



**Delaware Dept. of Education / Higher Education Office
High School Academic Record Report & Transcript Request
2013-14 Academic Year**

All application materials must be received by 4:30 p.m. on the deadline for the program.

► ACADEMIC MEMORIAL SCHOLARSHIPS

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> B. Bradford Barnes Memorial Scholarship (University of Delaware) | Deadline
February 7, 2013 |
| <input type="checkbox"/> Charles L. Hebner Memorial Scholarship (University of Delaware and Delaware State University) | March 7, 2013 |
| <input type="checkbox"/> Herman M. Holloway, Sr. Memorial Scholarship (Delaware State University) | March 7, 2013 |

► ACADEMIC SCHOLARSHIP

- | | |
|--|----------------|
| <input type="checkbox"/> Diamond State Scholarship | March 21, 2013 |
|--|----------------|

► PROFESSIONAL INCENTIVE PROGRAMS

- | | |
|--|----------------|
| <input type="checkbox"/> Ada Leigh Soles Memorial Professional Librarian and Archivist Incentive Program | March 21, 2013 |
| <input type="checkbox"/> Christa McAuliffe Teacher Incentive Program | March 21, 2013 |
| <input type="checkbox"/> Delaware Nursing Incentive Program | March 21, 2013 |
| <input type="checkbox"/> Delaware Teacher Corps | March 21, 2013 |

► PRIVATE SCHOLARSHIPS

- | | |
|---|----------------|
| <input type="checkbox"/> Delaware Solid Waste Authority John P. "Pat" Healy Scholarship | March 7, 2013 |
| <input type="checkbox"/> First State Manufactured Housing Association Scholarship | April 4, 2013 |
| <input type="checkbox"/> Port of Wilmington Maritime Society Scholarship | April 18, 2013 |

Applicant (All high school seniors and applicants with less than 12 college credits)

Please check **ALL** of the program(s) you are applying for above, sign below, and give this form to your high school counselor or principal to complete (unless you have already provided this information to the Higher Education Office for another program).

I give permission to release information about my high school grades and test scores to the Higher Education Office for evaluation of my application for the programs that I have indicated above.

NAME: _____ SSN: _____ - _____ - _____
PLEASE PRINT

SIGNATURE: _____ DATE: _____ / _____ / _____

Applicants should call (302-735-4120 or 1-800-292-7935) or email (dheo@doe.k12.de.us) the Higher Education Office prior to the deadline to confirm that we have received your academic information from your high school. It is the student's responsibility to ensure that all required information is received by the Higher Education Office directly from your high school by the deadline. No exceptions to the deadline will be granted.

High School Counselor or Principal

The student above is applying for financial assistance programs administered by the Higher Education Office. **Please provide the academic information requested below and an official high school transcript.**

Student's GPA will be calculated on a **cumulative, unweighted** basis for the core curriculum courses, which include English language arts, foreign languages, mathematics, science, and social studies.

- Rank in class** _____ of _____. If numerical rank is not calculated at your school, please report standing in estimated decile, quartile, or finest distinction possible: _____
- SAT or ACT Scores** (Tests must have been taken by January of the application year.)

Date of test(s)	Verbal score	Math score	Writing score

NAME OF HIGH SCHOOL: _____ PHONE: (_____) _____ - _____

SCHOOL OFFICIAL: _____ TITLE: _____
PLEASE PRINT

SIGNATURE: _____ DATE: _____ / _____ / _____

This form and the transcript must be submitted directly from the high school to the Higher Education Office and received no later than 4:30 p.m. on the program deadline (see above). For students applying for more than one program, the form and the transcript must be received by 4:30 p.m. on the earliest deadline. No exceptions to the deadline will be granted.

Mail or fax to:

Delaware Department of Education, Higher Education Office, The Townsend Bldg., 401 Federal St., Ste. 2, Dover, DE 19901
Phone: 302-735-4120 or 1-800-292-7935 Fax: 302-739-5894