



# KANSAS NATIONAL GUARD TECHNICIAN VACANCY

**APPLICATION SUBMISSION PROCEDURES:**

All applications MUST be submitted, as indicated below, NLT 1500 hrs on the closing date. Incomplete or late applications will not be considered. The time period may be extended at the option of the selecting supervisor.

**ANNOUNCEMENT NUMBER:** AR-11-127

**OPEN DATE:** 27 April 2011

**CLOSE DATE:** 6 May 2011

**POSITION TITLE, POSITION DESCRIPTION, GRADE & SALARY:**

Traffic Management Specialist

GS-2130-11 PD: D1906000

GS-11: \$57,408 - \$74,628

**MAIL APPLICATION TO:**

The Adjutant General's Dept - HRO  
2722 SW Topeka Blvd, Room 136  
Topeka, KS 66611-1287

**FAX APPLICATION TO:**

COMM: (785) 274-1604  
DSN: 720-8604

**SELECTING SUPERVISOR & LOCATION**

CPT Flora Carson  
(785) 274-1285

**EMAIL APPLICATION TO:**

HROTechnician.applications@ng.army.mil

USPFO

Topeka, KS 66611

**AREA OF CONSIDERATION:**

- ☒ Current on-board technicians of the KSARNG.  
☐ Current permanent Technicians of the  
☐ Current members of the  
and those eligible to become a member of

**APPOINTMENT FACTORS:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Enlisted        | <input checked="" type="checkbox"/> Non-Supervisory |
| <input checked="" type="checkbox"/> Warrant Officer | <input type="checkbox"/> Supervisory                |
| <input checked="" type="checkbox"/> Officer         | <input type="checkbox"/> Non-Dual Status            |

**POSITION SENSITIVITY:**

Applicant must possess or have the ability to obtain a Secret Clearance.

**NATIONAL GUARD MILITARY COMPATIBILITY & RANK/GRADE REQUIREMENTS:**

Open to military ranks/grades of: E-7 through O-3

Assignment to a compatible military position is NOT required for application, but required for appointment:

OBR: 01A OAOC88C 88D 90A 91A 92A 92D 92F 92Y; WMOS: 882A 890A 913A 914A 915E 920A 920B 922A 923A  
EMCF:63 EMOS:36B 51C 88M 88N 89A 89B 92A 92F 92G 92Y 74B 55B; WOBR: 011A

**APPLICATION PROCEDURES:**

Submit a current and signed OF 612 (Optional Application for Federal Employment).

Resumes may accompany the OF 612 to show prior work history, but will not be accepted in lieu of the OF 612.

Applicants who are not PERMANENT technicians, must submit a signed OF 306 (Declaration for Federal Employment).

Submission of the SF-181 (Race/National Origin Identification) is requested, but not required.

A separate OF 612 & OF 306 is required for each vacancy announcement applicants wish to be considered for.

Do not attach position descriptions or job announcements. AGR application form (NGB Form 34-1) will not be accepted.

**APPLICANTS WHO ARE CURRENTLY IN A PERMANENT AGR POSITION:**

Army AGR personnel not eligible to apply as AGR.

**EQUAL EMPLOYMENT OPPORTUNITY:**

This position will be filled without regard to race, color, religion, age, gender or any non-merit factor consideration.

**EMPLOYMENT CONDITIONS:**

All male applicants born after 31 December 1959 must be registered under the Military Selective Service Act, prior to appointment to this position. You will also sign and certify the accuracy of all information in your application. If you make a false statement in any part of your application, you may not be hired; you may be fired after you begin work; or you may be fined or jailed. \*\*\*Note: (Air Guard members only) Appointment to a permanent or indefinite Technician position may cause termination of an incentive. Temporary Technicians may retain their incentive if the appointment is 179 days or less. For further information, contact the Retention Office Manager at your assigned unit.\*\*\*

**FOR FURTHER INFORMATION CONTACT:**

Human Resources Specialist, MSgt Terry W. Spangler, (785) 274-1160, DSN: 720-8160, terry.spangler2@us.army.mil

**EVALUATION FACTORS:**

Applicants are evaluated solely on the basis of appropriate education and experience as described in their own words and provided on their current application. List civilian and military, paid and non-paid education and work experience.

**GENERAL EXPERIENCE:** Experience, education, or training which has provided the applicant with a knowledge of and understanding of administrative, professional, analytical, or other work relating to traffic or transportation programs or operations. Must be skilled in dealing with others in person-to-person work relationships. Experience using computer and automation systems.

**SPECIALIZED EXPERIENCE:** Applicant must have at least 36 months experience, education, or training performing, administering or supervising technical and analytical work concerned with planning, development and execution of traffic policies and programs. Experience interpreting applicable Federal, State and local laws, and regulations concerning transportation and traffic procedures. Knowledge of transportation requirements and systems for specific geographic areas (International and Continental United States).

**THE FOLLOWING KNOWLEDGE, SKILLS AND ABILITIES (KSA's), WILL BE CONSIDERED DURING THE EVALUATION PROCESS:**

1. Knowledge to plan and accomplish a variety of complex work assignments and/or identify problems and be able to analyze and resolve transportation issues or problems.
2. Knowledge of the capability and limitations of various modes of transportation to include rail, highway, air, and sea.
3. Knowledge to execute travel arrangements via all modes of Government and commercial transportation to destinations worldwide.

**SUMMARY OF DUTIES:** This position is located in the United States Property and Fiscal Office (USP&FO). The purpose of the position is to manage and direct the daily Commercial Traffic Management Program for freight, equipment, personal property and passenger movements. Provides traffic management advisory services and formulates commercial traffic management policies. Develops long range plans for the efficient and effective operation of the Traffic Management Program. Incumbent ensures laws, procedures and regulations are uniformly applied and complied with by all users. Provides advisory services to the USPFO and top management staff officials of the ARNG, DA and other outside agencies on all matters relating to NG traffic management functions, including program requirements, capabilities, policies and procedures. Evaluates program effectiveness by review of reports and observation of activities. Establishes direct communication with Federal and State Departments of Transportations for the movement of Army equipment via commercial carriers. Manages transportation funding within the State. Coordinates and schedules the relocation of entire military organizations inclusive of personnel, equipment, supplies, and other materiel in support of operational requirements. Plans and directs the annual transportation program of the command ensuring the most economical and efficient movement of units, commodities and personnel. Coordinates and manages passenger movement for both stateside and worldwide movement. Oversees the Army contracted Commercial Travel Office (CTO) as the COR for contract compliance. Coordinates and acquires Safe Haven locations with active duty installations and/or ARNG installations when emergency situations arise which delay in route high security shipments. Accomplishes the full spectrum of support for state and Federal National Guard operations, training, readiness missions, natural disasters, and Homeland Defense/Defense Support of Civil Authorities (HLD/DSCA). Performs other duties as assigned.

**ADDITIONAL INFORMATION:**

\* Payment of Permanent Change of Station (PCS) costs is not authorized, based on a determination that a PCS move is not in the Government's interest.

\* Substitution of Education for Specialized Experience – A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months experience. The education must have been in fields directly related to the type of work of the position. (i.e., transportation or traffic management, economics, business administration, accounting, finance, or statistics).

\* This position maintains supervisory responsibilities.