

FINANCIAL REVIEW REPORT TRANSMITTAL FORM

TO: Department of Administration  
Local Government Services Bureau  
301 South Park Avenue, Room 340  
P.O. Box 200547  
Helena, MT 59620-0547

FROM: \_\_\_\_\_  
*(Name of CPA Firm)*

\_\_\_\_\_  
*(Location)*

**We have included 2 copies of the financial review report with this transmittal.**

Name of Entity: \_\_\_\_\_

Fiscal year covered by financial review: \_\_\_\_\_

Actual hours involved in conducting financial review: \_\_\_\_\_

Total fee billed to entity: \$ \_\_\_\_\_

Date of financial review report: \_\_\_\_\_

Date exit review conference held: \_\_\_\_\_

Date **final** financial review report delivered to entity: \_\_\_\_\_

**Check any of the following that apply:**

- No findings** are presented in Schedule C of this report.
- Findings, **along with the entity's response**, are presented in Schedule C of this report.
- Findings are presented in Schedule C of this report, but the **entity's response is NOT included**.

**Please Sign the Following Certification:**

I hereby certify that the total revenues and financial assistance of this Entity did not exceed \$500,000 for the period covered by this financial review engagement.

\_\_\_\_\_  
Authorized Representative of CPA Firm

\_\_\_\_\_  
Date