

Inspection and Licensing Department  
P.O. Box 5008  
Red Deer, AB T4N 3T4  
Phone: 403-342-8190  
Fax: 403-342-8200  
(24 Hour Inspection Request  
Telephone Line 403-309-8485)



## MECHANICAL INSPECTION REQUEST FORM

**PERMIT NUMBER:** \_\_\_\_\_

- Gas Fitting     Ditch     Plumbing     Heating     Fireplace  
 PSDS     Hydronic     Replacement     Gas     Wood

**ADDRESS (Municipal):** \_\_\_\_\_

**ADDRESS (Legal):** Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

**Date Inspection Required:** \_\_\_\_\_

**\*Please Note:** Inspection requests must be received before 3:00 pm to be booked for the following day.

- MECHANICAL:**
- |                                      |                                     |                                     |
|--------------------------------------|-------------------------------------|-------------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Groundwork | <input type="checkbox"/> Main Floor |
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> Rough-In   | <input type="checkbox"/> Basement   |
| <input type="checkbox"/> Other       | <input type="checkbox"/> Final      | <input type="checkbox"/> Other      |

Specific area requested \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**Note:** All requests will be entered as “ready” which means that the S.C.O. must be able to gain access at any time between 8:30am and 4:30pm on the inspection date.

The applicant must arrange special requests (am/pm, inspection times, key locations, etc) directly with the S.C.O. involved by calling 342-8190 before 8:30am on the inspection date requested.

Failure to do so will result in a re-inspection fee being charged.