

# Nebraska Department of Economic Development CDBG Project Status Report

Date received → DED use only

**Project Status Report as of: (check box that applies)**

June 30, \_\_\_\_\_  December 31, \_\_\_\_\_  Final Report (Date \_\_\_\_\_)

I. GRANTEE DATA		II. CERTIFIED ADMINISTRATOR	
CDBG Grant #:		Name:	
Grantee:		Organization:	
Fed Tax ID #:	DUNS #	Phone:	
Address:			
Contact Person:		DED Program Representative:	
Phone:			

**III. CERTIFICATION:** I certify to the best of my knowledge and belief that the information in this report is true and correct: \_\_\_\_\_  
CDBG Certified Administrator's Signature    Date

DED USE ONLY: Date Approved \_\_\_\_\_ Approved By \_\_\_\_\_

**IV. PROJECT NATIONAL OBJECTIVE** (*If your project has multiple National Objectives please complete a separate Project Status Report for each National Objective.*)

LMA     LMC     LMJ     LMH     SBA     SBS

V. PROGRESS OF ACTIVITIES Describe the physical impact/outputs of work completed this reporting period in reference to grantee implementation schedule. Assess whether or not project is on schedule and include any amendments or extensions that have been granted for the project.	VI. PLANNED ACTIVITIES Describe the planned activities for next reporting period and any technical assistance needs. The narrative must reference grantee implementation schedules project activities and milestones.

VII. BENEFICIARIES		
	A. Total This Report	B. Total Cumulative
Actual LMI beneficiaries		
Actual total beneficiaries		

VIII. RACE AND ETHNICITY	TOTAL		C. # HISPANIC	
	A. This Report	B. Cumulative	This Report	Cumulative
11. White				
12. Black / African American				
13. Asian				
14. American Indian / Alaskan Native				
15. Native Hawaiian / Other Pacific Islander				
16. American Indian / Alaskan Native & White				
17. Asian & White				
18. Black / African American & White				
19. American Indian / Alaskan Native & Black African American				
20. Other Multi-Racial				
<b>TOTAL:</b>				

IX. INCOME LEVELS (Use HUD income limits by county found at: <a href="http://www.huduser.org/datasets/il.html">http://www.huduser.org/datasets/il.html</a> )	TOTAL	
	A. This Report	B. Cumulative
Number of Incomes between 0-29% AMI		
Number of Incomes between 30-49% AMI		
Number of Incomes between 50-80% AMI		
Number of Incomes at or above 81%		
<b>TOTAL:</b>		

X. FEMALE HEAD OF HOUSEHOLD (Projects with a National Objective of LMH, only)	TOTAL	
	A. This Report	B. Cumulative
Number of female head of households		

XI. HOUSING REHABILITATION PROJECTS			
Applicable Lead Paint Requirement:	# of Units	Lead Hazard Remediation Actions: (For rehabilitation only)	# Units
Housing constructed before 1978		Lead Safe Work Practices (Hard costs <=\$5,000)	
Exempt: housing constructed 1978 or later		Interim Controls or Standard Practices (\$5,000-\$25,000)	
Otherwise exempt		Abatement (Hard costs >\$25,000)	
Exempt: No paint disturbed			
<b>Cumulative Total</b>		<b>Cumulative Total</b>	

XII. INDICATOR / BENEFICIARY DATA							
Activity	Outcome Indicator	A. PROPOSED		B. THIS REPORT		C. CUMULATIVE	
		LMI	TOTAL	LMI	TOTAL	LMI	TOTAL
(1) Planning	* Total Number of persons assisted:						
(2) Public Facility and/or Public Infrastructure Activities	* Total Number of persons assisted:						
	a. with new access to a facility or infrastructure						
	b. assisted with improved access to a facility or infrastructure						
	c. that no longer have access to ONLY a substandard facility or infrastructure						

