

Southern Methodist University

University Conduct Board Student Application Information

Thank you for your interest in being a member of the University Conduct Boards. The conduct system is an education system, one that promotes growth, understanding, responsibility and accountability. The University Conduct Boards are one component of our conduct system at Southern Methodist University.

The University Conduct Boards are composed of three (3) students, one (1) faculty member and one (1) staff member. Any case that may result in a sanction of Disciplinary Probation or greater may be assigned to a University Conduct Board.

A minimum of nine (9) students for University Conduct Boards shall be selected through an application and interview process conducted by the Dean of Student Life Office. All conduct board members selected will be appointed to serve on a specific hearing board on a random basis, whenever possible.

Every attempt will be made to reflect the full diversity of the University. Board members will receive training in, but not limited to, conduct policies and procedures, conduct board members' responsibilities and ethical considerations, questioning techniques, and other relevant information as determined by the Dean of Student Life Office.

If selected to serve on the University Conduct Board, you will be expected to adhere to all provisions of the University Conduct Code and the Student Code of Conduct. For more information please see: <http://www.smu.edu/studentlife>

To be considered for a University Conduct Board position, you must meet the following requirements:

- Undergraduate students must have a minimum 2.25 cumulative Grade Point Average.
- Graduate students must have a minimum 3.0 cumulative Grade Point Average.
- Students must be free from any violations of the Student Code of Conduct during term of service.

Application/Interview Timeline

March 28 Submit completed application materials to the Dean of Student Life Office, Hughes-Trigg Student Center, room 302 by 5:00 pm.

March 30- April 1 Interviews in the Dean of Student Life Office.

April 5 Notification of those selected to serve on the University Conduct Boards.

You will only need to attend one of the following UCB Orientation Meetings for all returning and new members.

- * Tuesday, April 12 1:00 pm – 3:00 pm in Atrium AB in the Hughes-Trigg Student Center
- * Wednesday, April 13 12:00 pm – 2:00 pm in Atrium CD in the Hughes-Trigg Student Center

You will need to attend one of the following UCB training sessions for all returning and new members serving on boards. The locations will be announced at the beginning of the Fall 2011 semester.

- * Saturday, September 10 9:00 am to 1:00 pm
- * Thursday, September 15 1:00 pm to 5:00 pm

For more information, contact the Dean of Student Life Office at 214-768-4563 or 302 Hughes-Trigg Student Center.

Southern Methodist University
University Conduct Board Student Application
2011-2012

Application materials are due Monday, March 28, 2011 by 5:00 pm in the
Dean of Student Life Office, 302 Hughes-Trigg Student Center.

Name: _____ SMU ID: _____

Best phone number to reach you: _____

Mailing Address: _____

E-Mail Address: _____

Classification (circle one): Undergraduate Graduate

Anticipated semester and year of graduation: Fall _____ or Spring _____ or Summer _____

Major: _____ GPA (cumulative): _____

Information regarding the University Conduct Code and the various components of the conduct system (University Conduct Council, University Conduct Board, and Honor Council) can be found starting on Page 141 of the 2010-2011 Student Code of Conduct.

Please type answers to the following questions and attach those answers to your application:

1. How did you find out about this opportunity?
2. What role do you think a University Conduct Board plays in the University community?
3. If the circumstances warranted such action, you may be voting to suspend or expel a fellow SMU student. What are your thoughts on this?
4. What skills do you believe you would bring to the University Conduct Board?
5. What previous experience do you have that you believe would serve you in the role of a Board Member?

***Please attach your anticipated Fall 2011 schedule if you have it. Include classes, work commitments, organizational commitments.**

***Please bring a copy of your schedule. You will be asked to sign up for an interview at the time you turn in this application.**

Which orientation session for all 2011-2012 UCB members are you available to attend? (Circle one)
Tuesday, April 12 from 1 pm to 3 pm or Wednesday, April 13 from 12 pm to 2pm

By signing this application, I acknowledge that all of the information contained herein is true to the best of my knowledge. I understand that my grades and disciplinary record must be checked to establish my eligibility to serve on the University Conduct Board. I hereby give my permission to the Dean of Student Life Office to do so.

Student's Signature: _____ Date: _____