



CRIMINAL JUSTICE



ADVISING GUIDE & MAJOR OUTLINE

FACULTY ADVISORS

Faculty members are available to advise you about requirements and procedures for completing the CJ major. Plan to speak with an advisor during published office hours. Questions pertaining to SDSU general education requirements should be addressed to an advisor at the Office of Advising and Evaluations (SSW 1551). Questions about a specific course—e.g., internship—should be addressed to the faculty member supervising that course.

<u>Office</u>	<u>Ph. Number</u>	<u>Faculty</u>	<u>Email Address</u>
PSFA 105	594-4355	Dr. Stuart Henry	stuart.henry@sdsu.edu
PSFA 181	594-2350	Dr. Paul Kaplan	pkaplan@mail.sdsu.edu
PSFA 175	594-3876	Dr. Jeffrey McIllwain	mcillwai@mail.sdsu.edu
PSFA 160A	594-2596	Dr. Alan Mobley	amobley@mail.sdsu.edu
PSFA 109	594-6877	Dr. Dana Nurge	dnurge@mail.sdsu.edu
PSFA 149	594-4449	Dr. Paul Sutton	psutton@mail.sdsu.edu

DECLARING THE MAJOR

Requirements—to be met before declaring the major

- 5 required prerequisite courses noted on Major Outline (15 units).
- Minimum grade of “C” in all prerequisites.
- Complete a minimum of 60 transferable semester units.
- Minimum 2.6 G.P.A. cumulative (*effective Fall 2006*).

Procedures—

At the end of each semester (after grades are posted) CJ pre-majors will be evaluated by the Office of Advising and Evaluations and automatically declared a CJ major if all pre-requisite requirements have been met.

Students not meeting the minimum pre-requisite requirements may petition for special consideration by completing the “Declaration or Change of Major” form, which may be obtained from the Lobby of PSFA 100 or from the Office of the Registrar (SSW 1641). Attach an official or unofficial transcript(s) from all institutions of higher education you have attended, or your Degree Evaluation **AND** place in the drop box in PSFA 100. Your transcripts **MUST** show that you have completed all 5 required courses. **BE SURE TO HIGHLIGHT ON YOUR TRANSCRIPTS EVIDENCE OF EACH OF THE FIVE CLASSES TAKEN.** If approved, it is the student’s responsibility to take the form to the Office of the Registrar.

FILING A MASTER PLAN (major outline) (see back)

Students may consult with a CJ Faculty Advisor regarding their course of study within the major. Coursework in the major must conform to the requirements on the Major Outline or Degree Evaluation depending on your catalog year. If courses are not shown on your Degree Evaluation, submit the master plan to your Advisor for formal approval before the end of the second week of your final semester.

If you declared the major in a different catalog year and there is a conflict see your advisor to resolve the conflict.

