



**City of Waleska Water System  
Water Bill Leak Adjustment Application**

**Revised 02/15/10**

Date of Request \_\_\_\_\_ Account# \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Service Address \_\_\_\_\_

- ✓ **Attach copy of 12-month reading history**
- ✓ **Attach copy of most recent month billing history**
- ✓ **Attach letter from property owner/renter requesting adjustment**
- ✓ **Attach copy of repair receipt/bill OR signed, notarized statement that leak has been repaired prior to adjustment request (no longer than a 45-day period)**

Has a credit been given to this account within the past year? Yes\_\_ No\_\_  
 If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

***CALCULATION OF ADJUSTMENT CREDIT***

<b>A. Average of last 12-month billing:</b>	\$ _____
<b>B. Total consumption X \$2.22 (wholesale rate)</b>	\$ _____
<b>C. Administration Fee-\$35.00</b>	\$ <b>35.00</b>
<b>D. ADJUSTMENT CREDIT TOTAL</b>	\$ _____

**Prepared By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

