



KANSAS NATIONAL GUARD TECHNICIAN VACANCY



APPLICATION SUBMISSION PROCEDURES:
 All applications MUST be submitted, as indicated below, NLT 1500 hrs on the closing date. Incomplete or late applications will not be considered. The time period may be extended at the option of the selecting supervisor.

ANNOUNCEMENT NUMBER: AR-11-083
OPEN DATE: 4 March 2011
CLOSE DATE: 21 March 2011

MAIL APPLICATION TO:
 The Adjutant General's Dept - HRO
 2722 SW Topeka Blvd, Room 136
 Topeka, KS 66611-1287

POSITION TITLE, POSITION DESCRIPTION, GRADE & SALARY:
 Materials Examiner & Identifier
 WG-6912-05/07 PD: 70758000
 WG-05: \$16.86 - \$19.66
 WG-07: \$19.44 - \$22.68

FAX APPLICATION TO:
 COMM: (785) 274-1604
 DSN: 720-8604

SELECTING SUPERVISOR & LOCATION
 SFC George Freyberger
 (785) 239-8069

EMAIL APPLICATION TO:
 HROTechnician.applications@ng.army.mil

ATEAM
 Fort Riley, Ks 66442

AREA OF CONSIDERATION:
 Current members of the Kansas Army National Guard.
 Current permanent Technicians of the
 Current members of the Kansas National Guard, and those eligible to become a member of KSNG.

APPOINTMENT FACTORS:
 Enlisted Non-Supervisory
 Warrant Officer Supervisory
 Officer Non-Dual Status
 Indefinite Reimbursable

POSITION SENSITIVITY:
 Applicant must successfully pass a National Agency Check (NAC).

NATIONAL GUARD MILITARY COMPATIBILITY & RANK/GRADE REQUIREMENTS:
 Open to military ranks/grades of: E-1 through E-7
 Assignment to a compatible military position is NOT required for application, but required for appointment:
 MOS: Immaterial

APPLICATION PROCEDURES:
 Submit a current and signed OF 612 (Optional Application for Federal Employment).
 Resumes may accompany the OF 612 to show prior work history, but will not be accepted in lieu of the OF 612.
 Applicants who are not PERMANENT technicians, must submit a signed OF 306 (Declaration for Federal Employment).
 Submission of the SF-181 (Race/National Origin Identification) is requested, but not required.
 A separate OF 612 & OF 306 is required for each vacancy announcement applicants wish to be considered for.
 Do not attach position descriptions or job announcements. AGR application form (NGB Form 34-1) will not be accepted.

APPLICANTS WHO ARE CURRENTLY IN A PERMANENT AGR POSITION:
 AGR Personnel not eligible to apply.

EQUAL EMPLOYMENT OPPORTUNITY:
 This position will be filled without regard to race, color, religion, age, gender or any non-merit factor consideration.

EMPLOYMENT CONDITIONS:
 All male applicants born after 31 December 1959 must be registered under the Military Selective Service Act, prior to appointment to this position. You will also sign and certify the accuracy of all information in your application. If you make a false statement in any part of your application, you may not be hired; you may be fired after you begin work; or you may be fined or jailed. ***Note: (Air Guard members only) Appointment to a permanent or indefinite Technician position may cause termination of an incentive. Temporary Technicians may retain their incentive if the appointment is 179 days or less. For further information, contact the Retention Office Manager at your assigned unit.***

FOR FURTHER INFORMATION CONTACT:
 Human Resources Specialist, MSgt Terry W. Spangler, (785) 274-1160, DSN: 720-8160, terry.spangler2@us.army.mil

EVALUATION FACTORS:

Applicants are evaluated solely on the basis of appropriate education and experience as described in their own words and provided on their current application. List civilian and military, paid and non-paid education and work experience.

GENERAL EXPERIENCE: Experience, education, or training which demonstrates the applicant's ability to conduct routine tests to distinguish between closely related or similar metals, ability to follow procedures, ability to sort metal materials by type, and skill in the use of hand tools.

