

Advertisement for Bids Sample Form

Project Title:

Owner:

Project No.

Separate sealed bids for (Name of Locality) for (Project Title) will be received at the office of (location) at (date and time) then at said office to be publicly opened and read aloud.

The scope of work includes:

The Information for Bidders, Bid Form, Contract Plans, Specifications, Bid Bond, Performance and Payment Bond, and other contract documents may be examined at the following:

Copies may be obtained from the office of (location) upon payment of (amount) for each set. Any successful bidder upon returning such set promptly and in good condition will be refunded this payment, and any non-bidder upon so returning such a set will be refunded (amount). Each bidder must deposit security in the amount and form specified in the Information for Bidders.

Other qualification or bid requirements include:

This project is being funded in whole or in part by the Community Development Block Grant Program (CDBG). All federal CDBG requirements will apply to the contract. Bidders on this work will be required to comply with the President's Executive Order No. 11246 & Order No. 11375 which prohibits discrimination in employment regarding race, creed, color, sex, or national origin. Bidders must comply with Title VI of the Civil Rights Act of 1964, the Davis-Bacon Act, the Anti-Kickback Act, the Contract Work Hours and Safety Standards Act, and 40 CFR 33.240.

Bidders must also make positive efforts to use small and minority-owned business and to offer employment, training and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968. Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The owner reserves the right to waive any irregularities, or to reject any or all bids.

No bidder may withdraw his bid within (number) days after the actual date of the opening thereof.

This information is available in Spanish or any other language upon request. Please contact (Insert Name) at (Insert Phone Number) or at (Insert physical location) for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con (Insert Name) al (Insert Phone Number) o en (Insert physical location) de alojamiento para esta solicitud.

“EQUAL EMPLOYMENT OPPORTUNITY”

Date: _____