



Dear,

Financial Aid is reviewing your application for federal and institutional aid and has determined that you are not making Satisfactory Academic Progress because:

1. Your cumulative **GPA** at the end of the spring term was **below 2.000**.
OR
2. The number of hours you have **earned** toward your Undergraduate Degree while you have been enrolled at SMU is not at least 75% of the hours you have **enrolled in**.

A student who does not meet both of these requirements for Satisfactory Academic Progress is not in compliance with Federal and Institutional Regulations governing the awarding of financial aid. Therefore, your academic status prohibits SMU from awarding you any additional aid. See SAP Policy and Procedures at:

http://www.smu.edu/financial_aid/ReturningUndergraduates/ReturningUndergraduates.html

You may appeal this decision if you complete the enclosed Satisfactory Academic Progress form, have the form signed by your Academic Advisor, and return it along with a personal letter and Academic plan (signed by your Academic Advisor) to your Financial Aid Advisor, Suite 119, Laura Lee Blanton Building.

If this appeal is approved, you will be awarded financial aid for the next term only. During this probationary period you should take advantage of the resources offered at the Learning Enhancement Center on campus. This center offers tutoring, testing, counseling and study suggestions to help you focus on earning all the hours you enroll in and maintaining the grade point average necessary for graduation. Information about the LEC can be found at www.smu.edu/alec

When grades are posted for the next term, your cumulative GPA must be a 2.000 or better and you must have completed at least 75% of the hours that you attempted in order to be awarded for subsequent term.

If your cumulative GPA is not 2.000 or better and/or you have not completed at least 75% of the hours that you attempted in the term, you will be contacted by your Financial Aid Advisor about your options for receiving financial aid for remaining terms.

If you have any questions please contact the Division of Enrollment Services at 214-768-3417 and ask to speak with your Financial Aid Advisor.



Appeal Instructions for Satisfactory Academic Progress

Appealing to receive aid in (check one) ___ Fall 2012 ___ Spring 2013 ___ Summer 2013

Student Name _____

Student SMU ID Number _____

You have applied for need-based financial aid. Federal and Institutional Regulations prohibit SMU from awarding aid to you because of your current academic status.

In order to appeal this process, please take all the following steps:

1. **Write a formal letter** to your Financial Aid Advisor explaining why your cumulative GPA is below a 2.000 AND / OR the hours you have earned since enrolling at SMU is not at least 75% of the hours you have attempted. Your **letter should also include your Academic plan** to sufficiently improve your GPA and number of hours earned in order to meet the requirements for graduation.
2. Ask your Academic Advisor to **evaluate and sign your Academic plan** and sign the statement below.
3. **Return** your letter, signed Academic plan, and this signed statement to your Financial Aid Advisor. *

ACADEMIC ADVISOR'S STATEMENT

I have reviewed the above named student's academic record and plans for improvement. According to Financial Aid Policy the student is not making Satisfactory Academic Progress and this could impact his/her eligibility for Financial Aid next year. I have advised the student that Financial Aid may be in jeopardy unless a 2.000 cumulative GPA and full time enrollment are maintained.

of hours left to complete degree _____ Expected graduation date ___/___/___

Academic Advisor's Signature: _____

Title: _____ Date: _____

Student's Signature _____

Date: _____

**Upon receipt of these documents your awarding status will be re-evaluated. If you are awarded for an additional semester, please see your FA Adviser at the completion of the term.*