SPECIALIZED EXPERIENCE: Application must indicate appropriate months experience and/or appropriate training in identifying, examining and classifying material and equipment and making final determinations on acceptance and disposition of standardized and complex equipment and materiel using shipping documents, contracts, catalogs, drawings, and related documents. Experience of the ability to examine and identify duties for the most complex categories of materiel and equipment, including electronic, mechanical, perishable, radioactive, and assemblies and components. Experience determining acceptance, serviceability and distribution requirements for perishable, classified, precious metals, textiles, clothing, complex electronic/mechanical equipment, assemblies and components. Experience in warehouse activities to include receiving, inspecting for defects, storing, selecting and shipping general or specialized bulk and bin materials and equipment. WG-05 = 12 months WG-07 = 18 months

THE FOLLOWING KNOWLEDGE, SKILLS, AND ABILITIES (KSA'S) WILL BE CONSIDERED IN THE EVALUATION PROCESS:

1. Skill in identifying, sorting, and judging the physical condition of a variety of complex material.
2. Knowledge of procedures for receiving material and placing them in storage.
3. Skill in preparing material for shipment, using tags, labels and appropriate containers.

SUMMARY OF DUTIES: This position is located in a maintenance facility, warehouse, training site, supply or support type facility. The purpose of this position is to identify, examine and classify materiel and equipment and make final determinations on acceptance and disposition of standardized and complex equipment and materiel using shipping documents, contracts, catalogs, drawings, and related documents. Performs the full range of examining and identifying duties for the most complex categories of materiel and equipment, including electronic, mechanical, perishable, radioactive, and assemblies and components. Inspects, receives, sorts, counts, identifies, and is knowledgeable of special handling techniques and procedures required for the processing of hazardous and toxic material such as explosives, toxic chemicals, flammables, gas cylinders, radioactive material, hazardous waste and medical waste. Examine clothing, textiles, requiring sensory judgment as well as subjective measurement. Receives or rejects materiel, equipment, including non-standard equipment, and complex assemblies for the facility based on their knowledge of products, equipment, and procedures as well as having the ability to determine subtle and inconspicuous defects. May be required to perform pre-receipt examination of property on site at the generation point. Schedules the receipt of property and assures that the property is identified to include identification of all contaminants. Handles damaged and unidentified shipments requiring repair/repacking or return to the supplier in accordance with established procedures. As appropriate, performs or initiates required testing, e.g. radioactive surveys/wipe tests, prepares sample for submission to environmental laboratories for analysis. Determines acceptance, serviceability and distribution requirements for perishable, classified, precious metals, textiles, clothing, complex electronic/mechanical equipment, assemblies and components. Uses catalog data/drawings, item specifications, or computerized data to verify/determine/classify items for turn-in, storage or distribution. Performs extensive research on equipment specifications using automated systems, technical manuals and supply bulletins to determine any special requirements for complex items passing through the storage and distribution area. Packs, cushions, apply preservatives and protect property as appropriate; ensures packaging meets regulatory requirements. May serve as a member of the USPFO Emergency Response Team. Ensures the required actions are taken to contain and clean up spills within assigned work area. Ensures lower graded workers are trained to act in his/her absence. Decontaminates and replenishes spill equipment and supplies within assigned work area. Ensures spill incident reports are prepared IAW applicable regulations. Assures adherence to storage compatibility and determines the need for special handling/storage of certain property (e.g. friable asbestos, PCB's, batteries, pesticides, etc.). Performs research of complex shipping and storage records, and commercial vendor contracts. Obtains Material Safety Data Sheets (MSDS) using the automated system for material identification and advises lower graded workers on specialized handling and packaging procedures. Initiates corrective action to resolve manifest discrepancies. May be required to prepare for and support the mission through the accomplishment of duties pertaining to military training, military readiness, force protection and other mission related assignments including, but not limited to, training

ADDITIONAL INFORMATION:

- * Payment of Permanent Change of Station (PCS) costs is not authorized, based on a determination that a PCS move is not in the Government's interest.
- * Education may be substituted for experience.