XII. INDICATOR / BENEFICIARY DATA (Cont.)							
Activity	Outcome Indicator	A. PROPOSED		B. THIS REPORT		C. CUMULATIVE	
		LMI	TOTAL	LMI	TOTAL	LMI	TOTAL
(3) Rental Units	<b>*Total number of units:</b>						
	a. number of affordable units						
	b. total # units meeting section 504						
	c. number of units created through conversion of nonresidential buildings to residential buildings						
	d. number of units brought from substandard to NDED rehab standards						
	e. number of units made lead safe						
	<i>f. For Designated Affordable Units:</i>						
	i. Number of years affordability restrictions apply						
	ii. Number of assisted units that are occupied by elderly households						
	iii. Number of units subsidized with project based rental assistance through a federal, state, or local program						
	iv. Number of units designated for persons with HIV/AIDS						
v. permanent housing designated for homeless persons and families,							
(4) Owner Occupied Units Rehabilitated or Improved	<b>* Total Number of Rehabilitated Units</b>						
	a. number of units occupied by elderly households						
	b. number of units brought from substandard to NDED rehab standards						
	c. number of units made lead safe						
	d. number of units that that grantee chose to make accessible under Section 504						

XII. INDICATOR / BENEFICIARY DATA (Cont.)							
Activity	Outcome Indicator	A. PROPOSED		B. THIS REPORT		C. CUMULATIVE	
		LMI	TOTAL	LMI	TOTAL	LMI	TOTAL
(5) Homeowner-ship units constructed, acquired, and/or acquired with rehabilitation activities	<b>* Total number of housing units completed in the project</b>						
	a. number of units available for purchase only by households below 80% of area median income						
	b. number of years affordability restrictions apply (for applicable units)						
	c. number of units made fully accessible under section 504						
	d. number of units occupied by households previously living in subsidized housing						
	e. number of units designated for persons with HIV/AIDS						
	i. of those, number of units designated for chronically homeless						
	f. permanent housing designated for homeless persons and families						
	i. of those, number of units designated for chronically homeless						
(6) Homebuyer Down-payment Assistance	<b>* Total number of households receiving homebuyer assistance</b>						
	a. number of those served who are first time buyers						
	b. number of households receiving down payment assistance and/or closing cost assistance						
	c. minimum per property affordability period in the program						
	d. number with new (continuing access to homebuyer assistance						
	e. number of persons assisted with new access to a service						
	f. number of persons assisted with improved access to a service						
	g. number of persons assisted who no longer have access to ONLY a sub-standard service						
<b>NOTE:</b> The service in e-g refers to a Down-payment Assistance Service							

<b>XII. INDICATOR / BENEFICIARY DATA (Cont.)</b>							
Activity	Outcome Indicator	A. PROPOSED		B. THIS REPORT		C. CUMULATIVE	
		LMI	Total	LMI	TOTAL	LMI	TOTAL
(7) Jobs Created	<b>* Total number of jobs created:</b>						
	a. of total, number with employer sponsored health care benefits						
	b. number unemployed prior to taking jobs created						
	c. # jobs for each job type (EDA Classifications)**	Report in Table XIV of this report					
(8) Jobs Retained	<b>* Total number of jobs retained:</b>						
	a. of total, number with employer sponsored health care benefits						
	b. # jobs for each job type (EDA Classifications)**	Report in Table XIV of this report					
(9) Businesses Assisted  (Commercial / industrial improvements by a grantee or nonprofit; Direct ED assistance to private for profit companies; Rehab for a publicly or privately owned commercial or industrial bldg)	<b>* Total businesses assisted:</b>						
	a. # of new businesses						
	b. # of existing businesses						
	i. Of those, number of expansions						
	ii. Of those, number of relocations						
	c. DUNS # of business(es)	If more than one business applies, attach a separate sheet with DUN's # for each business.					

<b>XIII. Job Creation/Retention Proposed/Actual Data</b>							
	A. Proposed			B. THIS REPORT		C. CUMULATIVE	
	Created	Retained		Created	Retained	Created	Retained
<b>Full Time:</b>							
<b>Full Time Low/Mod (LMI)</b>							
<b>Part Time:</b>							
<b>Part Time Low/Mod: (LMI)</b>							
<b>LMI%</b>							

