine e\*Lan 72" LAN Station:** houses the UNIX and NT Servers along with the network printer.

**Staff Equipment:**

**DELL Optiplex GX240 :** Desktop PC with an internal CD-ROM drive and an internal 3.5" floppy drive.

Operating System:	Windows 98
CPU:	1.7GHz
Memory:	512mg
Storage Capacity:	40gb

**DELL M991 17" Color Monitor**



## **Telecom/Firewall Equipment Overview**

### **Cisco 3660 Router:**

Cisco 3660 Dual 10/100 E 6-slot Modular Router with IP SW  
Cisco 3660 Enterprise Plus Feature Pack  
Cisco 3600 16mb Flash Ram Card  
Cisco 3600 256mb DRAM  
Cisco 3660 1 Ethernet, 2 WAN, Card Slot Network Module  
Cisco 1-Port T1/Fractional T1 DSU/CSU WAN Interface Card  
Cisco 1-Port T1/Fractional T1 DSU/CSU WAN Interface Card

### **Cisco PIX-515 UR Failover Bundle:**

PIX-515-UR-BUN  
PIX-VPN-3DES PIX 3DES software license w/o client software  
PIX version 6.0 software  
PIX-515-MEM-32 PIX 515 32MB memory Upgrade

PIX-515-FO-BUN (SN#44405420694)  
PIX-VPN-3DES PIX 3DES software license w/o client software  
SF-PIX-6.0 PIX version 6.0 software  
PIX-515-MEM-32 PIX 515 32MB memory Upgrade (UR Only)  
PIX-515UR-SW PIX 515 Unrestricted Function software license

VPN-SW-3DES-100 VPN Client – up to 100-user 3DES license  
SEC-POL-MGR-2.3-R Cisco Secure Policy Manager



<i>Machine</i>	<i>Software</i>	<i>Version</i>	<i>Type of License</i>	<i>Product ID</i>	<i>Copy</i>	<i>Comments</i>
<i>Serial Number</i>		<i>Number</i>	<i>(M)achine</i> <i>(U)ser</i>		<i>of License</i> <i>on file</i>	
<b>NT Servers</b>						
DELL PowerEdge 2500	Windows NT Server	4.0	M	20001-OEM-0002291-48987	S Yes	
bijou.aclin.org	Visio Professional	5.0	U	119-724-082333	S Yes	
SN# BJJRK11	Microsoft Word	2000	M/U	50083-018-1288736-02691	S Yes	
	Microsoft Excel	2000	M/U	50083-018-1288736-02691	S Yes	
	Microsoft Access	2000	M/U	50083-018-1288736-02691	S Yes	
	Microsoft PowerPoint	2000	M/U	50083-018-1288736-02691	S Yes	
	Macromedia Cold Fusion Server	5.0	M	CFW500-50608-87256-99703	S Yes	Professional Edition
	Macromedia Cold Fusion Server	MX	M	CFW500-50608-87256-99703	S Yes	<b>Not Installed - Professional Edition</b>
	Netscape/I-Planet Web Server	4.1	M	US-1875688-0	D Yes	
	Netscape/I-Planet Web Server	6.0	M	US-1875688-0	S Yes	<b>Not installed</b>
	WebTrends Log Analyzer	7.0c	M	700B0HD-EGE-6H3338O9-GeO000B	D Yes	
	WS-FTP Server	3.14	M	WR-900316	S Yes	
	WS-FTP Pro	7.6	U	BA1-200111	S Yes	
	Veritas BackUp Exec	8.60	M	673572083093650	S Yes	
	Veritas - Intelligent Disaster Recovery	8.60	M	572382085022417	S Yes	
	WinZip	8.1 SR-1	U	60095 ***	S Yes	3 Users
	Symantec Anti Virus Corporate Edition	8.0	M	7407619/1265939	S Yes	
	ESRI ArcIMS	3.1	M	90399369 ***	S Yes	
	ESRI ArcIMS	4.0	M	90399369 ***	S Yes	<b>Not installed</b>
	ESRI ArcView	8.2	U	UNK110587610	S Yes	<b>ArcGIS - 1 User</b>
	Crystal Reports	8.5	U	6954050335	S Yes	1 User
	Crystal Reports - Enterprise	8.0	U	A3050G81000G3M2001S	S Yes	5 Users - Standard Edition
DELL PowerEdge 6400	Windows NT Server	4.0	M	21700-OEM-0048063-13749	S Yes	10 NT clients
dolores.aclin.org	Windows NT Terminal Server Edition	4.0	M/U	88086-877-2330265-14130	S Yes	35 NT Terminal Server Clients
SN# 5888501	Oracle 8i Enterprise Edition	8.1.6.0.0	M	Handled by Fretwell Downing	S Yes	<b>Runtime license ONLY</b>
	Fretwell-Downing VDX	2.2.7.3	U	Handled by Fretwell Downing	S Yes	
	Veritas Backup Exec	8.0	M	46220036822929	S Yes	
	WinZip	8.1 SR-1	U	60095 ***	S Yes	3 Users
	WS-FTP Server	3.14	M	BA1-200111	S Yes	w/ 10 WS-FTP Client licenses
Intergraph Interserve WEB 300	Windows NT Server	4.0	M/U	50374-296-0117525-26808	S Yes	5 Clients
murray.aclin.org	ARCserveIT	6.61	M	ARU6400661CUA CDE07X661UE	S Yes	
sn# H1QPCK	PowerChute Plus Server	5.1	U	AP9009	S Yes	Unlimited Users

