

FINANCIAL AID OFFICE  
NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE  
PARK PLACE EAST  
WINSTED, CT 06098  
(860) 738-6326  
EMAIL: NW-FINAID@NWCC.COMMNET.EDU

**STUDENT TAX RETURN/ NON FILER  
REQUEST FORM**

Processing of your financial aid application can continue once you complete and return the form to the Financial Aid Office. We are requesting verification of your tax filing status and income earned from work. If you are married, information regarding spouse is requested even if you filed separately.

**Complete Either A or B.** You must complete and sign this form. Return the form to the Financial Aid Office within **10 days** to avoid a serious delay in processing your application.

For fast delivery, mail this completed form with any signed federal tax returns to the address above. Faxes cannot be received for security reasons.

**A. TAX RETURN FILED**

\_\_\_\_\_, a federal tax return was filed with the Internal Revenue Service for the \_\_\_\_\_ tax year.  
Attached is a **signed copy** of the tax return with all W-2 forms.

**OR**

\_\_\_\_\_, a federal tax return has **not** been filed with the Internal Revenue Service. Attached is a copy of the request for an extension. However, I do expect to file by \_\_\_\_\_.

**B. NOT REQUIRED TO FILE TAX RETURN**

\_\_\_\_\_, a tax return was not filed with the Internal Revenue Service for \_\_\_\_\_ because it was not legally required.

Student's income from work \$ \_\_\_\_\_

Spouse's income from work \$ \_\_\_\_\_

Copies of W-2 wage and earning statements are attached. If a W-2 is not available, a statement identifying the employer and work earnings is attached.

**CERTIFICATION STATEMENT:** I certify that all information provided on this letter is accurate and complete under penalty of perjury or fraud.

**Student Name:** \_\_\_\_\_ **(Print)**

**Student Signature:** \_\_\_\_\_

**Student SSN:** \_\_\_\_\_