

County Name

County Webpage URL

Preface with contacting person listed in contact database. Use lead-in dialogue to explain why we are contacting them. Request permission to ask survey questions.

Data Distribution Authority**1. Are you the person with data distribution authority for "county name" County?**

2. Name
3. What department are you assigned to?
4. What is your title?
5. What is their role with parcel data in "county name" County?
6. What is your physical working street address?
7. City / state / zip if not in contact database?
8. What is your work telephone number?
9. What is your email address?

In addition to the data distribution authority, ask if there is a person who is the SME with spatial parcel data, property tax database information, or other parcel related information

Subject Matter Expert**10. Do you develop or maintain the digital spatial parcel data, tabular property tax database information, or other parcel related information? (DD) (replicate the 8 questions x 3)**

Digital spatial parcel data
Tabular property tax database
Other parcel related information

11. Name
12. What department are you assigned to?
13. What is your title?
14. What is your role with parcel data in "county name" County?
15. What is your physical working street address?
16. City / state / zip if not in contact database?
17. What is your work telephone number?
18. What is your email address?

Digital Spatial Parcel Data (DSP)**1. Has your county developed or do you currently maintain digital spatial parcel data? (y,n)**

If yes,

2. What format is used most often to distribute the spatial parcel data? (DD)

CAD
Shapefile
GDB
Coverage
Paper

3. What is the data maintenance frequency? (DD)

Daily
Weekly
Monthly
Quarterly
Yearly
As needed

4. What are the business needs that drive spatial parcel data development/maintenance?
5. What is/was the funding source to develop parcel data?
6. What is the funding source(s) to maintain parcel data?
7. Do you have metadata for the spatial parcel data?

8. What is the metadata output format? (DD)

MGMG
FGDC
DataLogr
Text document
XML
ISO

9. How often is the metadata updated? (DD)

Updated when data is updated
Not updated since original development
Updated periodically

10. How/where can the metadata be accessed?

11. What is the horizontal accuracy of the spatial parcel data? (DD)

Less than 1 foot
1-3 feet
3-10 feet
10-20- feet
20-30 feet
30-40 feet
Greater than 40 feet
Other: Explain (11a)

12. What percentage of the county's parcel data are in digital form?

13. What method was used to create the spatial parcel data linework? (Check boxes - could be more than one)

Heads-up digitized overlaying photography
Traced paper/mylar maps or drawings
COGO development
Other: Explain (13a)

14. What software is used to maintain the parcel data? (Check boxes - could be more than one)

CADD
Esri
MapInfo
Other: Explain (14a)

15. Who maintains the parcel data? (DD)

Outsourced - Name of company/person
In-house - Name of department(s)
Name of Company/Person or County Department (15a)

Tabular Property Tax Database Information (TPTD)

1. What type of Property Tax Data System does the County use? (Check boxes - to include text)
 - MCIS
 - ACS
 - Manatron
 - CPUi
 - Other: Text field for type (1a)
2. When you distribute digital spatial parcel data, do you provide the property tax database information joined to the spatial data? (y/n)
3. If property tax data is joined to the spatial data, is the tax data current? (y,n)
4. Does your county join all available property tax information or are select fields joined?

Parcel Data Sharing (PDS)

1. Does your county currently have a data sharing and/or data access policy? (y,n)
 - 1a. If yes, is the policy a formal written policy? (y,n)
 - 1b. Who established the formal policy? (example: Board action, Dept./Committee decision)
 - 1c. If no, are you considering developing a data sharing and/or data access policy? (y,n)
2. Do you charge a fee for spatial parcel data:
 - 2a. To government entities? (y,n)
 - 2a1. If so, what is the fee?
 - 2b. To private business
 - 2b1. If so, what is the fee?
3. Are there any limitations / user constraints / restrictions imposed on the recipients of the shared spatial parcel data?
4. Do you require a license agreement? (y,n)
5. Do you require any other agreements (example: non-disclosure agreement)?
6. Which state agencies, if any, are you sharing spatial parcel data with? (check box)
 - MNDNR
 - Mn/DOT
 - MN Department of Education
 - Other: Explain (6a)
7. The state is currently providing a great deal of geospatial data to Minnesota communities, such as ortho-imagery and LiDAR. Would your county consider sharing parcel data in reciprocity?
8. Is digital parcel data available via the County website? (check box - could be more than one)
 - Viewable maps
 - Downloadable
 - 8a. What is the URL or web location?
9. Do you share parcel data as a map service? (check box - could be more than one)
 - WGS
 - WMS
 - KML
 - MXD
 - Other: Explain (9a)
10. Do you participate in any data sharing collaborations with other counties/regional groups/consortiums? (y,n)

10a. If so, what is the name of the entity(s)?

10b. Entity contact information

10c. Comments

11. Additional general comments