<i>Machine Serial Number</i>	<i>Software</i>	<i>Version Number</i>	<i>Type of License (M)achine (U)ser</i>	<i>Product ID</i>	<i>Copy of License on file</i>	<i>Comments</i>
DELL PowerEdge 2300 fryingpan.aclin.org sn# 32GNA	Windows NT Server	4.0	M	50370-270-1852921-25417	No	Server donated by Division of Wildlife for Colorado GIS Metadata Clearinghouse Project Software registered to them.
<b>UNIX Servers</b>						
SUN E250 animas.aclin.org SN# 926H2FB5	Solaris 7 OS	2.7(5/99)	M	850-5665-01	S	Yes
	OCLC Sitesearch	4.1.2	U	* NONE *	D	Yes
	OCLC Sitesearch - Source Code	4.2	U	* NONE *	D	Yes
	Solaris 8 OS	2.8	M	825-5223-01	S	Yes <b>Not Installed</b>
	Solaris 9 OS	2.9	M	724-7286-01	S	Yes <b>Not Installed</b>
	PowerChute	4.2.2	U	885-1027C	S	Yes
SUN E250 crow.aclin.org SN# 048H2C68	Solaris 7 OS	2.7(5/99)	M	850-5665-01	S	Yes
	VDX	2.2.6.1	U	Handled by Fretwell Downing	S	Yes <b>Runtime license ONLY</b>
	Oracle	8.0	M	Handled by Fretwell Downing	S	Yes
	Solaris 8 OS	2.8(10/00)	M	825-5405-01	S	Yes
SUN Sparcserver20 elk.aclin.org SN# 524F03KD	Solaris 7 OS	2.7(5/99)	M	850-5665-01	S	Yes
	Symantec Anti-Virus for Gateways	2.5.1.12	M	7407619/1265939	S	Yes
<b>Staff Computers</b>						
DELL GX240 Optiplex yampa.aclin.org SN# 4255239	Windows 98	Second Edition	M/U	15002-OEM-0077077-74002	S	Yes
	SecureCRT	3.3	U	03-33-051862	D	Yes
	SecureFX	1.92	U	06-19-009164	D	Yes
	Microsoft Office	2000	M/U	G8J24-CY2KG-DP9RF-WHDF2-MXPY3	S	Yes
	Norton AntiVirus Corporate Edition	7.60.9216	U	00141V-11CQ-1112	S	Yes
DELL Latitude C600 Laptop	Windows 2000 Professional	5.00.2195		51873-OEM-0045023-09136		Registered to IMS - CDE
	Microsoft Word	2000		50106-270-3250657-02075		Registered to IMS - CDE

