

Notification of Field Education Placement Plans

Date

First Name MI Last Name FE Advisor

Campus Address SBN Phone Degree Program

NOTIFICATION OF DEFERRAL

If you are choosing to delay one or both of your field education placements, please complete the following section. This will enable us to keep adequate records regarding your progress toward completion of your field education requirements.

I request to defer my **summer** placement to

Reason(s) for Summer Deferral: Summer Hebrew Summer Greek Financial Personal Other

Explanation of Reason(s):

I request to defer my **academic year** placement to

Reason(s) for Academic Year Deferral: Academic Financial Personal Other

Explanation of Reason(s):

REQUEST FOR TWO ACADEMIC YEAR PLACEMENTS:

Ordinarily students complete one part-time academic year placement and one full-time summer placement to satisfy their field education requirements. However, students may request to replace the summer placement with a second academic-year placement or a year-long intensive placement if compelling academic, personal or financial reasons exist.

I request to substitute my summer placement with a

Reason(s):

Submit buttons will open an e-mail with the document attached. If an e-mail does not open, you can save the document and attach it manually or hit Print and bring to the FE Office. A hard copy will be sent to your SBN after advisor approval. (You should save or print a copy of your completed form for your records.)

Office Use Only

Advisor Signature _____ Date _____ Approved Denied

Comments