



**GRADUATE ADMISSIONS**  
 1717 S. Chestnut Ave.  
 Fresno, CA 93702-4709  
 Phone: 559-453-2016  
 Fax: 559-453-2100  
 fresno.edu

**GRADUATE REFERENCE FORM**

**THIS SECTION IS TO BE COMPLETED BY THE APPLICANT**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Last four digits of SSN \_\_\_\_\_

Graduate program \_\_\_\_\_

Check one:

- I waive my right to access the letter of recommendation under the Family Education Rights and Privacy Act of 1974.
- I retain my right to access the letter of recommendation under the Family Education Rights and Privacy Act of 1974.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**THIS SECTION IS TO BE COMPLETED BY THE EVALUATOR**

The person named above has applied for admission to a graduate program at Fresno Pacific University. Please complete the reference form and fax it to 559-453-2100 or mail it to: Fresno Pacific University, Graduate Admissions Office, 1717 S. Chestnut Ave., Fresno, CA 93702.

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_  
STREET CITY STATE ZIP

1. How long have you known the applicant? \_\_\_\_\_

In what relationship? \_\_\_\_\_

2. Please compare the applicant to other professionals in his/her field using the scale below.

	Exceptional	Superior	Above average	Average	No basis for judgment
Intellectual ability					
Communication skills					
Interest and enthusiasm					
Contribution potential in field					
Emotional maturity					

3. Overall, I would rank this applicant in the top \_\_\_\_\_% of professionals in his/her field.

4. Rank the applicant's attitude toward further academic work. (please circle one)

Highly enthusiastic   Strong   Moderate   Negative   Not available

**PLEASE ANSWER THE FOLLOWING QUESTIONS ON A SEPARATE SHEET OF PAPER**

1. Describe the applicant's leadership potential and/or ability.
2. Describe the applicant's strong points. Include special abilities.
3. Describe any area(s) that are challenges for the applicant.
4. Discuss the applicant's overall ability to complete graduate study, his/her general character, openness to change and potential as a leader in his/her chosen field. Compare the applicant to other professionals you know in this field.

**CHECK ONE:**

- I recommend the applicant for graduate study at Fresno Pacific University
- I do not recommend the applicant for graduate study at Fresno Pacific University
- I recommend the applicant with this reservation: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_