

# Department of Education and Psychology

## Internship/Practicum Activities Time Log

### SUPERVISION FORM

Log # \_\_\_\_\_  
Semester: \_\_\_\_\_

Name: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Univ. Supervisor: \_\_\_\_\_ On-Site Supervisor: \_\_\_\_\_

On this log: \_\_\_\_\_ Cumulative hours this term: \_\_\_\_\_  
Direct service hours: \_\_\_\_\_ Direct service hours: \_\_\_\_\_  
**TOTAL HOURS** (Direct and Indirect :) \_\_\_\_\_ **TOTAL HOURS** (Direct and Indirect :) \_\_\_\_\_

<b>REPORT</b>	<b>Total # Hours</b>	<b>Cumulative # Hrs.</b>
<b>Activities</b>	<b>This Report</b>	<b>This Term</b>
*Direct supervision with supervisee.....	_____	_____
*Crisis intervention .....	_____	_____
*Indirect supervision with feedback.....	_____	_____
(One-way mirror/tape feedback)		
*Classroom Teaching/Workshops Presented.....	_____	_____
*Individual Client Counseling .....	_____	_____
*Consultation on supervision/counseling issues .....	_____	_____
*Case conceptualization with supervisees .....	_____	_____
Lesson planning & preparation for workshops.....	_____	_____
In supervision with field supervisor or trainer .....	_____	_____
In supervision with university supervisor .....	_____	_____
Observations .....	_____	_____
Research and resource gathering .....	_____	_____
Record keeping and/or administrative tasks .....	_____	_____
Assessment/evaluation preparation .....	_____	_____
Telephone contacts .....	_____	_____
Professional workshops/seminars/presentations attended .....	_____	_____
Other .....	_____	_____
*Direct Service Activities		

Additional Comments: \_\_\_\_\_

University Supervisor Initials: \_\_\_\_\_ Intern Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_