ESL INTERNSHIP APPLICATION CHECKLIST

Last Name_____ **First Name**_____

G#_____

BEFORE TURNING IN YOUR APPLICATION:

- [ ] **Make an appointment with your advisor to review your completed application. Take with you:**

- [ ] Unofficial Mason transcript May be obtained via Patriot Web (https://patriotweb.gmu.edu).   .

- [ ] Completed application To be **SIGNED** by your advisor.

TESTING: PLEASE CHECK ALL THAT APPLY:

- [ ] **I have passed the VCLA (required for all students to obtain licensure after Dec. 31, 2006)**
- [ ] [ ] **I have passed the Praxis I**

APPLICATION WILL INCLUDE:

- [ ] Application **Advisor's signature required.**

- [ ] Unofficial Mason transcript

- [ ] A Goals Statement Two pages typed.

- [ ] A copy of your **passing** Praxis I scores If you don't have a copy on file with GMU, please request one from ETS (www.ets.org)

- [ ] A copy of your **passing** VCLA scores If you don't have a copy on file with GMU, please request one from ETS (www.va.nesinc.com).

- [ ] Negative TB test results If you are an employee of the school district where you intern, the test is not required.

- [ ] Current resume

- [ ] **Four (4) complete collated applications** Deliver to the School Placement Coordinator (Robinson A307), **by the deadline**.

  NOTE: Any application turned in past the deadline WILL NOT BE   ACCEPTED.

CHECK THE APPLICABLE DEADLINE:

- [ ] Spring Applications—September 15

- [ ] Spring On-The-Job Applications—December 1

- [ ] Fall Applications—February 15

- [ ] Fall On-The-Job Applications—May 1

AFTER TURNING IN YOUR APPLICATION

- [ ] **Register** for EDCI 790 Register for 6 credits on Patriot Web.

- [ ] Retain a copy of my application and supporting documents for my records

I certify that I have included the items checked on this list. _____

<u>Endorsement Checklist</u>
(to be included with the Application for Internship)

Instructions: Please include one copy of the following documentation with your internship applications (<u>you need only submit one copy of this packet per your 5 internship applications</u>):

☐ This checklist

☐ Copies* of your previous endorsement forms and letters from both GMU and the Virginia Department of Education (if copies are available)

☐ Copies* of your transcripts and CLEP exam scores showing any endorsement courses that have been completed, or showing what courses are in progress

*Photocopies and or unofficial transcripts will be accepted

Name: _____

Program: _____

G#: _____

Phone #: _____

Are your endorsements complete?   ☐ **Yes**   ☐ **No**

If not, please briefly explain which endorsements are missing, and when they will be completed. Please note, <u>all endorsements</u> must be completed prior to beginning an internship:

_____
_____
_____
_____
_____
_____
_____

ENGLISH AS A SECOND LANGUAGE PK-12

George Mason University
College of Education and Human Development
Graduate School of Education
Robinson A307, MSN:4B4
4400 University Drive
Fairfax, VA 22030-4444
(703) 993-2080

Application for Student Teaching Internships

School Divisions: (Indicate first, second and third choices.)	
☐ Alexandria City	☐ Manassas City
☐ Falls Church City	☐ Manassas Park
☐ Fairfax County	☐ Prince William County
☐ Loudoun County	☐ Arlington County
☐ Other _____	

___ Year: ___ Fall ___ Spring ___ Summer

Name: _____
　　　　　Last　　　　　　　First　　　　　　Middle Initial　　　　　Student G #

Current Address: _____
　　　　　　　Street　　　　　　　　　　　City　　　State　　Zip　　GMU E-Mail Address

Current Phone: Day _____　　Evening _____

For the jurisdictions where you request placement, list schools you attended, any school in which immediate family members are employed, or where you have children attending.

_____

Licensure: English as a Second Language ___

I certify that I have completed all endorsement requirements and pre-requisites and will conduct myself in a professional manner at all times during my internship. I understand that due to issues related to placement availability, my internship preference may not be accommodated. Should I withdraw or defer my application, I am also responsible for all fees incurred and for alerting my University Supervisor, Program Advisor and the School Placement Coordinator via a written request.

Student:_____
　　　　　　(Signature Required)

I certify that the student has completed all endorsement and other requirements to participate in this internship and meets the standards for a professional disposition.

Advisor:_____
　　　　　　(Signature Required)

Please note your college/university (Guest Matriculants Only):_____

Language(s) spoken in addition to English:_____

ENGLISH AS A SECOND LANGUAGE PK-12

Please indicate your foreign language coursework completed (6 cr. required):

Courses   **Grades**

_____

_____

_____

_____

Professional Education Courses:
Check courses completed or in which currently enrolled:

___EDUC 537 – Foundations of Multicultural Education

___EDUC 539 – Human Development and Learning PK-12

___EDIT 504 - Introduction to Educational Technology

___LING 520 – Descriptive Linguistics

___EDCI 516 – Bilingualism and Language Acquisition Research

___EDCI 519 - Methods of Teaching in Bilingual/ESL Settings

___EDRD 615 – Teaching Reading/Writing in Multicultural Settings

Field Experiences in all Education Courses:

Course Number   **School**   **Subject/Grade Level**

_____

_____

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