

Mary Stark Elementary School
NDPIRC
PARENT RESOURCE NIGHT

Event Goal

- Know Your Audience
- Meaningful to Parents
- Utilize Resources

Know Your Audience

- Poverty
- Education
- Diversity
- Culture

Make it Meaningful

- Do Not Assume or Guess
- Survey Parents
- Time is Precious

Utilize Resources

- Food
- Incentives
- Childcare

Name (please print) _____ Address: _____ Phone: Home _____ Cell _____ Children/Grade _____ <small>(Must attend 2 sessions and be present to win)</small> 1 2	Name (please print) _____ Address: _____ Phone: Home _____ Cell _____ Children/Grade _____ <small>(Must attend 2 sessions and be present to win)</small> 1 2
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Parent Night Flyer



Microsoft Office
Word 97 - 2003 Document

Devil in the Details

- Organization
- Engage Community Resources

Organization

- Form Sub-Committee/Parent Rep
- Coordinator
- Checklist
- Delegate
 - Specific
 - Choice
 - Plan Early

Checklist Form



Community Resources

- High School Clubs
- Extension Service
- Public Health
- Social Services
- Public Library
- PTA/PTO
- Chamber
- Benevolent Societies
- Local Businesses

Evaluate

- Parent Evaluation
- Committee Debriefs

Parent Evaluation

- Event Time
- Session Topics
- Food
- Accommodations
- Likes/Dislikes
- Suggestions

Parent Evaluation Form



Microsoft Office
rd 97 - 2003 Docum

Committee Debriefs

- Analyze Data
- What Worked/Didn't Work
- Ideas for Next Parent Night

Name *(please print)* _____

Address: _____

Phone: Home _____ Cell _____

Children/Grade _____

(Must attend 2 sessions and be present to win)

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2

Name *(please print)* _____

Address: _____

Phone: Home _____ Cell _____

Children/Grade _____

(Must attend 2 sessions and be present to win)

1

2

Name *(please print)* _____

Address: _____

Phone: Home _____ Cell _____

Children/Grade _____

(Must attend 2 sessions and be present to win)

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2

Name *(please print)* _____

Address: _____

Phone: Home _____ Cell _____

Children/Grade _____

(Must attend 2 sessions and be present to win)

1

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**PARENT RESOURCE NIGHT
CHECKLIST**

Date _____

Focus/Theme: _____

Presentation: _____

Presentation: _____

Secure gym for evening

Lead:

Secure necessary classrooms

Alert custodial staff

Alert Extended School Personnel

Secure food:  **Lead:**

Secure prizes:  **Lead:**

Secure Presenters:  **Lead:**

Presenter: _____

Presenter: _____

Secure Childcare/Food Service Volunteers:  **Lead:**

High School Clubs/Organizations: _____

Church Groups: _____

Secure Staff Volunteers:  **Lead:**


- Decoration and Set-up**
- Room Coverage**
- Sign-In Table**
- Roamers**
- Evaluation**
- Camera**
- Clean-up**

Publicity:  **Lead:**

- School Newsletter**
- Flyer Home (one prior)**
- Press Release**
- Second Notice Home (one week prior)**
- Posters/Flyers in Hallways**
- PA Announcements**
- Other:** _____

Documentation:  **Lead:**

- Meeting Agendas**
- Meeting Minutes**
- Sign-In Sheets**
- Participant Evaluation**
- Planning and Evaluation Form**
- Other:** _____

Wrap-Up:  **Lead:**

- Thank you notes**
- Evaluation assessment**
- Other:** _____

Please Join Us For:

Parent Resource Night

Thursday, April 23, 2009

6:00 PM

Mary Stark School

Parents enter your name in a drawing for door prizes.*

Door prizes include:

Gas and Restaurant Cards

Grocery Store Cards

MP3 Player

Digital Camera

...and the grand prize a

Wii game system!

6:00 Dinner:

Chili, Fruit, Lemonade

**6:35 Session I (Smart Discipline, Self-Esteem and
Math Homework Help: Grades 3-5)**

Parents in classrooms for breakout sessions

Children remain in gym for activities

**7:15 Session II (Smart Discipline, Self-Esteem and
Math Homework Help: Grades 3-5)**

7:50 Parents return to the gym for drawing of door prizes

***Parents must attend two breakout sessions to be eligible for
the door prize drawing.**

The Book Fair will be open from 5:00-8:00 PM in the Music Room

Parent Resource Night is made possible with funding from ND PIRC

Parent Resource Night

Thursday, Oct. 16, 2008

Mary Stark School

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**Mary Stark Elementary
Parent Resource Night
April 23, 2009**

Evaluation

Thank you for participating in the Spring Parent Resource Night. To help us better plan for future events; please take a few minutes to evaluate the evening's activities.

1. How did you find out about Parent Resource Night:
 - a. ___ my child's teacher
 - b. ___ school newsletter
 - c. ___ announcement in local newspaper
 - d. ___ from my child
 - e. ___ other; please describe: _____

2. Why did you decide to attend Parent Resource Night?

3. How convenient was the scheduled time for the event?
 - a. ___ very convenient
 - b. ___ convenient
 - c. ___ not convenient

What time would work best for you in the future?

4. To what extent were you satisfied with the educational value of Parent Resource Night?
 - a. ___ very satisfied
 - b. ___ satisfied
 - c. ___ not satisfied

5. Did you find the break-out sessions you attended helpful? Please evaluate the individual sessions you attended:

Grades 3-5 Math Homework Help:

- a. ___ very helpful
- b. ___ helpful
- c. ___ not helpful
- d. ___ did not attend

How could this session be improved?

Self-Esteem:

- a. _____very helpful
- b. _____helpful
- c. _____not helpful
- d. _____did not attend

How could this session be improved?

Smart Discipline:

- a. _____very helpful
- b. _____helpful
- c. _____not helpful
- d. _____did not attend

How could this session be improved?

- 6. The goal of Parent Resource Night was to offer educational and community resources to assist parents in their important role as their child's primary teacher. Do you feel that Parent Resource Night helped meet this goal?
 - a. _____yes
 - b. _____no
 - c. _____not sure

- 7. Based on your experience with Parent Resource Night, do you think you would attend a similar event?
 - a. _____yes
 - b. _____no
 - c. _____not sure

- 8. What was the best part of the Spring Parent Resource Night?

- 9. What could be done differently to improve it?

- 10. What topics or activities would you like offered in future events?