

## APPLICATION FOR BECOMING A TUTOR

Date: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
First Middle Last  
Email Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

Semester(s) applying for: FALL SPRING 20\_\_\_\_\_

### EDUCATION

Are you currently a student? Y N

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

Current GPA: \_\_\_\_\_

Degree(s) Earned: \_\_\_\_\_

Schools Attended : \_\_\_\_\_ Dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What courses are you comfortable tutoring, considering there is no paid time for preparation?  
List the course and course number or the subject and level. (For example: MATH 181 or first semester Calculus)

\_\_\_\_\_  
\_\_\_\_\_

Approximately how many hours per week would you like to tutor? \_\_\_\_\_  
(The TLC is open 8:30AM – 7:30PM MON - WED, 8:30AM – 6:30PM THUR, 10AM – 4PM FRI – SAT)

Are you or will you be employed elsewhere at TMCC, UNR, DRI, or WNC this semester? \_\_\_\_\_

If yes, where? \_\_\_\_\_

Why are you interested in a tutoring job?

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What qualifications do you possess that you think will make you a successful tutor?

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### APPLICABLE WORK EXPERIENCE

Most recent employer: \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_

Duties: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

I agree that all information provided on this Tutor Application is correct.

SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

1. Return this **Tutor Application** and an **Unofficial Copy of your College Transcript** to the following address:

Tutoring and Learning Center Coordinator  
Truckee Meadows Community College  
7000 Dandini Blvd.  
Mailstop Vista B106  
Reno, NV 89512

2. Obtain a **Tutor Recommendation** from an instructor or a person who has closely observed your work and have him/her send it to the above address.
3. If applying to be a tutor in the Writing Center, please also submit a writing sample, preferably a researched paper in MLA or APA format.