E-Mail	Print Form
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REQUEST FOR SUBSTITUTE EXERCISE CREDIT FOR AN ACTUAL EVENT

This submission attests to the belief this incident provided an ideal opportunity to test the county plan and critical functions well beyond the typical, routine responses. Submit to: kdem.exercises@gmail.com or fax 785-274-1426

Name of County		Begin Date (of Actual Event)	End Date (of Actual Event)
A general description of	f the event(s)		
entify those discipline	s / departments / orga	nizations that actively partici	pated during the event:
☐ Emergency Mgmt	Fire Service	☐ Schools/Universities	☐ Finance / Admin
☐ Public Health	☐ HazMat	CERT Teams	☐ Private Sector
☐ Hospital(s)	Law Enforcement	☐ Veterinarians / Extension	
☐ Behavioral Health	Public Works	☐ Military / Civil Support	
☐ EMS	Communications	☐ Volunteer Agency(ies)	
Specialized Team	GIS	State / Federal	
Common Target Capa ☐ Planning ☐ Communications	vincies	☐ Risk Management ☐ Community / Citize Participation	n Preparedness and
Prevent Mission Area Information Gathe Indicators and Wa	ring and Recognition of	☐ Intelligence Analysi	is and Production
Intelligence / Information Sharing and Dissemination CBRNE Detection		Law Enforcement II	nvestigation and Operations
Protect Mission Area T			
Critical Infrastruct			rveillance and Investigation
Food and Agricultu	ure Safety and Defense	☐ Public Health Labor	ratory Testing
Recover Mission Area	Target Capabilities		
☐ Economic and Con		☐ Restoration of Lifel ment	ine

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Respond Mission Area Target Capabilities		
☐ Animal Health Emergency Support	Citizen Protection: Evacuation and/or Shelter-In- Place Protection	
☐ Critical Resource Logistics and Distribution	☐ Emergency Public Information and Warning	
☐ Environmental Health	☐ Emergency Operations Center (EOC) Management	
☐ Explosive Device Response Operations	☐ Fatality Management	
☐ Firefighting Operations/Support	☐ Isolation and Quarantine	
Mass Care (Sheltering, Feeding, and Related Services)	☐ Mass Prophylaxis	
☐ Medical Supplies Management and Distribution	☐ Medical Surge	
Onsite Incident Management	Public Safety and Security Response	
Responder Safety and Health	☐ Search and Rescue	
☐ Triage and Pre-Hospital Treatment ☐ WMD / Hazardous Materials Response and ☐ Decontamination	☐ Volunteer Management and Donations	
About this incident, which areas/functions proved to resources:	o be an exceptional test of the local plan / related	
☐ A formal declaration of disaster was issued		
☐ An Incident Command System was structured and multiple operational periods were defined		
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Formal After Action Review Pr	ocess (a requirement for substitute exercise credit to be considered)
☐ Was / Will be conducted o	n:
☐ Technical assistance reque	sted to support the AAR/IP process <u>(requests must be made well in advance)</u>
Describe technical assistance	needed:
What sources of information	nave been collected to best document the incident?
☐ Photographs	
☐ Newspaper article(s)	
☐ Video / audio tapes	
☐ ICS forms	
☐ Maps	
Point of Contact Information:	
Name:	
Agency:	
Email:	
Phone:	

- ✓ Decision to accept / reject the actual incident for substitute exercise credit rests with KDEM.
- ✓ If incident is accepted for substitute exercise credit, an After Action Report and Improvement Plan must be submitted to KDEM within 90 days.