

In order for us to evaluate your Short Sale request, you must gather the required documentation (listed below), sign the the Authorization Form, and fax or mail everything to Chase.

Please keep a copy of everything you send to us for your records.

1. Required Documentation – may need to obtain from your Real Estate Agent

- Listing Agreement
- Detailed Listing History (MLS Printout)
- Sales / Purchase Contract (Signed Offer)
- 3 Comparable Active Listings/3 Comparable Sales/Pictures of the Property & Neighborhood
- HUD (Estimated Closing Statement)

2. Authorization to Furnish and Release Information – must complete and sign

Grants Chase permission to provide information pertaining to your mortgage to necessary third parties.

If you need any assistance completing this packet please contact us at 866-233-5320.

Please send the completed packet as well as all required documentation:

BY REGULAR MAIL:

Chase Fulfillment Center
P.O. Box 469030
Glendale, CO 80246

BY OVERNIGHT MAIL:

Chase Fulfillment Center
710 South Ash St.
Suite #200
Glendale, CO 80246

BY FAX:

1-866-220-4130

Chase and FedEx Office are offering you an easy way to return your loan documents. You can find the nearest FedEx Office location offering this service by visiting www.fedex.com/us/office, entering your ZIP code in the *Find a FedEx Location* box and selecting *FedEx Kinko's is now FedEx Office*. Bring your documents to one of these select FedEx Office locations and tell them you are returning these documents to Chase. Provide your name, ZIP code, and phone number to the counter agent, and they will ship your documents to us at no charge. For more information, go to www.chase.com/fedex.

Important Information

Chase is a debt collector.

If you are represented by an attorney, please refer this letter to your attorney and provide us with the attorney's name, address, and telephone number.

If you are currently a debtor in bankruptcy proceedings and subject to the protections of the automatic stay, or if you have received a final discharge in a bankruptcy, this notice is for compliance and/or informational purposes only and not an attempt to impose personal liability for the debt in violation of the bankruptcy laws. However, Chase still has the right under the Mortgage to foreclose on the Property.

This Borrower Authorization form will allow JPMorgan Chase Bank, N.A. ("Chase") or its authorized representative to share information about your mortgage with third parties, such as Lien Holders and attorneys or their authorized representatives, closing agents, insurance agents, and appraisers.

TO: JPMorgan Chase Bank, N.A.

LOAN NUMBER: _____ ("my Loan")

DATE: _____

BORROWERS: _____

PROPERTY ADDRESS: _____

I/We, _____ (borrower(s) name(s)),
 currently residing at _____ in the County of
 _____, State of _____, hereby authorize JPMorgan Chase Bank, N.A. ("Chase") to release,
 furnish, provide, exchange and request information related to my/our Loan to the Third Party (or Parties):

Important Note: If the Third Party (or Parties) listed below is a counseling organization, corporation, law firm, or entity other than a natural person, you may provide the name(s) of the specific individual(s) working for the Third Party (or Parties) to whom Chase is authorized to release information. If no individuals are specified below, and your authorization is not otherwise restricted, your authorization will be applied to your entire file and the entire entity.

(1) Authorized Third Party

Name of Third Party _____

Address _____

Phone Number _____

Fax Number _____

Account Number _____

Restrictions on the release of account information (Please check and complete as appropriate):

_____ No restrictions. Your authorization will be applied to your entire file.

_____ Restrictions (Please list any restrictions below):

I/We authorize Chase to provide my/our information to the following individual(s) at the Third Party listed above:

And, I (We) hereby authorize this Third Party to release, furnish, provide, exchange and request information related to the account above to Chase.

(2) Additional Authorized Third Party

Name of Third Party _____

Address _____

Phone Number _____

Fax Number _____

Account Number _____

Restrictions on the release of account information (Please check and complete as appropriate):

_____ No restrictions. This authorization will be applied to the entire file.

_____ Restrictions. (Please list any restrictions below.):

I/We authorize Chase to provide my/our information to the following individual(s) at the Third Party listed above:

And, I (We) hereby authorize this Third Party to release, furnish, provide, exchange and request information related to the account above to Chase.

(3) Additional Authorized Third Party

Name of Third Party _____

Address _____

Phone Number _____

Fax Number _____

Account Number _____

Restrictions on the release of account information (Please check and complete as appropriate):

_____ No restrictions. This authorization will be applied to the entire file.

_____ Restrictions. (Please list any restrictions below.):

I/We authorize Chase to provide my/our information to the following individual(s) at the Third Party listed above:

And, I (We) hereby authorize this Third Party to release, furnish, provide, exchange and request information related to the account above to Chase.

Note: If you need more space to provide third party authorization to additional individuals or entities, you may provide the information requested above on a separate sheet for these third parties. Please be sure to sign and date your request.

Expiration of Authorization

If applicable, please specify below a period of time or operational transaction (i.e., modification) for which the authorization is valid. **If no expiration date or operational transaction is provided, this authorization will remain valid until revoked in writing.**

You may revoke this authorization at any time by providing written notice to Chase.

Chase will take reasonable steps to authenticate the identity of the Third Party (or Parties) authorized above. However, we will not have any liability if we decline to release your account information because we are unable to authenticate the true identity of the authorized requestor seeking account information.

I/We hereby indemnify and forever hold Chase harmless from any and all actions and causes of actions, suits, claims, attorney's fees, or demands against Chase, which I/we and/or my/our heirs may have resulting from Chase discussing, or declining to discuss, my/our account with the above-named requestor or person identifying himself/herself to be that requestor, or resulting from providing, or declining to provide, any documents or other information concerning the account to the requestor.

Signed by:

(Signature)

(Printed Name)

(Date)

Signed by:

(Signature)

(Printed Name)

(Date)

Please return the completed form by mail or fax as listed below.

Regular Mail: Chase
Attention: Customer Care Research
Mail Code OH4-7302
PO Box 24696
Columbus, OH 43224-0696

Fax: 614-422-7575

If you have any questions about the form, please contact us at 800-848-9136 or by TDD / text telephone at 800-582-0542.

An important reminder for all our customers: As stated in the "Questions and Answers for Borrowers about the Homeowner Affordability and Stability Plan" distributed by the Obama Administration, "Borrowers should beware of any organization that attempts to charge a fee for housing counseling or modification of a delinquent loan, especially if they require a fee in advance." Loan modification scams should be reported to PreventLoanScams.org, or by calling 888-995-HOPE; 888-995-4673. We offer loan modification assistance free of charge (i.e., no modification fee required). Please call us immediately at 866-550-5705 to discuss your options. The longer you delay, the fewer options you may have.