

## Achieving Classroom Excellence (ACE) Demonstration of Mastery Cumulative Record

This ACE Demonstration of Mastery Cumulative Record documents the student's progress toward meeting the graduation requirements set forth by 70 O.S. § 1210.523. The required information must be kept on this form or in the district's student information system for each student who does not attain at least a satisfactory or proficient score on the first administration of any of the required end-of-instruction (EOI) exams. Satisfactory and proficient scores on EOI exams are documented on the student's transcripts; therefore, attaining a satisfactory or proficient score on the first attempt does not need to be documented on the cumulative record.

Student Name: \_\_\_\_\_

Student Testing Number (STN): \_\_\_\_\_

Name of School District: \_\_\_\_\_

Name of School Site: \_\_\_\_\_

**ACE Graduation Requirements:** *Beginning with students entering the ninth grade in the 2008-2009 school year, every student shall demonstrate mastery of the state academic content standards in the following subject areas in order to graduate from a public high school with a standard diploma:*

1. *Algebra I;*
2. *English II; and*
3. *Two of the following five:*
  - a. *Algebra II,*
  - b. *Biology I,*
  - c. *English III,*
  - d. *Geometry, and*
  - e. *United States History.*

**Verification:** The name and signature of the school district official responsible for student records is required to verify the accuracy of this cumulative record upon graduation and when it accompanies a student transferring to a new district.

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Name of School Official (Typed)

Title

Official Signature

Date

**Oklahoma Administrative Code 210:10-13-16(c):** Beginning with students entering the ninth grade in 2008-2009, in order to facilitate the monitoring of student progress toward meeting the graduation requirements of 70 O.S. § 1210.523, districts will maintain an Achieving Classroom Excellence (ACE) Demonstration of Mastery cumulative record for those students who do not attain at least a satisfactory or proficient score on any of the required end-of-instruction exams. All school districts in the state shall use this cumulative record uniform document, or all information required on the uniform document must be contained within the district's student information system. The State Department of Education will provide an electronic version of this cumulative record to the districts. This cumulative record shall accompany the student when transferring to a new district. For each student who meets the graduation requirements, the student's transcript shall read, "The student has met the graduation requirement of demonstrating mastery in the state academic content standards."

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**Directions:** Use this table to document progress of students toward meeting the graduation requirements set forth by 70 O.S. § 1210.523. This table should serve as final documentation that a student has demonstrated mastery in Algebra I, English II, and two of the remaining five courses, leading to the transcript statement, “The student has met the graduation requirement of demonstrating mastery in the state academic content standards.” Each attempt at the end-of-instruction (EOI) exams, alternate tests, and alternate methods must be documented (except for those students who attain a Satisfactory/Proficient or Advanced score on their first attempt at an EOI exam). In addition, any exceptions or exemptions applied according to Oklahoma Administrative Code 210:10-13-16, one-year exemptions based on other Student Assessment rules and policies, absences, or additional notes of unusual circumstances must be documented. Additional lines or copies may be made and included in the cumulative record as necessary. Supporting documents may also be attached.

End-of-Instruction (EOI) Tests			Date Offered Remediation*	Date Offered EOI Retake*	Alternate Test, End of Course Project, Exception, Exemption, or Other Notes		Date Graduation Requirement Met and Initials of Official
Test	Date Attempted	Performance Level			Explanation of Test (Name/Score), End of Course Project (Name/Score), Exception, Exemption, or Other Notes	Date Attempted	
Algebra I (Required for Graduation)							
English II (Required for Graduation)							
Biology I							
U.S. History							

<b>Algebra II</b>							
<b>Geometry</b>							
<b>English III</b>							

\* Oklahoma Administrative Code 210:10-13-16: (E) Remediation opportunities will be outlined in the local school district remediation plan (70 O.S. § 1210.523). School districts shall document a student's failure to participate in remediation including written acknowledgement of the graduation requirements by the student's parent or guardian. (F) School districts shall document a student's failure to complete test retake opportunities including written acknowledgement by the student's parent or guardian of the graduation requirements related to end-of-instruction tests.