<b>XIV. Economic Development Administration (EDA) Job Categories</b> (Select only from EDA Categories. See descriptions below on next page.)				
	A. THIS REPORT		B. CUMULATIVE	
	JOBS CREATED	JOBS RETAINED	JOBS CREATED	JOBS RETAINED
<b>TOTAL</b>				
<b>1. Officials and Managers</b>				
<b>2. Professional</b>				
<b>3. Technicians</b>				
<b>4. Sales</b>				
<b>5. Office and Clerical</b>				
<b>6. Craft Worker</b>				
<b>7. Operatives (semi-skilled)</b>				
<b>8. Laborers (unskilled)</b>				
<b>9. Service Workers</b>				
<b>TOTAL:</b> Must match in table XII, #7 or #8				

## Economic Development Administration (EDA) Job Category Definitions

1. **Officials and Managers** - Occupants requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firm's operations. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.
2. **Professional** - Occupants requiring either college graduation or experience of such kind and amount as to provide a comparable background includes: accountants and auditors, airplane pilots and navigators, architects, artists chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.
3. **Technicians** - Occupants requiring a combination of basic scientific knowledge and manual skill which can be obtained through about 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. This includes: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.
4. **Sales** - Occupants engaging wholly or primarily in direct selling. This includes: advertising agenda and sales workers; insurance agents and brokers; real estate agents and brokers; sales workers; demonstrators and retail sales workers; and sales clerks, grocery clerks and cashiers; and kindred workers.
5. **Office and Clerical** - Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the products is included. This includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists, and secretaries, telegraph and telephone operators, and kindred workers.
6. **Craft Worker (skilled)** - Manual workers of relatively high level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. This includes: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.
7. **Operatives (semi-skilled)** - Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. This includes: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, metal working trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers (except factory), dryer's furnaces workers, heaters (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers (textile), welders and flame metals workers, and kindred workers.
8. **Laborers (unskilled)** - Workers in manual occupations which generally require no special training perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. This includes: garage laborers; car washers and greasers; gardeners (except farm) and ground keepers; stevedores; woodchoppers; laborers performing lifting, digging, mixing loading, and pulling operations; and kindred workers.
9. **Service Workers** - Workers in both protective and non-protective service occupations. This includes attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chair-workers and cleaners, cooks (except household), counter and fountain workers, elevator operators, firefighters and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred workers.

**XV. MBW/WBE & Section 3 Reporting**  
**CONTRACTUAL OBLIGATIONS <sup>1</sup> (COMPLETE THIS TABLE FOR ALL CONTRACTS)**

**Grant Number:**

(1) CONTRACTOR/SUBCONTRACTOR NAME & ADDRESS					(2)	(3)	(4)	(5)	(6)	(7)
Name	Street	City	State	Zip +4	Contractor/ Subcontractor Federal Tax ID Number or SSN	Type of Trade Code (See Below)	Contractor or Subcontractor Business Racial/Ethnic Code (See Below)	Woman Owned Business (Yes/No)	Amount of Contract/ Subcontract (rounded to the nearest dollar)	Section 3  (Yes/ No)

<p align="center"><b>Type of Trade Codes:</b></p> <p>1a – New Construction          1b – Other Construction          2 – Education/Training          3 – Other</p>	<p align="center"><b>Business Racial Ethnic Information:</b></p> <p>1 – White American          2 – Black American          3 – Native American          4 – Hispanic American          5 – Asian/Pacific American          6 – Hasidic Jew</p>
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**Attach additional sheets as necessary**  
<sup>1</sup> Please do not include contracts that have been reported in previous Project Status Reports

**XVI. NEW HIRES**

Grant Number \_\_\_\_\_

This table must include aggregate numbers for this reporting period including

1. New employees hired by the grantee, whether working on the CDBG project or not, that were hired for construction or construction-related jobs.
2. New employees of contractors and sub-contractors working on the CDBG project that were hired for all jobs.

Job Category	Total number of New Hires	Total Section 3 Resident New Hires	Total staff hours worked by all new hires on the CDBG project	Total staff hours worked by all Section 3 Resident new hires on the CDBG project
Professional				
Technicians				
Office/clerical				
Construction by Trade (list)				
Trade:				
Trade:				
Trade:				
Other (list)				
Total				

Please do not include employees reported on previous Project Status Reports.

Indicate the efforts made to direct the employment and other opportunities generated by the CDBG grant toward low-to-moderate income persons, particularly those who are recipients of government assistance for housing. (check all that apply)

Narrative: