

## **BIOGRAPHY FORM**

**Name:** **Ronald Takakjy**

**Job Title:** **Examinations Operation Manager**

**Agency or Company:** **IRS SB/SE Philadelphia Campus**

**Mailing Address:** **2970 Market Street  
Philadelphia, PA 19104**

**Agenda Topic:** **Examination Panel**

**Duties/Responsibilities and any areas of Specialization:**

**The Philadelphia Examinations Operation is comprised of roughly 400 employees who are responsible for handling incoming correspondence and telephone calls pertaining to ongoing examinations. Our call center hours of operation run from 7:00am – 7:00pm taxpayer local time. We handle both Earned Income Tax Credit examinations and Non-Earned income Tax Credit examinations. We also handle International examinations.**

**Other Relevant Information:**